

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
April 23, 2009

PRESENT: Chair Al Chesonis, Advisory Board Members, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Steve VanVreede, Commissioner of Recreation and Parks Jim Donahue, Director of Parks Stacey Estrich.

MINUTES: Motion to approve the March 26, 2009 minutes by Board member Steve VanVreede, seconded by Board member Jayne LaFay; minutes approved.

COMMISIONER DONAHUE'S REPORT

Kreag Road Boat Dock Retrofit

The boat dock retrofit is completed. The project was designed by our Town Engineer, Tim Oakes and the oversight provided by Parks Director Stacey Estrich, thereby saving the town money.

Egypt Park Proposal

The Commissioner received a preliminary detailed design proposal from Trowbridge and Wolf for Egypt Park improvements. The document was reviewed and revised. Once we receive a final draft we will forward it to the Town Board for consideration.

PCC/Aquatics Center Update

Spring aquatic program registration goes well. Pass sales are up and Point of Sale revenues are down slightly fiscal year to date.

Financial Update

The deposit to the Supervisor for April was \$ 104,059.58. This is \$ 22,674.88 behind last year to date deposit. The year to date income is down as is the year to date expenses total.

Rectrac Training

We have contracted with Vermont Systems to provide an upgrade to our recreation software and a week worth of training. The training will take place the week of May 18. We will also be installing a component to allow online facility reservations for the park buildings and shelters.

Town Board Appointment

A new Town Board member was appointed at last evenings meeting. Peg Havens will serve in the seat vacated by David Glossner. A retirement party for Mr. Glossner is scheduled for Thurs. May 7 at Mulconroy's.

Capital Projects

The commissioner and parks director has identified several recommended capital improvement projects that are not a part of the annual goals. These projects are being reviewed with the Town Supervisor. These projects were also submitted for Economic Stimulus funds.

Volunteer Board Recognition Dinner

The dinner will be held at Woodcliff on Thursday, June 18. Please confirm your attendance with Barb Clay.

Planning Board Request

A berm along Route 31 was approved by the Planning Board for High Acres. One of the stipulations in the approval is that "any signage to be consistent with wildlife habit counsel guidelines and are to be reviewed and approved by the Commissioner of Recreation and Parks for the Town of Perinton. The Commissioner will work with the parks staff and Recreation and Parks Advisory Board prior to approval.

DIRECTOR MYERS' REPORT

- I. Recreation Programs.
 - A. RECTRAC – Rec Facts.
 1. Spring 2009 registration currently at \$155,932. There are 3,407 participants enrolled in 314 classes.
 2. Spring softball began practices on Monday. 2 additional teams added to Men's division.
 3. Youth Soccer League begins this coming Monday. 407 kids enrolled.
 - B. Program Notes.
 1. Mother-Daughter Tea: Saturday, May 9, 102 enrolled (max capacity).
 2. Fairport Schools 4th of July closing. The school district has decided to give all staff off Thursday, July 2 in addition to Friday, July 3, for the Independence Day holiday. As a result, our Summer Playground program is forced to close two sites (Northside School and Jefferson Avenue School) for the day, and refund all participants for the additional day closing. We had already built in July 3rd as an exception date, but did not expect July 2nd to also be a holiday.
(130 kids, 83 families, \$1,563.00 in refunds)
 3. Jeff Nutting and Dave Schaeffer continue to work on development of the "Passport to Wellness" trails program. Our big thanks to Dave for all of his assistance so far.
- II. Facility Usage.
 - A. PCC Room and/or Gymnasium Rentals – 2008.
 1. Currently at 132 reservations for \$19,847.25.
 - B. Outdoor fields.
 1. Fairport Baseball began using Egypt Park field and Potter Park fields as of Monday, April 6 (earlier than previous years due to dry March). Fairport Soccer Club began usage of various town athletics fields, as of this past Monday.
- III. Department News
 - A. Summer Intern.
 - Josh Dillon, from SUNY Brockport, will begin a 200 hour internship in mid-May.
 - Josh is from Fairport.
 - B. New York State Recreation and Park Society Annual Conference.
 - Jeff Ackerman, Jeff Nutting and I just returned from attending the NYSRPS Annual Conference and Expo, held on Long Island.
 - Excellent educational sessions including GIS/GPS use in parks, Going Green in NYS Parks, and programming ideas for getting kids outdoors.
 - Jeff Nutting and I also had the opportunity to get a behind the scenes and on-course tour of the Bethpage State Park Black course, which is the home of the 2002 and 2009 US Open Golf Championship.
 - I also received the NYSRPS Outstanding Service Award for the year.

DIRECTOR ESTRICH'S REPORT

1. Community Projects
 - a. Eagle Scout Projects
 - i. There are three different trail improvement projects at Beechwood Park.
 - ii. Mason Trail Project with bridge maintenance is being approved by Master Scout.
 - iii. Lastly a possible bench build and installation project at Kreag Road Park by the new dock.
 - b. Day of Caring Thursday, May 7 9:00am till noon: Xerox is the assigned volunteer group helping us for trail repair behind Community Center in Center Park woods.
 - c. Teen Center volunteers will be mulching the community center and Town Hall May 9 (rain date May 16)
 - d. Community Outreach- Horse stables in Perinton will be dedicating a day to fix field damage at Fellows Road Park
2. Parks
 - a. Dog issues
 - i. Spring Lake Park has a group of regular visitors who bring their dogs. We are working with this user group to improve the area most often used and establish a friendly relationship with the department. Concerns we are addressing, play stick pick up, dog waste disposal, river bank erosion, trash pick up, playground and softball areas. New signs will be installed informing dog users to refrain from using the ball fields and playground areas. Appropriate dog boxes and signage will also be installed.(Monroe County Storm Water coalition signs)
 - ii. The group has planned a community clean up this Saturday April 25 from 1:00pm -4:00pm.
 - iii. Center Park East is being addressed to please keep dogs on leash until they have reached the open space. New signage and dog boxes are also being installed.
 - b. Kreag Road Boat Dock adjustments are completed. The park department is repairing the turf damage.
 - c. Tennis Courts
 - i. Potter Park color coating contract continuation- Power wash started April 22 and color coating will be completed by mid May. This is delayed due to temperature requirements.
 - d. Soccer fields
 - i. All fields are being lined and nets up for practices and games by May 2nd.
 - e. Softball fields
 - i. Fellows Rd. field #1 is closed due to horse damage but all other fields are playable. Lining will occur next week and completed by May 5th when games start.
3. Equipment
 - a. A Kubota mower (6 foot deck) was purchased from the bid for \$13,970.00 leaving a balance of about \$6000.00 in the equipment line. This balance may be used to install a salt spreader on one of the park trucks (\$3000.00), purchase small equipment (leaf blower, weed trimmers) or save for the future.
4. Park Staff
 - a. To celebrate Earth Day we had a guest lecturer from Monroe County Dept. of Environmental Services speak to us about storm water concerns and how it relates to our park systems.

b. All positions are filled.

NEW POLICY CONCEPT:

The Recreation and Parks Department has permitted the use of our athletic fields and tennis courts for leagues and community group use. The Parks Director has received calls from people looking to reserve the volleyball and basketball courts. The current practice is first come first serve or is perceived as a permit holders right to use when permitting a park building.

The staff proposes the use of permits for groups looking to reserve the courts for their personal use during camps or gatherings. The left column is approved athletic field fees and the right column in italics is the proposed fee structure.

<u>Price structure for athletic fields</u>			<u>Proposal volleyball/ basketball courts</u>	
Field-	Res	\$20.00/ day	<i>Residents \$10.00/ half day (up to 4 hours)</i>	
	Non	\$25.00/ day	<i>Non. \$15.00/ half day (up to 4 hours)</i>	
Lighting-	Res.	\$18.00/ day		
	Non.	\$25.00/ day		
Prep. Fields-	Res.	\$100.00/ day	<i>Residents \$20.00/ full day (up to 8 hours)</i>	
	Non.	\$125.00/ day	<i>Non. \$30.00/ full day (up to 8 hours)</i>	
			<i>No lights</i>	
			<i>No Preparation</i>	

Example: A family reunion at Fellow Road Park permitting the building wants use of the volleyball courts from 6pm till 10pm.

Procedure: Courts are in Rectrac system. The building permit form is completed with the notation of field or court. The Parks Director approves the permit and signs are placed by the court acknowledging permit group, date and time. This system is the same used for Tennis courts and athletic fields.

The new policy concept to reserve volleyball and basketball courts was approved unanimously by the Advisory Board members present.

AROUND THE TABLE

Along with Jeff Nutting, Dave Schaeffer has been working on the maps and markers for the Passport to Wellness trails program. The passports should be available by June 1.

Director Estrich extended thanks to the Fairport Rotary Club for their contribution to defray the expenses for the sway-swing benches installed at Perinton Park.

There being no further business, the meeting was adjourned at 7:45pm. The next Advisory Board meeting will be held on **Thursday, May 28, 2009 at the Perinton Community Center, Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser
Secretary