

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
June 25, 2009

PRESENT: Chair Al Chesonis, Advisory Board Members Cheryl Hanzlik, Jayne LaFay, Kevin Ruster, Dave Schaeffer, Steve VanVreede, Commissioner of Recreation and Parks Jim Donahue, Director of Recreation Jeff Myers and Director of Parks Stacey Estrich.

GUEST: Abigail Istvan, Graduate Michigan State University

MINUTES: Motion to approve the May 28, 2009 minutes by Board member, Jayne LaFay; seconded by Board member, Steve VanVreede; minutes approved.

COMMISSIONER DONAHUE'S REPORT

Pool Audit

Our facility received an unannounced visit/audit last week from Ellis and Associates. Our lifeguards "exceeded expectations". The aquatic staff has regular in-service trainings and is constantly reminded about their safety responsibilities. New drain filter covers were installed in the spa bringing the spa up to compliance with the Virginia Graeme Baker requirement. The lap pool drain covers will be replaced during shutdown in August. This process will require the draining and refilling of the lap pool.

Preliminary Budget Plan

The Advisory Board finance committee will meet on July 9 to discuss the 2010 budget draft. The budget recommendation will then be forwarded to the advisory board for their discussion and approval at the July board meeting. Budget considerations will take into account an increase in mandated expenses related to health care and retirement and a relative flat income stream. The goal of the budget is to continue our vital public services with minimal negative impact on taxes recognizing the difficult economy.

Meeting with Fox Rochester

The Commissioner met with two representatives from Fox Rochester sales staff regarding a new concept promoting local venues and events. The commissioner provided comments and feedback on how the local television media can help promote positive activities and events such as the community/ aquatic center programs. Fox will advise the commissioner of their progress on development of a promotional series.

Energy Grant

The Town Board approved an energy grant proposal to have the Town proceed in requesting \$171,000 in energy related grant funding. If successful in acquiring this grant, the Town would use a significant portion of the grant to purchase new field lights for Kreag Road Park.

Financial Update

The deposit to the Supervisor for June was \$ 97,888.97. This is \$12,464.74 behind last year to date deposit. The year to date income is down this year. Year to date expenses are up slightly due to budgeted equipment purchases spent early in the fiscal cycle.

DIRECTOR MYERS' REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 - 1. Summer 2009 registration currently at \$276,808. There are 3,456 participants enrolled in 308 classes. (Summer 2008: \$326,762).

2. Enrollment numbers should increase as parents sign kids up for more sessions of playgrounds, and other sport camps. (~ \$7,900 Mon-Wed).
 3. Year to Year comparisons:
 - a. Winter '09 program revenue down just \$972 from Winter '08.
 - b. Spring '09 program revenue still down \$8,190 from Spring '08.
 - c. Summer '09 down ~ \$50K from Summer '08.
- B. Completion of Youth Soccer Spring League
1. Saturday, June 20th was the last day.
 2. 401 kids participated.
 3. Slight drop in participation offset by slight increase in revenue due to \$5 increase in registration fees.
- C. Proposal for Kickball League
1. Adult Coed kickball league to begin late August.
 2. Similar to our coed softball league.
 3. Will model it after a successful league in city (KLOR – Kickball League of Rochester).
- D. Detours
1. Afterschool program for middle-school kids came to an end on Friday, June 19th.
 2. Another excellent year with only minor modifications needed for next school year.
 3. Budget was tightened from previous years.
 4. Several positive comments from parents regarding the program and staff.
- E. Passport to Family Wellness Program – Update.
1. Passports handed out: 1150
 2. Six Trails Completed: 17
 3. Ten Trails Completed: 2
- F. Major Summer Programming.
1. Playground program begins on Monday, June 29th. Approximately 333 kids at 5 sites. Full Staff Orientation yesterday and today and site preparation on Friday.
 2. Sports camps began on Monday, with Field Hockey.
- II. Facility Usage.
- A. PCC Room and/or Gymnasium Rentals – 2009.
1. Currently at 177 reservations for \$25,958.00.
 2. 41.87% of budgeted revenue.
 3. Down slightly from this time last year.
- B. Fairport Soccer Club Tournament
1. July 10-12th.
 2. Center Park East and West fields, along with various school district fields.
 3. Includes concert using amphitheatre.
- C. Doug Miller Soccer Camp
4. July 20-24.
 5. Former Rochester Rhino Doug Miller will hold one of his soccer camps at Center Park West Fields #1 and #2.
 6. PRP will receive compensation based on enrollment
- III. Center Stage Amphitheatre update.
- A. Center Stage Concert Series kicks off on Sunday, July 12th. Everything is ready to go as scheduled. The storage unit has arrived.

- B. Volunteer schedule is being developed and it appears there will be plenty of volunteers this year.
 - C. Bottled water from Wegmans was delivered on Tuesday.
 - D. Golf carts due to arrive on Monday, June 29th, as well as the Pipes and Drapes.
- IV. Other news
- A. Josh Dillon, department intern, completed his required 200 hours on Friday, June 19th. He will work for us part time during the summer months.

DIRECTOR ESTRICH'S REPORT

1. Community Projects
 - a. Eagle Scout Projects continue. Total of 3 active participants.
 - i. One Eagle Scout project at Beechwood Park was completed by High Street Extension entrance.
 - b. July 14th- Recreation and Parks department is offering a 5.5 mile guided bike ride from Parks operation center Erie Canal Bike Tour. Volunteer bikers are guiding the tours while parks staff will help direct traffic and staff an informational booth along the canal. An estimated 600 bikers will ride through the Village and Town July 14th morning as they travel to Albany over a 5 day trip.
 - c. A fall/ winter program will be printed in this year's program on Holiday Centerpieces. Future 2010 winter festival day(s), Earth/ Arbor Day celebrations, volunteer opportunities and summer outdoor events are in the beginning stages of development.
2. Parks
 - a. General projects
 - i. Green Cleaning products
 1. A green movement is under investigation for our 3 park buildings and operation center to match existing efforts at the Community Center, Town Hall and DPW.
 - ii. CTA- An outstanding effort was made by Dave Schaffer and park staff to complete the construction of a new bridge along the trails in McCoord Woods. Thank you Dave for your time communicating with the neighbors and helping to prepare the trails for us.
 - iii. Mulching
 1. Perinton Park, Fellows Road Park, Kreag Road and Boat Launch are completed. The crew is currently working on Center Park West with Egypt and Spring Lake Park to follow.
 - iv. Paving
 1. Patch and/or sealant work is completed at Egypt, Perinton Park, Potter Park, Boat Launch and White brook.
 2. Oil and stone work is scheduled for the week of July 6th at the Boat Launch and White Brook
 3. Flexi-pave (recycled tire) is being considered for underneath the new sway swing benches at Perinton Park. A quote is arriving this week.
 4. An estimate from DPW for Fellows Road park curbing will be arriving shortly.
 - b. Fellows Road Park
 - i. We are receiving information on a new playground for 5-12 age group. Our second estimate arrived and we are reviewing the design and pricing. A recommendation will be made to the Town Board soon.
 - ii. The bang board project listed on 2009 goals is completed.

- c. Perinton Park
 - i. July 4th preparations are well on there way with bright sunny skies ordered.
 - ii. Float theme is 'Discover the Treasures in Perinton'
- 3. Equipment
 - a. The new Volvo Loader arrived Tuesday June 24, 2009. The park staff training will occur Thursday or Friday of this week by Advantage Equipment. Our Current loader will be going to auction.
- 4. Summary of Capital Improvement Projects
 - a. A number of projects are being evaluated for current and future goals. A brief list follows with preliminary estimates

i.	<i>Lion's Den Roof</i>	\$14,400.00
ii.	<i>Spring Lake building roof</i>	\$6,100.00
iii.	<i>Kreag Road Park- repaving</i>	\$29,000.00
iv.	<i>Fellows Road Park building repair</i>	\$12,075.00
Future		
v.	White Brook building repair	\$10,695.00
vi.	Fellows Road Park restroom repair	\$7,590.00
vii.	Fellows Road Park multi courts	\$9,970.00
viii.	Fellows Road Park playground	\$96,000.00
ix.	Kreag Road park Field Lighting	\$185,000.00
x.	Kreag Rd Park Tennis Courts	\$17,600.00
xi.	Vehicle replacement	\$16,900.00
xii.	Vehicle replacement	\$24,000.00
xiii.	Vehicle replacement	\$30,100.00
xiv.	Parking lot lining	
	1. Perinton park	\$320.00
	2. CPW	\$805.00
	3. Fellows Road park	\$760.00

Commissioner Donahue will meet with the Finance Committee on July 9th along with Directors Myers and Estrich to review project priorities to be incorporated in the 2010 budget proposal. This information will be made available to the Advisory Board prior to the next meeting on July 23.

SPRING LAKE PARK PROJECT

Abigail Istvan is working at the Parks Department this summer. Along with typical parks tasks, she has spearheaded the Spring Lake Park Creek Bank Stabilization Project. The objectives are to stabilize existing eroding bank sides, prevent future erosion, and educate the public on the effects of erosion. The proposed activity phases will take place once a DEC permit has been issued. The phases include posting educational materials to inform the public of the project; planting of native materials to begin stabilization of wash out and barren areas, installation of mulch netting and willow sticks, monitor the project to optimize effects, and provide Doggie Deposit Stations to prevent contamination to the creek from dog waste. Director Estrich will oversee the project when Abigail's summer employment ends. The project information will be made available to the public through educational classes in public schools, information on the Town website, and the posting of signs at the park.

AROUND THE TABLE

Director Myers attended the final "Unplugged" teen event held in the amphitheater on Friday, June 19. He was extremely impressed with the talent presented and by the positive behavior of all the teens in attendance. Photos are posted on the website. On this same subject, Jayne LaFay wanted to mention the Bivona Child Advocacy Center who had a table at the event offering information to teens making them aware of the services they provide. Jayne feels the

"Unplugged" events have given opportunities to many of the teens to form relationships that may not have otherwise come about.

Advisory Board member Dave Schaeffer has been working with the Boy Scouts on trail projects at McCoord Woods (replacing foot bridge) and on the Dewitt property (dismantling of banks and jumps created by motor bikers). He is also planning to meet with the Woodcliff Property Manager regarding trail easement liability.

Many Board members offered kudos to Stacey and Abigail for their efforts relating to the Spring Lake Park project. Stacey thanked Abigail for the work she has done bringing the project to fruition.

The Relay for Life event sponsored by the American Cancer Society (ACS) and held at Center Park brought in more than \$70,000 for the ACS according to Commissioner Donahue. There was much positive feedback by participants; but there was also some concern by homeowners surrounding the perimeter of the park. Apparently, the sound of the event carried throughout the night causing their negative feedback. Since we are sensitive to the impact of events on neighborhoods surrounding the PCC, the sound piece of any future events will be addressed prior to this event taking place again.

There being no further business, the meeting was adjourned at 8:02pm. The next Advisory Board meeting will be held on **Thursday, July 23, 2009 at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary