

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
April 26, 2012

PRESENT: Chair Al Chesonis, Advisory Board Members Jim Donahue, Jayne LaFay, Paul Fioravanti, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

INTRODUCTION: Paul Fioravanti introduced himself and stated he is pleased to be part of the Board and looks forward sharing his insight along with the other Board members.

GUESTS: Scott Allen, Parks Foreman and Erin Nichols, Intern

MINUTES: Motion to approve the 2012 minutes by Board member Jayne LaFay, seconded by Board member Jim Donahue; minutes approved.

COMMISSIONER MYERS' REPORT

FITNESS EQUIPMENT

As reported at the March meeting, our new fitness equipment from Advantage Sport and Fitness arrived the last week of March. The new pieces have been an instant hit, especially the two Adaptive Motion Trainers.

COMMUNITY DEVELOPMENT BLOCK GRANT

Late last week, Supervisor Smith received a letter from County Executive Maggie Brooks, indicating that she would be including our request for \$16,004.18 in funding through the Community Development Block Grant program, as part of her Action Plan for improvements through HUD funding. Once the action plan has been approved, the funding will be available (on or around August 1, 2012).

FINANCIAL UPDATE

The deposit to the Supervisor for April was \$97,364.11. This amount is \$14,664.52 less than April of 2011. We are currently \$33,618.22 behind Year to Date 2011.

Upon review of the First Quarter comparisons (2011 to 2012), our revenue is down approximately \$19,727, while our expenses are also down approximately \$18,942. Recreation Director Riesenberger, Parks Director Estrich and I will be keeping very close tabs on these numbers.

PEDESTRIAN BRIDGE UPDATE

Construction on the new pedestrian bridge is well underway. The support piers have been driven and the crews are pouring the footings on both sides of the canal. Meanwhile, DPW is in the process of relocating that last portion of Cobb's Lane to the north, away from the canal bank. This will provide space for a paved canal path, completely separated from Cobb's Lane, which will be much safer for the users of the canal path.

COMPLETION OF INTERNSHIP FOR ERIN NICHOLS

Friday, April 27th marks the final day for Erin Nichols' internship with our department. She has done an excellent job in her 15 weeks with us, and I hope she has gotten as much out of her time with us as we have with her as a member of our team. Good luck Erin

SUCCESSFUL GRAND OPENING OF THE COMMUNITY GARDEN

Congratulations go out to Parks Director Estrich and Recreation Director Riesenberger for their work on the preparation and ribbon cutting of the Community Garden. This facility marks a new era of community cohesion and cooperation. There were several public officials and dignitaries

representing the village and town, as well as many of the volunteers, sponsors and staff that made the dream a reality. Great job to all involved.

CLERICAL INTERVIEWS

Stephanie Kayser and I have been conducting several interviews for part-time clerical positions. Stephanie has been informed by a few staff members that they need to, or will need to give up a shift or two in the future. Interviews have gone well and we have a few potential candidates for the open positions.

DIRECTOR ESTRICH'S REPORT

COMMUNITY PROJECTS

Currently, we have seven Eagle Scout projects for 2012. Below is a summary of the projects.

Jon, Troop 273 - Harts Woods, trail mapping system.
Status: completed

Chris Rumsey - White Brook, CTA new trail and bridges.
Status: partially completed

Jon Lopes, Troop 207 - Horizon Hill, CTA new bridge construction.
Status: seeking approval from Scout Master

Ben Trageser, Troop 312 (Penfield) - Fellows Road Park renovation of volleyball courts.
Status: seeking approval from Scout Master

Kyran Houck, Victor - Fellows Road Park Rain Garden.
Status: seeking approval from Scout Master

Konnor Houck, Victor - Garnsey Arboretum trail project.
Status: seeking approval from Scout Master

Kean Houck, Victor - White Brook bird observation tower.
Status: seeking approval from Scout Master

We are not accepting anymore Eagle Scout projects at this time.

PARK OPERATIONS

The Perinton Community Garden Grand Opening was April 21, 2012 which many of you attended. A total of 78 people joined us in the celebration. Our next community garden work day is May 5 from 8:30-11:00am.

The water in our restrooms and parks has been turned on. All restrooms will be fully operational this Saturday, April 28. So far there have been no major surprises.

The Erie Canal officially opens Tuesday, May 1. All life rings are attached to docks and safety ropes removed. The boat launch will open when the Erie Canal Corporation announces the start of the navigation season. The docks at Bushnell Basin did suffer some minor winter injuries; lifting boards, shifting bumpers, malfunctioning locks and leaning support wheels. These items should be fixed by Tuesday along with reattaching ramps.

Mr. Smith received a letter from Maggie Brooks informing him she intends to support our Community Development Block Grant for Egypt Park in the amount of \$16,004.00. The project

includes ADA sidewalks from the existing parking lot to the shelter (new) and future playground. Final notification should occur in August.

Athletic fields are in great shape for this season. The rain we received was much appreciated. All soccer and softball fields are lined. Spring preparations for softball infields are partially completed.

The Parks Department hosted a Field Day Softball infield work shop at Fellows Road Park on April 18. About 50 people attended from nearby Towns, schools and colleges (Nazareth, Greece, Chili, Irondequoit, Naples, and SUNY Brockport). The representative from Pro Choice (infield soil conditioner) flew out from Chicago to conduct the seminar along with a local representative, Chris, from Matrix Turf Solutions. Both were impressed by our existing field conditions. The day was very successful and parks staff agreed was better than others Field Day seminars we have attended.

EQUIPMENT

After three to four years of adjusting our equipment and vehicle purchase schedule we had our first major truck failure. A 2005 Chevrolet pick-up truck broke down. Fortunately, it made it back to the shop. A preliminary diagnosis was a lack of oil in the engine causing an engine failure. To repair this damage would mean buying a new engine or rebuild (\$3000-5000). Dillon, mechanic, researched and spoke with several local associates to determine a gauge had malfunctioned and froze the oil pump. A new oil pump was ordered for \$350.00 and installed. In all, two days of labor and materials put PR# 7 back on the road and passed NYS inspection. This truck should have been due for replacement in 2011 and is scheduled for 2013. This is an example of how hard we use these trucks; plowing, towing, and general wear and tear driving every day and night.

PARK STAFF

As the spring season continues, park staff increases. All building staff started Monday April 16. Building staff is responsible for opening each park, cleaning restrooms/buildings, picking up litter and mowing. Night guard staff starts this Friday April 27. All park gates, restrooms and buildings will be secured each evening and opened by 7am each morning.

The staff received hazardous material safety training on April 10th, 2012.

DIRECTOR RIESENBERGER'S REPORT

RECREATION PROGRAMS

RECTRAC

Spring 2012 registration is currently at \$144,286.40

Summer registration is currently at \$74,893.00.

Summer registration begins May 7, 2012.

FACILITY USAGE

April totals as of 4/24: 19 reservations for a total of \$4,933.00.

Year to Date 2012: 160 reservations for a total \$20,804.00.

PROGRAM REVIEWS (Additional Special Event Photos are posted on our Website)

CENTER STAGE

There is still an event sponsorship and golf cart sponsorship open. We have contacted numerous local companies but have not been able to firm up these openings. We will keep trying; however, we need to start printing soon. Due to our raising sponsorship fees and the addition of a publicity sponsor, we are only \$350 behind the total raised last year.

ANNUAL EGG HUNT

The annual Egg Hunt and Mr. E Bunny & the Jelly Bean Trail took place on Saturday, March 31. The Egg Hunt is co-sponsored by the Fairport Police Department. Teen volunteers from the Helping Hands Club of Minerva Deland and the Teen Center were extremely helpful in assisting with this popular event. This year between the two programs we had close to 400 children participate in this free event.

SPRING FITNESS FUN

This program was held during the school recess week, April 9-13. It is an afternoon program from 1-5pm. The participants played games in the gym and went swimming in the Aquatics Center. Our numbers were excellent this year. The net income for this event was \$1,916.80.

STORY WALK

We have another Story Walk up until May 13 in Center Park. This is the second year collaboration with the Fairport branch of the American Association of University Women. The spring story is "Pip's Magic" by local author Ellen Stoll Walsh.

COMMUNITY GARDEN RIBBON CUTTING

Approximately 78 were in attendance for the ribbon-cutting of the Perinton Community Garden on April 21. Due to the rainy morning, comments from Supervisor Smith and Mayor May, and refreshments were held inside at the Lions Den Teen Center. The crowd walked down to the garden for the ribbon cutting and tour under umbrellas. The ribbon-cutting event was featured in the Perinton Post. Parks Director Stacey Estrich and I appreciate all the support that we have received for this project.

FUN WITH GRANDMA AND GRANDPA

This program was held on Saturday, April 21, and was the project of our intern Erin Nichols. The event was a success and Erin will be covering more about this in her report.

MIGHTY MACHINE MANIA

The third edition of Mighty Machine Mania will take place on May 5. This is a biennial event and has always been very popular. Children can see heavy equipment up close with their families. The participating agencies this year are; Perinton DPW, Perinton Parks Department, Fairport Municipal Commission, Fairport Fire Department, Fairport Police Department and Waste Management. The agencies provide a staff member to oversee the equipment and answer questions. Currently there are 127 registered and the children receive a yellow construction hat. The cost is \$5 per family.

SPRING LEAGUES

Youth soccer numbers are down but has still created \$12,000 in revenue. Adult softball has two less teams than last year, with 34 teams participating. This will bring in another \$14,000 in gross revenue (team and individual fees). Our Turin adult and youth tennis, plus field sports through Turin, generated another \$10,000 in funds between the three types of classes offered. Drop-In Basketball, Volleyball and Pickleball programs all continue, although participation decreases with the nicer weather. Summer registration hasn't begun for Turin Tennis and other tennis programs that begin in May are waiting announcement of construction dates for Perinton Park. Jeff Ackerman has been in contact with all tennis instructors and has a contingency plan in place.

PCC FITNESS AREA

The Phase I fitness area cleaning and installation of new equipment is complete. The equipment was moved and the carpets were steam cleaned. The 2 new Adaptive Motion Trainers and 4 new treadmills have gotten really good reviews. Special thanks to the Parks Department for helping us with this process. The technician from our new provider Advantage is readily available and has also helped with training on the new equipment for our patrons.

TOWN BICENTENNIAL

Plans for Youth Day on July 7 and the Gala Picnic on July 14, as well as the Center Stage concert celebrations, are continuing daily. Amy Utzman a Fairport baker from an Affair with Cake has generously offered to donate a cake with our Bicentennial logo. This cake will serve 500 and will be presented at the Gala Picnic. The Recreation and Parks July 4th float will be a large birthday cake with 200 candles. The Town Board will ride on another decorated float and they will be in costume. Key cards and events calendars are being finalized and distributed. The next Bicentennial meeting of all committees will be Tuesday, May 1 at 7pm. The Perinton Quilt Guild will present their Bicentennial quilt to Jim Smith on May 22, in the PCC lobby at 2pm. The Perinton Senior Chorus will be providing entertainment and we will have light refreshments for those that attend.

TEEN CENTER

On Wednesday, April 11, thirty two Perinton-Fairport teens, family members and Perinton Recreation and Parks staff members spent the afternoon volunteering at the new Foodlink facility on Mt. Read Blvd. The work involved sorting and re-packing damaged food items. (Pictures available on website) Julie Eble gave PowerPoint presentations to the parents of the incoming 6th grade class at the Johanna Perrin 5th and 6th Grade Parent Orientation on Wednesday, April 18 and at Martha Brown Middle School on Wednesday, April 25. These presentations give parents an overview of Teen Center programs and encourages them to register their children for the Welcome Party for 5th graders scheduled for June 6.

55+

Dr. Hoagland from Unity Health spoke on insomnia with our patrons. Barbara Parmeter from Genesee Vascular Lab spoke on vascular screening and how it can save your life. Both programs were well attended and very informative. The Spring Dinner was another hit. There was a German theme complete with German chocolate cake. The movie this month was "Guys and Dolls" and there were 20 in attendance. The first trip with Covered Wagon Tours was Tuesday, April 24. Thirty nine people went to Seneca Niagara Casino.

MARKETING REPORT

Enclosed. Currently on Facebook we have 676 Likes. We also sent out 109 April newsletters that have been requested this month.

SUMMER PROGRAM OVERVIEW

CENTER STAGE CONCERT SERIES – Attached

GAZEBO CONCERT SERIES – Attached

BICENTENNIAL CELEBRATION – Attached

2012 SUMMER PLAYGROUND PROGRAM UPDATE – Attached

Summer registration begins on May 7.

Preschool section is offering High Five Sports Camp, Summer Pre-K Hooray and Nature Camps in addition to summer programming.

New this summer for youth are programs covering science, cooking, break dancing, sewing, art, music and more.

Some changes have been made to the Skill Camp portion of our brochure. Coaches for both our Soccer and Girls' Lacrosse camps decided not to return. New coaches have been hired for both of these camps.

After two summers of unsuccessfully trying to start a baseball camp, the decision was made to forgo it for this summer. We are however, offering for the first time, a Multi-Sports Camp run by US Sports Institute. Participants of this camp have the option of signing up for a full or half day session (fliers enclosed).

Skill camps will be offered for Basketball, Girls' Basketball, Field Hockey, Football, Boys' Lacrosse, Girls' Lacrosse, Soccer, Horseback Riding, Fencing and Volleyball. The Basketball Camp for 5 and 6 year olds is a new offering for this year.

Teen Center Summer Programs 2012:

- Wednesday, 6/27 - Create Your Own Ice Cream Flavor at Moonlight Creamery, 3-5 pm, Grades 6-10 (Entering Fall 2012)
- Saturday, 7/7 - Youth Day Outdoor Unplugged, 6-8 pm, Community Event
(No Registration Required)
- Wednesday, 7/18 - Summer Splash, 3-5 pm, Grades 6-10 (Entering Fall 2012)
- Thursday, 7/26 - Sportsworks Mini Golf Outing, 6:30-7:30 pm, Grades 6-10 (Entering Fall 2012)
- Thursday, 8/16 - NVP Paintball Field Trip, 12:30-3:30 pm, Grades 7-11 (Entering Fall 2012)

INTERN NICHOLS' REPORT

For her internship project, Erin ran a program for children and grandparents. The title of it was "Fun with Grandma and Grandpa". It included a morning of cookie decorating, games, crafts, and storytelling shared by children and their grandparents. A survey was taken and an expense/revenue analysis was performed upon completion of the program. Erin did learn that a lot of work goes into creating the program and that you must pay attention to the smallest of details for it to be successful.

When asked by Chair Chesonis if there was any one thing she could take away from her experience with the department Erin replied that she didn't realize what it takes for the department to operate.

AROUND THE TABLE

Paul Fioravanti was welcomed by all present. Paul thanked the board and added how much he is looking forward to being a productive member.

The board and staff of Rec and Parks thanked Erin Nichols for a job well done during her internship with the Department and wished her the best of luck in the future.

There being no further business, the meeting was adjourned at 8:12pm. The next Advisory Board meeting will be held on **Thursday, May 24, 2012 at the Perinton Community Center in Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary