

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
JUNE 26, 2008

PRESENT: Advisory Board Members Mike Coppola, Cheryl Hanzlik, Jayne LaFay, Kevin Ruster, Dave Schaeffer, and Commissioner of Recreation and Parks Jim Donahue, Parks Director Dave Morgan and Recreation Director Jeff Myers.

MINUTES: Motion to approve the May 22, 2008 minutes by Board member Kevin Ruster, seconded by Board member Cheryl Hanzlik; minutes approved.

COMMISSIONER DONAHUE'S REPORT

Chair Appointment

The Town Supervisor and Town Board appointed Al Chesonis to chair the Recreation and Parks Advisory Board at last evenings meeting. The term will take effect immediately. Congratulations Al. The process of filling the vacancy on the Advisory Board is underway.

Staff Update

The Town Board approved the Commissioners recommendation that we hire Robert Cooper to fill the full time laborer position in the parks division. Rob has experience in landscape maintenance, ground equipment operations, carpentry, electrical, and plumbing. He is currently employed by the Village of Pittsford Department of Public Works. Rob also has supervisory experience that will help us in the current work environment with our part time staff. This position reports to the Parks Foreman, Bob Youmans. Robert is a town resident and a graduate of Fairport High School. Rob starts working for us on Monday, June 30.

Egypt Park Lease

I spoke with Peter Pape from the Humane Society today. He said their board agreed to drop the requirement of a name change to the park as a stipulation in the lease renewal agreement. There will be three agreed upon stipulations that will be summarized and signed off by both parties.

Security System Upgrade

The video system at the Community Center has been upgraded. A new recording unit has been installed as well as five cameras. The cost of \$7,200 was included in the budget. This was one of our administrative goals for the year.

Community/Aquatics Center

Ellis and Associates completed another unannounced pool audit. Our aquatics staff exceeded expectations. The guards did an awesome job said Pool Director Barb Cole. Jenn Kaminska was recognized for her efforts and we had our second Golden Guard Bryan Gleason.

Financial Update

The deposit to the supervisor for June was \$ 90,150.22. The year to date income is down \$20,091.54.

Master Plan Update

The master plan is nearing final edit and should be distributed in July. A public meeting should be scheduled in August or September.

Homearama

Perinton has a display board with town and recreation and parks information displayed at Homearama. Debbie Ellis did a nice job working with the Town Supervisors office to create the display.

Perinton Community/Aquatic Center Sprinkler System

The sprinkler system piping in the aquatic portion of the community center is rusting. Photos have been taken and shared with our construction managers at Christa Construction. The Town will be seeking some resolution on this issue.

2009 Budget

The preliminary budget will be shared with the Recreation and Park Advisory Board finance committee at a workshop meeting July (actual date to be determined). The budget draft will be presented to the advisory board at the July meeting.

Center Stage

Jeff Nutting has taken on the responsibility of planning and supervising the Center Stage Concert Series. The series starts Sunday, July 6 with a traditional performance by Paulsen, Baker, and Garvey. A special thank you to Jayne LaFay for chairing the center stage planning committee again this year.

DIRECTOR MORGAN'S REPORT

We have taken delivery of a 2008 Kubota zero turn mower with a 72" cutting deck which looks to be a good addition to our fleet. Commonly used by landscape contractors, the zero turn should reduce cutting times and be simpler for maintenance as well.

We began using the new Aquacide machine this week for weed control in the park properties. Using superheated water to control vegetation it appears to be a worthwhile tool. It will not be as fast a process as chemical treatments but will allow us to control vegetation in areas such as playgrounds and around waterways where we would not use chemical treatments.

Our most recent laborer hire in the parks, Jeff Cooper, has successfully completed a 30 hour Pesticide Certification class over a 15 week period. Following the class he took and passed the New York State Department of Environmental Conservation Pesticide Applicator's exam and has received his applicator's 3A license. This brings us back to a total of three licensed applicators in the Parks Department. The class required considerable study time outside of regular work hours and we appreciate Jeff's extra effort.

The stage cover has been installed at the amphitheater and the parks staff are getting better and better with that operation. Despite a relatively breezy day and several new people unused to the install process, the cover was put in place in the quickest time ever. While the cover is in good shape overall, we may well be looking at replacement of the lower, smaller section of the cover next year.

The Perinton Chamber of Commerce and town are sponsoring the annual Independence Day Celebration Friday, July 4th at Perinton Park. The Firecracker Five running race begins the day at 8:30 am. The parade through the village follows at 10am and concludes at the park. Musical entertainment commences at 12:30 pm with the Skycoasters playing until 4:30 pm. Come enjoy the day at the park. The Fairport Lion's Club will be operating the food concession.

Seasonal staff have been returning the past few weeks which has enabled us to catch up on mowing and trimming. With the additional help we have also completed the annual flower beds and planted more than 50 new trees in the parks.

Two new four square courts are in the installation phase at Potter Park. Most of the work has been completed and they should see considerable use by playground participants this summer.

DIRECTOR MYERS REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 - 1. Summer 2008 registration currently at \$290,399. There are 3,693 participants enrolled in 336 classes. (Summer 2007: \$315,046). Enrollment numbers should increase as parents sign kids up for more sessions of playgrounds, and other sport camps.
 - B. Completion of Youth Soccer Spring League
 - 1. Saturday, June 21st was the last day.
 - 2. 430 kids participated.
 - 3. See “other news” below.
 - C. Detours
 - 1. Afterschool program for middle-school kids came to an end on Friday, June 20th.
 - 2. This was Jeff Nutting’s first year overseeing this program.
 - 3. There were many compliments and thanks from the parents.
 - 4. Several participants mentioned their desire to return next school year.
 - D. Major Summer Programming.
 - 1. Playground program begins on Monday, June 30th. Approximately 384 kids at 6 sites. Full Staff Orientation yesterday and today and site preparation on Friday.
 - 2. Sports camps also begin on Monday, with Boys Basketball and Girls Lacrosse.
- II. Facility Usage.
 - A. PCC Room and/or Gymnasium Rentals – 2008.
 - 1. Currently at 203 reservations for \$25,811.00.
 - 2. 43.02% of budgeted revenue.
 - B. Fairport Soccer Club Tournament
 - 1. July 11-13th.
 - 2. Center Park East and West fields, along with various school district fields.
 - 3. Includes concert using amphitheatre.
 - C. Doug Miller Soccer Camp
 - 1. July 14-18.
 - 2. Former Rochester Rhino Doug Miller will hold one of his soccer camps at Center Park West Fields #1 and #2.
 - 3. PRP will receive compensation based on enrollment.
- III. Center Stage Amphitheatre update.
 - A. Center Stage Concert Series kicks off on Sunday, July 6th. Everything is ready to go as scheduled. The storage unit arrived on Monday and the Pipes and Drapes arrived on Wednesday.
 - B. Golf carts due to arrive on Friday, June 27th.
- IV. Other news
 - A. Rochester Rhinos back-up Goalkeeper Chase Harrison visited the Youth Soccer League on Wednesday, June 18th, to talk to the participants, coaches and parents.
 - B. Answered questions, signed autographs, and provided some advice and some pep talks.
 - C. Pictures going around.
 - D. Thank you to Michelle Reus for setting this visit up.

Master Plan Update

Commissioner Donahue has received map related feedback from Commissioner of Public Works Tom Beck and he will meet with Dave Schaeffer to go over the recommended changes. By the July meeting date, hard copies of the complete Master Plan should be available to all board members. This format will then be presented to the public for review and comment. Once input from the community is considered/incorporated; the finalized document will be ready for implementation.

2009 Budget Overview

The Finance Committee will meet with the recreation staff to discuss the needs of the department for the 2009 budget. This document should be available to board members in time to allow formulation of questions to be asked at the next meeting. The target increase of 3% should be feasible due in part to the improved efficiencies in utilities.

Around The Table

Recreation Director Myers congratulated Bob and Debbie Ellis on the high school graduation of their daughter Caitlin.

According to Trail Master Dave Schaeffer, the Crescent Trail Association is in need of new mowing equipment. He expressed his thanks to Director Morgan for allowing them to use the "Billy Goat" machine while the staff of the parks department assisted in the maintenance of the existing equipment.

There being no further business, the meeting was adjourned at 7:35pm. The next Advisory Board meeting will be held on **Thursday, July 24, 2008 at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary