

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
January 3, 2008

PRESENT: Advisory Board Chair Mark Gwaltney, Advisory Board Members Al Chesonis, Mike Coppola, Cheryl Hanzlik, Jayne LaFay, Parks Director Dave Morgan and Recreation Director Jeff Myers.

MINUTES: Motion to approve the December 6, 2007 minutes by Board member Al Chesonis, seconded by Board member Jayne LaFay; minutes approved.

COMMISSIONER DONAHUE'S REPORT (Written)

Perinton Community/Aquatic Center

The center was busy during the holiday week. Total income will be available in the end of January monthly report.

Financial Update

The deposit to the supervisor for December was \$51,879.14. This amount was lower than the same monthly deposit last year, and is \$97,062.59 behind 2006 year to date income. An additional deposit will take place for the holiday week income. The income shortfall is occurring in the point of sale and recreation program areas.

Master Plan Update

A few additional documents are ready for inclusion in the draft master plan.

Home Page Development

The Town's home page changes are almost completed. Most departments have provided input. The new web site should be fully functional by the first quarter of 2008.

Town Organizational Meeting

The organizational meeting for the Town was held on Wednesday, January 2, 2008.

DIRECTOR MORGAN'S REPORT

The Lions Den Teen Center has had the floor refinishing completed and the interior painting is almost complete as the stairwell is being wrapped up. When the weather improves sufficiently, the exterior doors will be painted and the work will be complete at the building.

Fairport DPW had to do repairs on one of the coolant chillers for the artificial ice rink in Fairport at Fairport Junction. Once repairs were complete we were able to get the ice sheet established and opened for skating on December 18th. To date the rink has been open for 16 days of skating.

Parks staff has completed scheduled repairs and maintenance on all three enclosed park buildings available for rent to the public. Floors have been sanded and repainted, walls cleaned and repainted and overall heavy cleaning accomplished. A new water heater was installed at Perinton Park and a new refrigerator ordered for Fellows Road Park. Reservations opened to residents the 3rd of December and are now open to non residents as well.

Equipment repair and maintenance for all parks grounds equipment is underway and proceeding well. The weather has also been cooperative by being clear often enough to facilitate moving equipment between the operations center and the park storage buildings.

Two additional pieces of equipment were delivered last month that were acquired through mid year purchases. A Microrain traveling sprinkler was purchased to add to the two we are already using and will be very useful, especially during dry seasons like we experienced this past year.

The other piece of equipment is an Aquacide Weed Control System using super heated water to accomplish weed control. An effective weed abatement tool, it will allow us to control weeds in areas where we previously would not use herbicides such as around playgrounds.

DIRECTOR MYERS' REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 - Christmas week business. (Sat, 12/22-Mon, 12/31); Aquatic and Fitness areas were fairly busy; Point of Sale revenue: \$9,103.75 (2006: \$7,048.50), Pass Management revenue: \$9,096.00 (2006: \$4,654.00), Total for 8 days: \$18,199.75, (2006: \$11,702.50).
 - Gift Certificate sales: January 1 – October 31, 2007: \$1,136.00; November 1 – December 31, 2007: \$3,040.00. Down from 2006 amounts.
 - Winter 2008 registration began on Wednesday, 1/2/08.
 - Track Use: 2007 showed decrease in use from 2006 (52,201 to 46,520).
 - B. Programming News.
 - Winter '08 programs begin Monday, 1/14.
 - Beach Party in the Aquatic Center: Friday evening, 1/18.
- II. Facility Usage.
 - A. PCC Room and/or Gymnasium Rentals – 2007 FINAL REPORT: Full Year reservations: 364; Full Year income: \$65,420.25.
 - B. Year to Year Comparison Report attached.
- III. Department News
 - A. Point of Sale and Pass prices were increased at the beginning of 2008. Most Point of Sale prices were increased by \$.25. Pass prices increased between \$1 and \$2.
 - B. The Preschool Rooms are getting an “Extreme Makeover” for the winter session. The babysitting room (206) has been repainted with a farm theme, and Room 207 will have an arctic theme. Pictures of 206 provided. Both rooms will also get new carpeting.
 - C. Bids for Recreation Equipment, Wearing Apparel and Arts & Crafts Supplies are being received at the Town Clerk’s office. Bid opening is scheduled for Thursday, January 10th, at 1:00pm.

2007 GOALS AND RESPONSES

All Advisory Board members had reviewed the 2007 Goals and Responses and had no objections.

2008 GOALS

A motion to approve the 2008 Goals was made by Advisory Board member Cheryl Hanslik and seconded by Advisory Board member Jayne LaFay; 2008 Goals approved.

2008 Master Calendar/Timeline

Other than a conflict for Jim Smith, Town Supervisor on October 23; all other meeting dates and topics were acceptable to the Advisory Board members. Advisory Chair Gwaltney will discuss with Commissioner Donahue the necessary changes.

AROUND THE TABLE

Advisory Board member Jayne LaFay had an opportunity to chat with Mary Ellen Burris of Wegman's. Mary Ellen shared with Jayne how much she loved working with the Town of Perinton in the past and that she looks forward to doing so again this year.

There being no further business, the meeting was adjourned at 7:30pm. The next Advisory Board meeting will be held on **Thursday, January 24, 2008 at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary