

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
January 6, 2011

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Jayne LaFay, Dave Schaeffer, Stephen VanVreede, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

GUEST: Jeff Nutting, Recreation Leader

MINUTES: Motion to approve the December 2, 2010 minutes by Board member Stephen VanVreede, seconded by Board member Dave Schaeffer; minutes approved.

COMMISSIONER'S MYERS' REPORT

AQUATIC FACILITY PROTOCOL CHANGE

We are researching the possibility of discontinuing our affiliation/contracting of services with Ellis & Associates. New EA regulations require that we have life jackets available to every patron that requests one. In the past year, Ellis & Associates have waived this requirement for us, as we do not have a wave pool feature. This year, EA will not waive the requirement. Complying with this requirement will create a financial burden for the department. In addition, changes at the management level of EA, (Client Manager), without notification to us, have occurred, which effects our operation. The alternative is to contract with American Red Cross, which will be much less expensive, and be more representative of the type of facility we operate. Our level of safety will not diminish as a result of the change.

POTENTIAL OF FULL DAY KINDERGARTEN

The Fairport School District is considering adopting a Full Day Kindergarten program, beginning the upcoming school year. This will have a small effect on our programming. A wrap around program will most likely not be considered at this time.

YEAR END BUDGET UPDATE

Preliminary year end budget numbers will be available by mid to late January. All encumbered accounts payable need to be applied to the appropriate budget lines prior to finalizing the 2010 budget. It appears as if we have surpassed our revenue goal for 2010, and stayed under our budgeted expenses.

TOWN ORGANIZATIONAL MEETING

The 2011 Organizational Meeting for the town was held on Wednesday, December 29, 2010.

BIDS

On Thursday, January 13, 2011, at 1:00pm, all received bids for Recreation Equipment, Arts & Crafts Supplies, Wearing Apparel and Janitorial Services will be opened by the Town Clerk. This is an annual process.

SCHOOL DISTRICT FACILITIES

The department has been informed by the school district that all of their facilities will be back 'on-line' and available for use this summer. This will eliminate the need to use other sites as was necessary last year.

FINANCIAL UPDATE

The deposit to the Supervisor for December was \$105,022.08. This amount is \$7,738.89 more than December of 2009. We finished the year at \$6,489.40 ahead in income compared to last year.

REPLACEMENT OF BRICK ON PCC ENTRY PIERS

We are beginning the process of replacing bricks that were improperly installed on the tops of the brick piers at the main entryway of PCC, and the court entry. Installing the bricks on their sides reduces their structural integrity, and increases area for moisture to seep in and crack the mortar.

DIRECTOR ESTRICH'S REPORT

EVENTS AND COMMUNITY

A total of 15 volunteers have registered to participate in the Town of Perinton's community garden. Our first meeting is occurring Jan. 24th at the community center.

The Crescent Trail signage project is underway. About half of the data has been collected. The remaining trails will be inventoried and data inputted by park staff. Parks volunteers for this project would be a great asset.

The winter brochure lists a moonlight hike, January 20th (7pm) to the top of Indian Hill led by myself and Bill McMahon (seasonal park employee).

OPERATIONS

The second Ford 250 is due to arrive shortly. We are currently waiting for 2011 quotes to replace 3 trucks (PR# 5, 37 and 40). The trucks are an extended crew cab, trash/ parade flat bed and small dump truck.

The commercial spreader has arrived. Training will occur early March with applications to follow.

The Village ice rink has been open a total of 28 days and closed once on Jan. 1st due to warm temperatures. We are in line with 2009/2010 season.

For the 2010 season our vandalism was minor. Most of it occurred in the restrooms at Potter Park. Our biggest loss is 3 aluminum picnic tables missing from our inventory (Kreag Road and Egypt Park). These will be replaced in 2011.

Our annual maintenance for vehicles and heavy equipment went from \$4,489.60 in 2009 to \$2,746.39 in 2010. Small equipment, which includes all mowers, was \$3,211.08 in 2009 and \$7,841.28 in 2010. This increase was due to the large area cutter malfunctioning. It required repairs totaling \$2,849.72. These numbers only reflect repairs and general maintenance.

2010 RESERVATION SUMMARY

Building	2010		2009	
	Revenue	Count	Revenue	Count
FRP	\$9,180.00	199	\$9,435.00	193
PERP	\$13,830.00	206	\$12,550.00	216
WB	\$9,735.00	184	\$8,240.00	205
	\$30,225.00		\$32,745.0	

Shelters

2010		2009	
Revenue	Count	Revenue	Count

Egypt	\$980.00	259	\$960.00	257
FRP #1	\$2,240.00	268	\$1,800.00	261
FRP #2	\$1,015.00	238	\$1,070.00	241
KRP	\$2,135.00	263	\$1,770.00	253
PERP	\$2,150.00	268	\$2,230.00	274
WB	\$1,060.00	270	\$995.00	279
CPW	\$1,095.00	259	\$1,120.00	279
Con. Stand	\$45.00	8	\$40.00	7
	\$10,720.00		\$9,985.00	

Athletic Fields

	2010 Revenue	Count	2009 Revenue	Count
Soccer	\$3,875.00	1049	\$2,930.00	1012
Softball	\$2,676.50	931	\$270.00	586
Courts	\$170.00	29	\$175.00	24
	\$6721.50		\$3375.00	

YEARLY TOTALS

2010 \$47,666.50

2009 \$46,107.00

Increase of \$1,559.50 (3.5%)

DIRECTOR RIESENBERGER'S REPORT

RECREATION PROGRAMS

RECTRAC

Fall 2010 registration currently at \$202,417.52.

There are 3,990 participants enrolled in 360 programs.

FACILITY USAGE

December totals as of 12/31: 24 reservations for a total of \$4,231.00

Year to Date 2010: 363 reservations for a total of \$76,547.57.

Year to Date 2009: 320 reservations for a total of \$64,224.50.

Great job by Jeff Nutting with accommodating our patrons.

PROGRAM REVIEWS

Step by Step

This program is winding down and will be completed on January 15. To date we have 8.5 million steps recorded in the Perinton Community Center, equal to 4,250 miles. Patti Morrison from the Court Department won the staff challenge with the assistance of Pat Haggett, one of our preschool instructors.

Schoolbreakers

This program took place on December 16 and 17 when the elementary school children had the day off from school. The program was a success. The children had the opportunity to swim, play in the gym, do arts and crafts, play Nintendo Wii and work with our guest speaker, Alan Stewart to make cards in 3-D. Our next Schoolbreakers will be during February recess.

Youth Basketball League

The co-ed league for 10-12 year olds has been in existence since the late 70's. This program was featured in the D&C "Our Towns" section (see enclosed). It was a great, positive article on how developing skills is more important than winning here at Perinton Recreation. Kudos to Jeff Ackerman and all the coaches for making this such a wonderful program in our town.

Breakfast with the Grinch

There were 98 in attendance for this morning of food, fun and holiday festivities (press photos enclosed).

Christmas Eve Aerobics

We had 40 in attendance for this event.

Holiday Concerts

Perinton Recreation and Parks supports the local arts by financially assisting with the Perinton Concert Band's "Joyful Sounds of Christmas" on December 10 and the Genesee Valley Orchestra and Chorus' "Messiah" on December 17.

Summer Playground Program

Jeff Nutting and I met with the administrators from the Fairport Central School District. There will be no school construction this summer so all our sites are available to us. We have decided to go with 4 major sites this summer due to the construction on Jefferson Avenue, which will reduce the road to one lane. This could be a two-year project according to Tom Beck. Sites will include Fellows Road Park, Potter Park, Northside School and Brooks Hill School.

Winter Brochure

Winter registration began on Monday, January 3. In addition to our promotions table in the lobby, we have asked our instructors to provide fliers of their programs for distribution. This table will remain up for the first two weeks of registration. We are also including a family swim pack for 4 with every registration totaling \$150 or more as a thank you. Advisory Chair Chesonis was very pleased to learn of the coupons distribution.

Aquatics

Winter recess pool camp ran from 12/27-12/30. There were 14 children in attendance. Lifeguards and college students Chelsey Barker, Sarah Dixon and Kevin Marriott were the coordinators. A holiday swim special was held during Christmas break week. Residents paid \$3.00 and non-residents paid \$5.00. Birthday Splash parties are all booked for January and moving into February.

Senior Center

Family Day on December 28 had 60 in attendance. Grandparents and grandchildren enjoyed pizza, wings and make your own sundaes and were entertained by "Rich the Magic Man". We are very excited about the interest in our programs this past year. 2011 will be a year of new beginnings for our seniors. Ideas for new programs are underway and promise to be a lot of fun. Grandparent/grandchild programming on a more frequent basis was suggested by Chair Chesonis.

2011 GOALS

The 2011 Goals draft was presented to the Advisory Board. Any suggestions by Advisory Board members to the 2011 Goals to be considered by the Recreation and Parks Department staff should be emailed to Commissioner Myers. The final draft will be presented at the January 26, 2011 meeting.

AROUND THE TABLE

Jeff Nutting was pleased to attend this particular Advisory Board meeting since it included the presentation of the 2011 Goals.

The possibility of adding a Teen as an Honorary Member of the Advisory Board needs further exploration and discussion.

A donation of a 50" TV for the Teen Center was announced by Director Riesenberger.

Perinton Park was chosen as the 4th best park in Monroe County thru a survey conducted by radio station 100.5.

There being no further business, the meeting was adjourned at 8:35pm. The next Advisory Board meeting will be held on **Thursday, January 26, 2011 (January business) at the Perinton Community Center in Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary