

ERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
March 26, 2009

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Kevin Ruster, Steve VanVreede, Commissioner of Recreation and Parks Jim Donahue, Director of Recreation Jeff Myers and Director of Parks Stacey Estrich.

MINUTES: Motion to approve the February 26, 2009 minutes by Board member Mike Coppola, seconded by Board member Jayne LaFay; minutes approved.

COMMISSIONER DONAHUE'S REPORT

Kreag Road Boat Dock Retrofit-The Commissioner and Parks Director met with the Town engineer and a representative from Wind Sun Construction to review the retrofit work to be completed on the Kreag Road Park boat dock in April. The staff reviewed the scope and timeline of the job. All in attendance agreed on how to proceed with the work. A section of the existing boat dock will be lowered to 17" from the water surface to accommodate smaller water craft.

PCC/Aquatics Center Update- Spring aquatic program registration goes well. Pass and Point of Sale revenues are down slightly fiscal year to date.

Financial Update-The deposit to the Supervisor for March was \$ 285,384.78. This is \$ 14,864.64 behind last year to date deposit.

Rectrac Training- We have contracted with Vermont Systems to provide an upgrade to our recreation software and a week worth of training. The last upgrade to the software was two years ago.

Mower bid- A bid was conducted for a mower this afternoon. We received six bids. A recommendation as to whether we accept a bid or purchase the mower off NYS Contract will be forthcoming.

Town Board Retirement- Town Board member David Glossner attended his final meeting last evening. The Commissioner thanked Mr. Glossner for his nineteen years of service on the Town Board and for his ongoing support of the mission of the recreation and parks department.

DIRECTOR MYERS' REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 - 1. Spring 2009 registration currently at \$135,961. There are 2,972 participants enrolled in 328 classes.
 - 2. Spring programs begin Monday, March 30.
 - 3. Summer 2009 (playgrounds): Lost 1 full site for 2009, as construction at Brooks Hill School prohibits usage.
 - 4. School Breakers for April 3rd Elementary Conference Day, 15 kids enrolled.
 - B. Teen Center Events
 - 1. Teens will be assisting parks staff with clean-up and mulching around Perinton Park on Sunday, May 3rd, and the Community Center on Saturday, May 9th.
 - 2. Unplugged Friday night, 3/27.
 - C. Special Events.

1. Blarney Bingo: Friday, 3/13; 103 participants enrolled; Photos in Post..
 2. Easter Splash: Friday, 4/3; 32 participants, 8 families.
 3. Mr. E. Bunny and the Jellybean Trail (2-4 year olds) and Egg Hunt (5-8 year olds): Saturday, 4/4.
- II. Facility Usage.
- A. PCC Room and/or Gymnasium Rentals – 2009.
 1. Currently at 98 reservations for \$16,327.00.
 2. 11 less reservations from YTD 2008, but \$3,000 more. JN is doing a great job!
 3. Community Center closed Easter Sunday.
- III. National Recreation and Park Association Legislative Forum
- A. Wednesday, March 18 through Friday, March 20.
 - B. Washington, DC.
 - C. Visited Legislative Offices of Representative Dan Maffei, Chris Lee, Louise Slaughter and Eric Massa, as well as Senators Schumer and Gillebrand's offices.
 - D. Advocated for congressional action on a number of issues that relate directly to Recreation and Parks.
 1. Land and Water Conservation Fund – Financial Assistance for Facility Development, Facility Renovation and Land Acquisition for public recreation use. Our department currently has at least two action items that would qualify for LWCF Funding, if the funding were available.
 2. Children and Nature: To ensure that park and recreation agencies are listed as eligible entities for direct funding for environmental education under the "No Child Left Inside" Legislation.
 3. Community Development Block Grant Program:
 - E. Information and photos circulating.

DIRECTOR ESTRICH'S REPORT

1. Community Projects
 - a. Eagle Scout Projects
 - i. White Brook Nature Center- The Bear Den (third-fifth graders) of Cub Scout Pack 225. April 4th-Saturday
 - ii. Community Outreach- Horse stables in Perinton will be dedicating a day to fix field damage at Fellows Road park
 - iii. Beechwood park- Trail improvements. New Eagle Scout Project
 - iv. Mason Trail Project- New Eagle Scout project.
 - b. Day of Caring Thursday, May 7th, <http://dayofcaring.uwrochester.org>
9:00am till noon- trail repair behind Community Center in Center Park woods
2. Ice ink
 - a. Closed for season Monday March 9, 2009
 - b. 2008-09 77 skating days
 - c. 2007-08 80 skating days
3. Parks
 - a. General spring clean ups- ahead of schedule due to warmer weather
 - b. Kreag Road Boat Dock adjustments- estimate start date March 30th
 - c. Tennis Courts
 - i. March 13th Tennis court nets up at Fellows Road Park
 - ii. All other courts completed March 18th

- iii. Perinton Park- power wash estimate \$3,450.00, not washed in 3 years
 - iv. Potter Park color coating contract continuation- Fill cracks/ repairs- completed by end of April
 - d. All park entrance gates opened March 13th
 - e. Beechwood/ Garnsey Park signs
 - i. Arrived and installed at Beechwood
 - ii. Dumping Concerns
 - 1. Hart's Wood- Informational letter mailed with great response
4. Equipment
 - a. Process of purchasing a Volvo loader L25 on state contract base price \$67,677.50.
 - b. Additional attachments at \$1139.00 (savings of \$1400.00).
 - c. It is \$4500.00 less than the Takeuchi TW65 (\$72,500.00) and \$15,000.00 less than the John Deere 244J (\$83,000.00) before bid.
 - d. A Volvo loader is on New York State Contract and is within the budgeted equipment amount for 2009. Our parks staff test drove this vehicle and were pleased with its performance. We requested approval to purchase the Volvo loader and attachments not to exceed \$70,000. Town Board approved. Total purchase price is \$68,816.50
 - e. Mower bid- open bids on Thursday 3/26/09 at 1:00pm. Est. \$19,000-20,000.00, within our Equipment budget line.
5. Pesticide Contracts
 - a. Tru Green \$10,508.89& Birchcrest, Tree and Landscape \$10,520. No return call from Green Care.
 - b. Discovered double treatment of fall fertilizer- waiting on adjustments from both vendors. Should save us a few thousand
 - c. Organic or natural is not realistic for budget concerns
 - i. Tru Green- \$9,688.89
 - ii. 51% natural \$17,440.18
 - iii. 100% natural \$33,911.47
 - iv. Better to use Plant Health Care and Integrated Pest Management Techniques (Birchcrest)
6. Park Staff
 - a. In the process of interviewing and hiring seasonal staff
 - b. Conducting performance evaluations- This is intended for the staff to discover their top 6 responsibilities, areas of improvements, strengths, weaknesses, unutilized skills, department improvements and areas I or Recreation and Parks can help them improve, and be more efficient.
 - c. Staff completed CPR/ AED classes March 24 and 25th.

Egypt park-Improvement update

On Friday March 20, Jim Donahue, Stacey Estrich and Peter Trowbridge (Trowbridge and Wolf) met to discuss priority items: Parking lot/ turn around, Dog Park, Playground, and Shelter, to be completed by 2014. The next phase is a survey of the parking area to determine final layout and ADA pathway slopes. Fairport Electric will be contacted to assist with light pole removal and new placement. The wetland boundary line is also being addressed to follow DEC regulations. Stacey is researching shelters for Egypt and future implementation into other parks as shelters are replaced. Trowbridge is also updating the estimated expenses for the priority projects listed above. We are moving forward with the concept design and will meet with the Humane Society before the final designs are completed.

AROUND THE TABLE

Chairman Chesonis inquired about capital purchases and the opportunities to purchase supplies while prices are more competitive.

Board Member Schaeffer reported on the response provided by the Crescent Trail Hiking Association to the Monroe County regarding mountain bike use of trail systems.

An update on the center stage program was provided

There being no further business, the meeting was adjourned at 7:55pm. The next Advisory Board meeting will be held on **Thursday, April 23, 2009 at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

James A. Donahue
Commissioner