

**PERINTON RECREATION & PARKS DEPARTMENT**  
**ADVISORY BOARD MEETING MINUTES**  
**DECEMBER 4, 2008**

**PRESENT:** Advisory Board Chair Al Chesonis, Board members, Jayne LaFay, Dave Schaeffer, Steve VanVreede, Commissioner of Recreation and Parks James Donahue, and Recreation Director Jeff Myers.

**MINUTES:** Motion to approve the minutes by Board member Dave Schaeffer and seconded by Board member Jayne LaFay, minutes approved.

**COMMISSIONER DONAHUE'S REPORT**

**Loss In State Aid**

The Town received a letter stating that the reimbursement for the youth/teen aid was being cut by 8% or approximately \$2,000 in 2008. Additional significant cuts may occur in 2009 and 2010. Due to the funding cuts the reimbursement check has not yet been received by the Town. This income will be encumbered if the check does not arrive by the end of the fiscal year.

**Fairport Schools Construction**

Fairport Schools are undergoing major modifications and improvements as a result of a bond approved a few years ago. The construction has an adverse affect on our recreation programming this year and next especially the summer program. The school district is aware of our concerns and has promised to meet later this month or early January to work with us on insuring that we have sufficient school facilities to meet the needs of our programs for 2009.

**Summer "Better Together" Program**

This program is a major part of our summer playground program. It has been cosponsored by our department as well as Fairport Schools and BOCES. Recent changes proposed by BOCES are forcing us to revisit the partnership of this program. Negotiations will continue on program specifics.

**Holiday Lunch**

A holiday lunch is planned for later this month. The advisory board members will be emailed an invitation to attend.

**Bids**

The Town Board is being requested to approve bid announcements for wearing apparel, recreation supplies, arts and craft supplies, and janitorial services at next week's meeting.

**PCC/Aquatics Center Update**

Birthday Pool parties reached the budgeted projection for 2008. We started booking 2009 parties. The aquatic center attendance and income was good during the Thanksgiving Holiday weekend. We had another lifeguard audit by Ellis and Associates and met expectations.

**New Pool-Related Legislation/Requirement**

The Virginia Graeme Baker Pool and Spa Safety Act passed by Congress and interpreted by the Consumer Product Safety Commission which issued Public Law 110-140 will require us to replace pool drain covers in the lap pool and hot tub with different drain covers. There continue to be problems with implementing this legislation. We continue our dialogue with Ellis and Associates and a local pool manufacturer. Products are not yet available that will meet the requirements of this legislation without compromising other components of our pool filtration and circulation system.

### **Staff Update**

Dave Morgan announced his retirement after the October Advisory Board meeting and his last day of work was November 12. The staff thanked Dave for his many years of service and wished him well. A search for a new parks director is underway. The staffing transition to fill Bonnie Nohe's position was completed the end of October.

### **Financial Update**

The deposit to the Supervisor for October was \$116,428.34. We are \$15,774.13 ahead of last year's income at this time. The staff is considering fee modification and alternatives in several of the fitness/aquatic pass categories.

### **Master Plan Update**

The master plan public meeting was conducted Wednesday, September 17. Comments from this meeting and additional modifications have been made to the draft plan. One more modification is in process and then the advisory board could accept the master plan and forward it to the Town Board for consideration.

### **Community Empowerment Conference**

Supervisor Smith had requested the Commissioner to attend a conference in Saratoga Springs on November 12. The panel discussion focused on Senior Citizen services and housing opportunities in Perinton. The session was well attended and received a high rating.

### **RECREATION DIRECTOR MYERS' REPORT**

- I. Recreation Programs.
  - A. RECTRAC – Rec Facts.
    - 1. Fall 2008 registration currently at \$212, 027. There are 4,761 participants enrolled in 365 classes. (October report: \$201,338) (Fall 2007: \$209,060).
  - B. Focus on Programs.
    - 1. Brunch w/ the Grinch – Saturday, 12/6; 28 families for 85 total participants.
    - 2. Float & Movie Night – Friday, 12/12; 9 families for 31 total participants.
    - 3. 10<sup>th</sup> Annual Turkey Jam – Thanksgiving morning; over 300 participants, great feedback, non-perishable donations to Perinton Food Shelf.
    - 4. Instructor Marcie Nicastro will be conducting an All Drop-In Aerobic Class on Christmas Eve day, from 9:00 to 10:30am.
  - C. Youth Basketball League.
    - 1. Began the first week of November, with player evaluations and team selections. Games began last night. Monday practices, Wednesday games.
    - 2. 45 kids (10-12 year olds) enrolled, 11 to a team.
    - 3. Continues through end of March.
  - D. Teen Center Program Update
    - 1. Saturday evening Activity Nights: Between 12 – 18 teens attend.
    - 2. November 8<sup>th</sup>: Aviella Winder sang. 23 teens plus 19 friends/family attended.
    - 3. November 21: Unplugged: 20 teens and 15 parents/siblings attended.
    - 4. 7 large packages mailed overseas to soldiers. Contents included holiday goodies, Girl Scout cookies.

- II. Facility Usage.
  - A. PCC Room and/or Gymnasium Rentals – 2008.
    - 1. Currently at 350 reservations for \$61,313.50.
    - 2. 102.19% of budgeted revenue.
    - 3. Reservations for 2009 being processed.
  - B. Aquatic Center was very busy on Friday and Saturday following Thanksgiving.
  
- III. Dog Park Report
  - A. Researched and compiled by Melanie Oyer, Student Intern.
  - B. This is her Special Project, a requirement for her internship.
  - C. Hard copy provided for your review.
  
- IV. Department News
  - A. The increases in resources towards our marketing efforts have shown to be a valuable investment. We are seeing much more coverage throughout the print media outlets.
  - B. Tomorrow (12/5) is the last day of her internship for Melanie Oyer. She has done an outstanding job since joining us in late August, and is currently following up on some leads at other recreation departments across the county. We wish Melanie all the best.
  - C. Transition in the Senior Center has gone quite smoothly. Kim has done a great job in her new position as Senior Citizen Program Supervisor, and Amanda has transitioned in as clerk in the Senior Center with no problems at all.
  - D. Public bids for Recreation Supplies, Wearing Apparel, Arts & Crafts and Janitorial Services will be sent out on 12/22, with a bid opening date scheduled with the Town Clerk for January 15, 2009.
  - E. PRP received three awards at the Genesee Valley Recreation and Park Society Annual Conference on November 14<sup>th</sup>. All three were individual awards for professionalism, and include the Young Professional Award, given to Jeff Nutting, and the Good Guy Award, given to Jim Donahue.

## **PARKS REPORT**

### **Kreag Road Park Dock Renovation**

The Town engineer has worked up a modification to the Kreag Road Boat dock that will allow us to lower a section of the dock to accommodate smaller boats. Discussions are ongoing about implementing the modifications.

### **Cobb's Lane Canal Crossing and Roadway Realignment Project Update**

Dave Schaeffer and Jim Donahue serve as representatives to this project committee. The committee met with Lu Engineers and reviewed the draft Project Scoping and Design Report. A community meeting held at the Perinton Community Center Tuesday, November 18 at 7:00 PM was very informative and well attended.

## **MASTER PLAN UPDATE**

Since the meeting in September some things have been removed and added. These recommended changes have been sent to Trowbridge and Wolf. The final draft document should

be ready by the next Advisory Board meeting in January. Once accepted by the Advisory Board, it will go to the Town Board for their consideration.

### **PERINTON PRIDE FUND UPDATE**

Kevin Ruster will present this report at the meeting in January. In his absence, it was noted that a \$1,000 gift was presented to the Perinton Pride Fund from the cross country race that was held this fall at the Jensen's Stable and adjoining properties.

### **COBB'S LANE PEDESTRIAN BRIDGE**

Construction on the Cobb's Lane Pedestrian Bridge is targeted to begin fall 2009 with completion fall 2010. A \$1,500,000 federal grant has been obtained and will be used to offset projected costs of approximately \$2,000,000. In addition to the bridge, a public restroom may be constructed with maintenance potentially provided by the Recreation and Parks Department. The bridge will provide a major trail connection for the already established trail system.

### **AROUND THE TABLE**

Advisory Board Chair, Al Chesonis asked if the Town has had budgeting concerns due to the downturn of the economy. Commissioner Donahue explained that expenses are adjusted down automatically as revenues decrease. Teen Center programming, however, will most likely be impacted due to the loss in state aid. On the flip side, Board member Steve VanVreede mentioned that programming and pool use may increase due to the economic situation. Many residents may travel less and use the center for their family recreational plans.

An internal and external posting of the Director of Parks position will take place after the first of the year. Posting the job on line will be explored along with the use of traditional methods.

Updating of the Crescent Trail map is targeted for March, 2009. A digital copy will be posted on line once completed.

The Fairport Crew Team has expressed interest in offering programming thru the Recreation and Parks Department.

Happy holidays to all!

There being no further business, the meeting was adjourned at 8:00pm. The next Advisory Board meeting will be held on **Thursday, January 8, 2009 (December business) at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser  
Secretary