

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
March 25, 2010

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Jayne LaFay, Kevin Ruster, Dave Schaeffer, Stephen VanVreede, Commissioner of Recreation and Parks Jim Donahue, Director of Recreation Jeff Myers and Director of Parks Stacey Estrich.

GUESTS: Diane Riesenberger, Senior Recreation Supervisor
Annette Marchesseault, Trowbridge and Wolf Representative
Greg Svenheim, Treasurer, Crescent Trail Association

MINUTES: Motion to approve the February 25, 2010 minutes by Board member Kevin Ruster, seconded by Board member Dave Schaeffer; minutes approved.

COMMISSIONER DONAHUE'S REPORT

Commissioner Transition

A transition plan to replace the retiring Commissioner is being completed this week. The Commissioner wishes Jeff Myers and Diane Riesenberger success in their new positions. Thanks also to Stacey Estrich for the outstanding effort in her first year with the department. The Commissioner also thanks the Advisory Board members for their years of service and support of the recreation and parks department. There is not a better group of volunteers, dedicated to insuring the residents of Perinton receive outstanding recreation and parks services. Special thanks to Al Chesonis who has chaired the board for the past two years and continues to demonstrate outstanding leadership. Finally, but by no means last, the Commissioner thanks all the staff who has worked tirelessly to provide valued recreation and parks services to our residents and visitors.

Egypt Park Progress

Annette Marchesseault is here from Trowbridge and Wolf tonight to present their preliminary recommendations for Egypt Park. The plan was devised in meetings with staff over the past several months. Once the advisory board is satisfied with a preliminary plan the staff will move forward with sharing plans with the Town Board and Humane Society.

Financial Update

The deposit to the Supervisor for March was \$ 261,853.66. This is \$20,422.82 lower than last March. The first quarter expenses are in line with 2009.

DIRECTOR ESTRICH'S REPORT

1. Parks, General
 - a. Tennis nets are up at Potter Park Kreag Road Park and Fellows Road. Perinton and Egypt will follow shortly.
 - b. Park grounds and athletic field repairs start in the next few weeks as weather permits.
 - c. The dog off leash issue has continued through the winter/spring. Jim, Jeff and I met with one concerned citizen addressing her concerns. She fully understood the Towns position and future plans. For the last 2 months the parks staff at FRP, CPE and SLP installed Town Code signs, documented dog walkers, handed out Town Code information slips and communicated with the public. Unfortunately, there is still a group who refuse to keep their dogs on leash. We have met with James Smith and Tom Beck to discuss the issue. It was concluded to continue with our proactive educational approach and animal control will respond as directed. Similar Towns have the same issues year after year. We are moving forward with clearing the future dog park area at Egypt. A temporary dog park

may go into effect before the grand opening. The Spring Lake dog community is looking to set up a meeting with the Commissioner and myself but have not officially heard from them.

2. Kreag Road Park- Sports Field Lighting Project
 - a. Installation is in progress. Fairport Municipal Commission and DPW have been a tremendous help. Estimated installation figures were close to \$100,000.00. Quotes received for partial work ranged from \$25,000-55,000.00. We are currently estimating \$20,000.00 in contract services (electrician/ crane) and about \$2000.00 in misc. materials. Poles will be lifted on Jim's last day. Kreag Road Park new sports field lights should be completed by April 2, 2010.
3. Village Ice Skating Rink
 - a. The ice skating rink closed March 10 (91 %).
 - i. 2010- 81 days open (89)
 - ii. 2009- 77 days open (90)
4. Potter Park
 - a. New playground installation is estimated to start mid-end of April. Deadline to complete project is end of May.
 - b. Doyle securities will be taking over the security system at the Teen Center. This will be accomplished by the end of March. The security transfer will save us about \$370.00 a year plus quicker response time for service calls.

DIRECTOR MYERS' REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 1. Spring 2010 registration currently at \$133, 364. There are 3,083 participants enrolled in 330 classes.
 2. Spring programs begin Monday, March 29.
 - B. Youth Basketball League
 1. On Monday, March 15th, two members of the Rochester Razorsharks professional basketball team came to the PCC to participate in the youth (ages 10-12, co-ed) basketball practices. At 7 pm, while all four teams were present, Jerice Crouch and Donielle Davis gave a speech about their backgrounds and what it took for them to become professional athletes. However, the core of the talk was about having fun playing the game, not counting on becoming a pro, and that staying in school is imperative. They also answered several questions that the kids had for them. After that, Jerice and Donielle ran the kids through a few drills and a controlled scrimmage. At the conclusion, they stayed to sign autographs right on the kids "Perinton Rec" basketball shirts, so they will have a lifetime keepsake. It was a thrilling and educational experience for the youth who attended.
 - C. Special Events.
 1. Blarney Bingo: Friday, 3/12; 83 participants enrolled.
 2. Mr. E. Bunny and the Jellybean Trail (2-4 year olds) and Egg Hunt (5-8 year olds): Saturday, 3/27.
 3. Mighty Machine Mania: Preparations are under way for our Mighty Machine Mania event on 5/1. This event will showcase many town vehicles and trucks for children and families to look at and learn about. The children will also be able to sit in the vehicles. There are currently 121 participants enrolled.

- II. Facility Usage.
 - A. PCC Room and/or Gymnasium Rentals – 2010.
 - 1. Currently at 129 reservations for \$19,597.50.
 - 2. 31 more reservations from YTD 2009, and \$3,270 more. JN is doing a great job!
 - 3. Community Center closed Easter Sunday.

- III. Department Information
 - A. Transition - the transition is going well. Jim's last day of work is Monday. Most of his files have been transferred and all that's remaining is last minute computer changes and related logistics.
 - B. Entry level position – Responsibilities amongst the recreation staff will shift to a certain extent. A new Recreation Leader (entry level) position will open up. This person will take over the evening building manager duties. We hope to have the candidate identified and approved by town board by the end of April. The search committee consists of me, Diane Riesenberger and Deb Ellis.
 - C. Jeff Nutting will begin to open the PCC in the mornings. His hours adjust to 5:00am to 1:00pm.

- IV. Center Stage update:
 - A. Sponsors: All sponsorships have been filled. We are still discussing a separate, lower level publicity sponsorship with Bergmann Associates.
 - Season Sponsor – \$15,000
 - Wegmans
 - Event Sponsors - \$1,300
 - Waste Management
 - Harris Beach
 - Mark's Pizzeria
 - LogisticalSolutions.net (still awaiting confirmation)
 - Perinton Hills Shopping Center
 - LeChase Construction
 - Van Bortel Ford
 - DeWolff Partnership
 - Fairport Savings Bank
 - Golf Cart - \$1,100
 - Eagle Vale Golf Club
 - Fairport Federal Credit Union
 - Vision Kia
 - Perinton Republican Committee
 - Hoselton Automall
 - B. Other News:
 - 1. Rochester Cart Rentals has been confirmed as our new golf cart vendor. They come in at a price 25% less than our previous vendor. All other vendors have been confirmed (storage, pipe/drape, port-o-johns).
 - 2. We are working on a new 10th Anniversary logo. This logo will be on all publicity and volunteer t-shirts. T-Shirts displaying this logo may also be sold at the Perinton Pride Fund booth.
 - 3. Panera Bread will be donating pastries to sell at the Perinton Pride Fund booth.

EGYPT PARK UPDATE

Annette Marchesseault, Representative from Trowbridge and Wolf presented drawings that show Egypt Park as it exists overlaid with the projected improvements. The suggested changes include enlarging the parking lot to include new lighting, a bus loop, additional parking spaces, handicapped spaces and curbing that will make the park ADA accessible. A new shelter, similar in size to the existing facility, will take its place; another playground will be added; as well as a dog park; all ADA accessible. A wood mulch path will connect to an entrance off the north boundary of the park aligned with the trail on the north side of Rt. 31. Director Estrich stated the Parks Department will spear head the proposed improvements by establishing an open space dog park area that will be ready for use by May or June of this year.

Commissioner Donahue and all present were somewhat surprised with the preliminary cost estimate of \$670,000. This figure is largely driven by the cost of the parking lot with lighting estimate of \$420,000. These costs are market rates and do not include savings that may be realized with some of the work being completed by the Parks Department, DPW, or Fairport Electric. Grants and other sources of revenue will be needed to offset these expenses. Hopefully, the Humane Society will partner with the Town of Perinton to sponsor fund raisers to defray the cost of some of the improvements. It may be necessary to complete the project in phases.

All proposed improvements have been approached with the intent of keeping mitigation to the wetlands and buffer zone at a minimal level. Permits from DOT and DEC may be needed prior to the start of the project. The site may also be subject to review for cultural resources if that process has not taken place prior to the original park construction.

Commissioner Donahue reminded the board members that four major improvements must be completed within the first six years of the twenty five year lease between the Town of Perinton and the Humane Society. A motion to endorse the Egypt Park Improvements Plan as presented and to take it to the next level was made by board member Jayne LaFay and seconded by board member Kevin Ruster. All present were in favor and the motion was approved. The next step is to review the plan with Supervisor Jim Smith and then the Humane Society. Once agreement is reached between the Town of Perinton and the Humane Society, a public meeting will be held by the Town Board.

AROUND THE TABLE

Director Estrich expressed her thanks to Annette for her work on the Egypt Park Improvements Plan.

On behalf of all board members and staff, Chair Al Chesonis asked the minutes reflect their tremendous appreciation for retiring Commissioner Donahue's service to the Town of Perinton.

There being no further business, the meeting was adjourned at 8:20pm. The next Advisory Board meeting will be held on **Thursday, April 22, 2010 at the Perinton Community Center in Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary

