

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
AUGUST 23, 2012

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Jim Donahue, Paul Fioravanti, Jayne LaFay, Dave Schaeffer, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

MINUTES: Motion to approve the July 26, 2012 minutes by Board member Mike Coppola, seconded by Board member Jim Donahue; minutes approved.

COMMISSIONER MYERS REPORT

PEDESTRIAN BRIDGE OVER ERIE CANAL

Significant progress is being made on the construction of the Pedestrian Bridge over the Erie Canal east of Turk Hill Road. As you are aware, when completed, this bridge will connect the Rochester, Syracuse and Eastern (RS&E) Trolley Trail leading south and east from that point to the towpath trail along the north bank of the canal. On Friday, August 10th, the span across the canal was gently put into place by two cranes. Now the access ramps on either side of the bridge are being constructed. When the span was put into place, we posted a picture on our Facebook™ page and received numerous comments and compliments. People are excited to utilize the bridge when it is completed.

PICKLEBALL COURTS

At the August 8th Town Board meeting, a small group led by resident Ray Rosati, requested to the board that the pickleball courts in Perinton be improved. They described a few problems with the current courts. Mr. Smith referred the group to the Recreation & Parks Advisory Board for their consideration. Commissioner Myers has since spoken directly with Mr. Rosati, as well as Parks Director Estrich; and has come up with some options. The thoughts and recommendations of the Advisory Board are welcome during Director Estrich's report when more information will be presented for discussion.

FINANCIAL UPDATE

The deposit to the Supervisor for August was \$163,422.82. This amount is \$10,164.07 lower than August of 2011. Our Supervisor deposits are \$47,388.61 behind in income to date (through August 21st) compared to last year.

FACILITY SHUT DOWN FOR MAINTENANCE

Our annual maintenance throughout the community center has begun. On this year's list of projects includes painting the upper level hallways, repairing a portion of the floor in the women's locker room, repainting the shower room floors of both locker rooms, stripping and refinishing the hardwood floors in the gymnasium and aerobics room, annual pool maintenance, fitness area maintenance and changing of light bulbs in the gymnasium and pool.

DOCKING FEES

Bushnell's Basin Dock fees total \$571.00 through July 31st. August of last year was also a busy month, and we hope that trend will continue. August through October of last year totaled \$663.00.

MID YEAR PURCHASE

The town was able to allocate our department the amount of \$55,000 to make two mid-year purchases. Parks Director Estrich placed an order for a Ford F-250, Heavy Duty 4x4, which will replace a vehicle that was purchased in 2005. Commissioner Myers ordered a Ford Escape. Upon arrival of this new vehicle, the Chevrolet Impala that he is currently driving will be assigned to Recreation Director Riesenberger for her day to day business travel needs.

DIRECTOR ESTRICH'S REPORT

COMMUNITY PROJECTS

Three Eagle Scout projects are currently underway. White brook boardwalk repair and seasonal signage, Garnsey Arboretum trail maintenance and Fellows Road Park volleyball reconstruction. Estimated completion time for all projects is end of September.

The Community Garden has started biweekly vegetable donations to Foodlink. Our local food shelf is unable to take fresh food donations due to lack of refrigeration. The 2013 preregistration started August 6th for current gardeners. About one third of the beds have been purchased.

PARK OPERATIONS

Playground repairs are underway. At Perinton Park all of the swing set bolts were updated, at Kreag Road a new 2-5 age slide was replaced, at Spring Lake Park, Perinton Park and Egypt Park new age appropriate signs were installed, and an out of date swing was removed at Fellows Road Park. Three playgrounds are being painted this month; Spring Lake Park, Egypt Park and Kreag Road Park.

Athletic fields have been treated for crabgrass and broadleaf weeds. Fall softball leagues start this week with soccer after Labor Day. The fields are in good condition with little to no permanent damage from extreme heat this summer. Parks staff will apply additional cultural methods to fields over the next few weeks.

The Fairport Village Ice Skating Rink Agreement has been revised. We are currently seeking approval by Mr. Smith and Town Attorney, Robert Place. Next order of business is the Fairport Crew Boat House lease (renewal due 2013) and Town Code project for non motorized vehicles/ bikes.

New York State has changed the procurement process, eliminating contracts, making it much harder for municipalities. One of our local sales representatives informed us of a new Senate Bill passed allowing NYS government agencies to purchase from Federal contracts. One such agency is called US Communities. This agency bids on a nationwide scale. Gametime, a playground/ park amenity supplier is part of this group. Currently, NYS only has playgrounds on state contract. Through US Communities we are able to look at shelters, benches and even installation costs. We have received a quote for Egypt Park shelter and waiting for an installation cost. This purchase is part of the Egypt Park improvements described in our lease agreement with the Humane Society. In addition, we are waiting on an approval letter from Monroe County informing us of our Community Development Block Grant award to construct new ADA sidewalks from the existing parking lot, to a new shelter and playground. We estimate starting this project end of September with completion by next spring.

Pickleball is increasing in popularity. A year ago we installed temporary pickleball courts at Potter Park to see what interest there was. The Community Center also has drop in pickleball hours in the gymnasium year round. A group of pickleball supporters spoke at the last Town Board meeting asking the Town to invest in better pickleball facilities. After further review, we propose lining two courts at Fellows Road (combined tennis and pickleball lines). This will cost us \$250.00 a court (\$500.00). The lines are painted yellow to stand out from tennis lines. The pickleball players have some concerns due to cracks emerging on Fellows Road courts. The courts are due for resurfacing in 2014-2016 (last done in 2008). In 2013, we might resurface the courts at Egypt Park. They are the next to be completed. At the time of resurfacing we also plan on lining the courts in tennis and pickleball. With your recommendation we plan to move ahead with this proposal for the addition of pickleball in Town parks. Following discussion, the Advisory Board approved the recommendation.

Enclosed is the proposed athletic field and building/shelter fee structure for 2013. The last price adjustments occurred in 2010 for buildings/shelters and 2011 for fields. We routinely are told our building prices are low from residents and especially for fields. In comparing our fee structure with other Towns, the largest difference is the hourly fee structure for field use. After further explanation of enclosed forms, we request your approval to start the new fee structure Jan. 2, 2013 for building/ shelter reservations and December 1, 2013 for group reservations on athletic fields.

EQUIPMENT

For the 2012 Midyear purchase the Town approved a SUV for the Commissioner and F250 Pickup truck for parks fleet. The Commissioner's Impala will become the Director of Recreation's vehicle.

PARK FEE PROPOSAL FOR 2013

BUILDINGS, SHELTERS & ATHLETIC FIELDS

Park facility and amenity fees have remained steady however staff wages, operating costs, building maintenance and usage are increasing. Below are some suggested price changes for 2013. New pricing would go into effect January 2, 2013.

BUILDINGS AND SHELTERS (last increase 2010)

Current Building rates are: Resident\$75.00, Nonresident \$140.00

Current Shelter rates are: Resident\$45.00, Nonresident \$80.00

<u>Buildings</u>	<u>Resident</u>	<u>Nonresident</u>
Perinton Park	\$80.00	\$150.00
Fellows Road Park	\$80.00	\$150.00
White Brook	\$80.00	\$150.00

<u>Shelters</u>	<u>Resident</u>	<u>Nonresident</u>
Center Park Shelter	\$50.00	\$85.00
CP Concession Stand	\$50.00	\$85.00
Fellows Road Shelter 1	\$50.00	\$85.00
Fellows Road Shelter 2	\$50.00	\$85.00
Egypt Park	\$50.00	\$85.00
Kreag Road	\$50.00	\$85.00
Perinton Park	\$50.00	\$85.00
White Brook	\$50.00	\$85.00

ATHLETIC FIELDS

Adjusted rates are based on usage, maintenance concerns, and to encourage more play on fields.

<u>Softball Fields</u>	<u>Resident</u>	<u>Nonresident</u>
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*****Cost per 3 hour block to reserve field*****

FRP 1, 2, 3 KRP 1, 2, SLP 1, 2

Reservation	\$25.00 per 3 hour	\$30.00 per 3 hour
Groom, bases, line	\$100.00	\$100.00
KRP #1 Lights	\$20.00 per 3 hour	\$20.00 per 3 hour
Potter Park	\$10.00 per 3 hour	\$20.00 per 3 hour
Egypt Park	\$10.00 per 3 hour	\$20.00 per 3 hour

<u>Soccer/ Football Fields</u>	<u>Resident</u>	<u>Nonresident</u>
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*****Cost per 3 hour block to reserve field*****

CPW 1, 2 CPE 1, 2 FRP 1

CPW 3, 4, SLP 1, 2, Potter Park	\$25.00	\$30.00
Field lining	\$100.00	\$100.00
Plus field reservation fees		

Group rates (Resident or Nonresident)

Over 15 field reservations	\$23.00
Over 30 field reservations	\$20.00
Lights over 15 reservations	\$15.00 per night.

<u>Tennis/ Volleyball/Basketball Courts</u>	<u>Resident</u>	<u>Nonresident</u>
Up to 4 hours	\$20.00	\$30.00
Over 4 hours	\$30.00	\$40.00

DIRECTOR RIESENBERGER'S REPORT

RECREATION PROGRAMS

RECTRAC

Summer 2012 registration total \$274,256.50.
There were 3,082 participants enrolled in 281 classes.

Fall 2012 registration is currently at \$122,748.00.
There are 2,056 participants enrolled in 356 classes.

FACILITY USAGE

August total as of August 23: 18 reservations for a total income of \$3,202.00.
Year to Date 2012: 250 reservations for a total income of \$44,388.00.

PROGRAM REVIEWS

CENTER STAGE

July 29 Nik and the Nice Guys (3,500 in attendance).
There were mixed reviews.

August 5 Northside Johnny (rained out).

August 12 Paulsen, Baker and Garvey (rained out 2 years in a row).

August 19 Ghost Riders (1,500 in attendance). We received very good feedback.

Upcoming August/September shows:

August 26 Elvis Lives! / Cindy Miller

September 9 Salute to America with the Perinton Concert Band and Fairport Fire Department Band - fireworks to follow the concert.

SUMMER PLAYGROUND PROGRAM

The program was a success again this year. Staff did a wonderful job providing numerous activities for children 5-13 years of age. Results of the parent evaluations are included in this report. There were 69 evaluations filled out between the four sites; Brooks Hill School, Fellows Road Park, Potter Park and Northside School. These were handed out at the end of each session. There were 455 unique registrations this summer. Our Better Together inclusion program was filled to capacity with 48 children. This partnership with the Fairport Central School District remains strong and very positive. An extra two week session was added this summer at Fellows Road Park. This proved very favorable. One of the projects for these children and the Better Together children was making cards with the Betsy Ross star and the American flag. These were distributed to veterans and the family of Pvt. Theodore Glende, who lost his life in Afghanistan last month.

SUMMER LEAGUES

Youth and Adult Summer Tennis programs have wrapped up or will be shortly. Many have enjoyed the new courts at Perinton Park. All summer softball is complete with the exception of

the Tuesday 35 and over Men's league, which have been delayed by continual rainouts. This, in turn, is pushing the fall co-ed league start date back to an undetermined time. The organizational process for Youth Soccer is in full swing with a coaches meeting slated for August 30.

SPORTS CAMPS

Girls Basketball camp remains popular. We filled and raised the maximum number for Basketball Skill camp. Our first year offering Multi Sports Camp contracted through US Sports Institute went well. There were 15 registered for the full day program and 2 for the half day. The weather remained in our favor and the camp was a success. Lessons and camps at JDL Equine have gone well. The addition of Tiny Trotters remains popular.

OUTDOOR MOVIE NIGHT

Our plans to show "The Muppet Movie" on Friday evening, August 10, were dealt a tough blow by Mother Nature. The day was dry, even though all day showers were forecasted. A Channel 13 meteorologist was consulted and we were told to go ahead with the event. As a back-up plan, the gymnasium was set up. An hour before the planned start time, the skies opened up. The event was moved to the gymnasium with a disappointing attendance of 60. Special thanks to the Fairport-Perinton Merchants Association and Universal Imports for sponsoring this event.

SUPERHERO CAMP

This camp, which won a GVRPS program award last year, was a huge success once again. The day's activities included fun games, and lessons that taught morals and values, creativity and arts, nutrition and exercise. The Fairport Fire Department came to discuss fire safety and brought a fire engine for the participants to view. Special thanks to the Fairport Fire Department, Phil Thurley, the Honorable Judge Ron Buttarazzi and Alan Stewart for assisting with the program.

AFTER SCHOOL FUN ZONE

This new program has now filled with 25 participants. We will evaluate the program as we go and adjust our numbers, if necessary. We have had positive comments from parents and they seem pleased with the reasonable fees of \$450 for the fall semester (payable in one installment) or \$500 (payable in monthly installments of \$125).

AQUATIC CENTER

Summer programming was completed on Friday, August 17. Three in-services are planned for the staff the last week of August to continue trainings and re-certifications. The lifeguard class was a success. Thirteen people took the class and we have received 8 applications thus far. As of August 16, we have hired 6 new lifeguards and hope to hire 6-10 more. We now have 8 new Water Safety instructors on staff. Total attendance, including regular morning swimmers, outside groups, lessons, aerobics and weekends is up and the third highest for the 8 Julys, we have been opened. We are finalizing arrangements with the Victor Swim Club to begin practicing here beginning October 1. Winter 2012 programming is being assessed and new ideas and changes for 2013 are being made.

TEEN CENTER

A group of enthusiastic paintball players had an exciting afternoon at NVP Paintball's premier indoor field. A great time was had by all. Fall preparations are well underway to get the Teen Center staffed and organized for the upcoming program season. Excitement about the Teen Center was drummed up at the Welcome Party for incoming sixth graders in June. There will be a Welcome Back Open House in September for those who were not able to attend the information night last spring. There are currently 21 Fairport/Perinton teens in grades 6-8 registered to attend the Detours After School program this fall, and the number continues to grow.

55+

The Mexican Fiesta dinner dance was a success on Tuesday, August 14. There were 66 in attendance enjoying Mexican food and the band Musique, provided music for singing along and

dancing. The annual Sunday Tea was held on August 19 in the lounge area, followed by the Ghost Riders concert in the amphitheater. Family Day was held on August 21, and seniors brought their grandchildren. Rich the Magic Man entertained the group. The Retired Men's Club held their annual picnic on August 21, at White Brook Nature Center. Senior lunch will not be served next week due to maintenance and cleaning. The Senior Lounge will be shut down for carpet cleaning on Friday, August 31 and will reopen on Tuesday, September 4. Covered Wagon Tours are filling up with trips planned to Lancaster, Pa. in September, Letchworth State Park in October and the Niagara Falls casino in November.

DEPARTMENT NEWS

The painting in the hallways of the Community Center is almost complete. New photos for the walls have been finalized and will hopefully be hung in a couple of weeks. New table bases for the lobby have arrived. On August 23-27, we will close areas of the Community Center/Aquatics for maintenance and repair. Our next building manager's meeting will take place on Tuesday evening, August 28. The Recreation staff will attend an all day retreat at White Brook Nature Center on Wednesday, August 29. Teambuilding, discussion of new program ideas and plans for increasing revenue in 2013 are on the agenda. Special thanks to the clerical staff for all their hard work and diligence throughout the summer with registrations, phone calls, questions, new clerical procedures, etc. They do a wonderful job being the first point of contact for our patrons.

MARKETING REPORT – Enclosed

AROUND THE TABLE

Jayne LaFay reminded all present that the decision to cancel Center Stage events must be made very early in the day due to the set up of the sound equipment that is very sensitive to weather conditions (rain or wind). Commissioner Myers stated the possibility of a "pop up" announcement being considered for the web site that will inform users of a Center Stage event cancellation in addition to the already existing phone information line.

The Genesee Valley Harriers Running Club has been in contact with Dave Schaeffer regarding their 12k event scheduled to take place on Sunday, October 21. The Jensen/Duncan farms, Indian Hill, Thayer Hill and Dewitt properties will be incorporated in the race. Proceeds of the event will benefit the Crescent Trail Association as well as the Perinton Pride Fund.

Dave Schaeffer also brought the group up to date on the Mason Valley sub division project that requires rezoning. If reviewed and approved by the Town, it will likely have an impact on the Community Center and the new RS&E Hikeway/Bikeway bridge usage.

Director Estrich invited everyone to enjoy a ride on the 16ft. mower/groomer.

There being no further business, the meeting was adjourned at 7:40pm. The next Advisory Board meeting will be held on **Thursday, September 27, 2012 at 7:00pm at the White Brook Nature Center, 250 Aldrich Road.**

Respectfully submitted,

Stephanie C. Kayser
Secretary