

**PERINTON RECREATION & PARKS DEPARTMENT**  
**ADVISORY BOARD MEETING MINUTES**  
**January 26, 2012**

**PRESENT:** Chair Al Chesonis, Advisory Board Members Mike Coppola, Jim Donahue, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

**GUEST:** Erin Nichols, Intern from SUNY Brockport  
Erin is enjoying her internship with the Perinton Recreation and Parks Department. She is working with Jim Donahue on the Town web site Teen Center page. In the spring brochure, an intergenerational program, Fun with Grandma and Grandpa, will be offered and scheduled to take place on Saturday, April 21. This class was created by Erin as her special project to meet her internship requirements.

**MINUTES:** Motion to approve the January 5, 2012 minutes by Board member Jayne LaFay, seconded by Board member Jim Donahue; minutes approved.

**COMMISSIONER MYERS' REPORT**

**Bids**

All received bids for Recreation Equipment, Arts & Crafts Supplies, Wearing Apparel and Janitorial Services were opened on Thursday, January 12, 2012. The bids were approved at Town Board meeting last night, and orders will be immediately submitted. We will be spending \$3,884.99 more on recreation supplies this year, primarily due to purchases of new aluminum frame goals for soccer, as well as custom made basketballs with our logo imprinted on them. However, we will be spending a combined total of \$3,852.59 less on Arts & Crafts Supplies, Wearing Apparel and Janitorial Services.

**Financial Update**

The deposit to the Supervisor for January was \$162,776.41. This amount is \$8,584.14 less than January of 2011. We will continue to monitor the revenue; however we feel that January, 2011 was excessively high. Comparing 2012 to 2010 numbers, 2012 is \$3,848.79 higher.

**PCC Janitorial Services**

Our contract with Eurest Services will expire when we give them 30 days notice. Denis Gurnett officially informed Eurest of the 30 day notice this morning. Upon completion of the 30 days, Property Maintenance Specialists will become our Janitorial contractor. We are looking forward to a new level of service with this new vendor.

**State of the Town/Village**

On Wednesday, January 25<sup>th</sup>, approximately 60 members of the Fairport/Perinton Chamber of Commerce attended the State of the Town and Village Address. The event was held at Burgundy Basin Inn. Supervisor Smith and Mayor May each highlighted some of the accomplishments of the past year and provided some updates on upcoming projects. The event was the first of its' kind in town, and attendees seemed very interested in it becoming an annual event.

**Activist Group in Town**

A local group has formed that is advocating against Hydrofracking in Perinton. They call themselves Citizens' Alliance for a Pristine Perinton (CAPP). Approximately 12 of them attended Town Board meeting last night, and will be giving a 30 minute presentation at an upcoming meeting.

### **Supervisor Smith Honored**

Jim Smith is being awarded as the Elected Official of the Year for 2011 by the Genesee Valley Branch of American Public Works Association. He will be honored tonight at a banquet at the Double Tree Inn located in Henrietta.

### **DIRECTOR ESTRICH'S REPORT**

#### **Equipment**

Request to purchase a new mower was approved at 1/25 Town Board meeting. The parks department has decided to purchase a Toro 5900-D. The Toro mower costs \$76,522.44. The additional funds in the equipment budget will be put towards replacing a 2002 Ferris mower mostly used at Egypt Park. We are researching 60 inch deck Zero Turn mowers. All are on NY State Contract estimating from \$9,500.00 to \$12,000.00. A decision will be made in the next few weeks.

Dillon and parks staff have completed winterizing about 80% of parks equipment. This is ahead of schedule from previous years. All that is left is small equipment; such as trimmers and chain saws. Dillon has provided the department with the 2011 vehicle maintenance summary and helped revise our vehicle and equipment purchasing schedule (2009 late revision). Scott and Dillon have also developed a new inspection check list for vehicles and equipment to better track drivers, mileage, hours and operator concerns.

#### **Park Bids**

A request to bid Perinton Park courts, repair and color coating of all 6 tennis courts and basketball court, was approved at the Town Board meeting. In 2011, we estimated about \$65,000.00 to \$93,000.00. We are planning on about \$65-75,000.00 in general maintenance repairs possibly spread over a two year time frame. Bids will be opened on Friday February 24, 2012. In addition to the courts, an estimated 53 trees should be removed surrounding the courts at Perinton Park. Preliminary costs are about \$25,000.00-\$30,000.00 for tree and stump removal. This is from a Monroe County Contract. This project will be divided over a two year period.

The NY State Comptroller's Office has decided to not renew numerous State Contracts. One category is playgrounds and supplies. Scott and I are working on a supply list for our 2012 projects and general maintenance. Unfortunately, federal law states that you can only use manufacturer parts for maintenance and repairs. We may go out for bid depending on our estimated total dollar amount. There is a rumor NYS may rebid this category in March (multi. month process).

#### **Park Operations**

Another roof leak has developed at Fellows Road Park. Park staff has repaired the problem and found a third leak. A new roof will be installed this year if these problems persist or increase.

It has been a challenge to maintain the Village Ice Rink. The chillers are not able to maintain cold enough temperatures to freeze the ice. The Village Public Works Department has repaired the coolers 3-4 times this season. Between rain, wind and warmer than normal temperatures we have been open for a total of 20.5 days. About 22 days behind last year.

A report was emailed regarding extensive mountain biking damage to portions of the Crescent Trail system at Indian Hill. Most of the damage is the construction of new trails leading to and from hiking trails. Dave Schaffer, Andrew Fowler, Scott Allen and Stacey Estrich met on site Wednesday 1/25 to discuss solutions. Possible solutions are:

- Posting on Town website (Parks Department page), Town Facebook page (?) and CTA newsletter
- Update trail markers and signage within the Holmes Hollow area
- Place no biking signs or area closed temporarily due to damaged trail (text to be finalized) along portions of the Indian Trail system and parking lot

- Set up (by CTA/ Parks staff) a natural blockade or chain with PVC pipe and reflective markers on private property
- Letter to neighbors to update them of the situation and direction to take for emergencies or inquiries.
- Follow up with Conservation Board recommendations to Town Board RE: park/open space code revision

The possibility to fund a portion of the ADA sidewalks at Egypt Park is being considered through a Community Development Block Grant. The CDBG is up to \$40,000.00. The application is due February 10, 2012.

All pesticide reports have been filed with the Department of Environmental Conservation. We have four employees with licenses: Stacey Estrich, Scott Allen, Rob Cooper and Joe Briggs.

The community garden is moving forward. All 70 garden beds have been reserved, as well as many for the 'Share the Harvest' section. On February 2, Diane and Stacey are attending a Fairport Historical Preservation Commission meeting to finalize fence design and materials. Bruce Zaretsky has contributed time on the fence project design. The Perinton Community Garden Ribbon Cutting Ceremony will be Saturday, April 21, 11am at Potter Park.

**Erie Canal Bridge at Cobbs Lane Update**

The Department of Public Works is opening bids February 9 for construction of the new pedestrian bridge at Cobbs Lane. In 2010, the road and canal path were constructed from DPW to the Parks Operation building. The remaining section from Parks Operations to Turk Hill has been surveyed and erosion netting installed. DPW is ready to box out the street as soon as the area drains enough. The Parks Department tree spaded 8 maples last week from this area and will replant them this spring. Construction will start this April and DPW estimates completion by this fall.

**DIRECTOR RIESENBERGER'S REPORT**

**Recreation Programs**

**Rectrac**

Winter 2012 registration is currently at \$116,315.25.  
There are 2,672 participants enrolled in 274 classes.

**Facility Usage**

January totals as of 1/25: 35 reservations for a total of \$4,175.

**Program Reviews**

**Pizza Parlor Poll**

The 22<sup>nd</sup> Annual Pizza Poll is scheduled for Tuesday, January 31. The event is filled with 226 participants. Participating pizza parlors include; Papa John's, TK's, Great Northern Pizza Kitchen, Perinton Pizza, Pontillo's, Jozepi's, Pizza Hut, Pizza Chef, J&L's and Papa C's.

**Center Stage**

Wegmans has confirmed the season sponsorship for \$15,000. Six event sponsors have been confirmed (\$8,400), and three golf cart sponsors are also confirmed (\$3,600). In addition, the golf cart and sound vendors have been booked. (An additional concert this year due to Bicentennial.) The Center Stage lineup for the 2012 season:

- 7/1 Ruby Shooz
- 7/8 The Bowties (6pm)/Rochester Philharmonic Orchestra (7:30pm)
- 7/15 Bill Tiberio and Friends/Bill Welch Band
- 7/22 78RPM
- 7/29 Nik and the Nice Guys
- 8/5 Northside Johnny

8/12 Paulsen, Baker and Garvey w/Al Keltz and Carol Mulligan  
8/19 Ghost Riders  
8/26 Elvis Lives!/Cindy Miller  
9/9 Salute to America Perinton Concert Band and Fairport Fire Department Band

### **2012 Gazebo Concert Series**

6/7 Perinton Concert Band  
6/14 GVOC  
6/21 Bright Lights and Country Music  
6/28 New Horizons  
7/5 Army Band  
7/12 Fat City  
7/19 Bristol Mountain Bluegrass  
7/28 8 Days a Week  
8/2 Tommy T's and the Gliders  
8/9 Fairport Fire Department Band

We are excited about welcoming five new bands to the line-up.

### **Father/Son Sports Night**

We had 64 participants for this evening of games, swimming, food and fun. Dads asked for more than once a year. Plans are in the works for an outdoor spring or fall event with a possible cook-out. We will also be holding a Father/Daughter Sports Night on March 2.

### **Summer Playgrounds**

Letters have gone out to 2011 summer staff to determine interest in returning. Deadline to respond is Friday, March 2. Schedule and field trip planning is underway with the focus of themes being on the Bicentennial.

### **Youth Basketball**

We are in the process of scheduling "Tim the Target" Sullivan, the expert basketball shooter, to come and conduct a clinic for our Youth Basketball League. January 23 was Perinton Recreation and Parks Youth Basketball Night at Don's Original. A portion of the proceeds are paid back to us, which we in turn invest in trophies.

### **Spin Classes**

Our Spin classes continue to be popular. Most classes offered are full with a few waiting lists. An attempt is underway to accommodate those on the wait list with a later time offering. The Spin Room was recently given a good cleaning and a fresh coat of paint. A new fan has also been installed.

### **Community Garden**

All raised beds have been reserved. There is still room in the Shared Harvest section. A meeting for all gardeners will take place on March 1, at 7pm at the PCC to discuss rules and guidelines. A ribbon cutting celebration is planned for April 21, at 11:00am at Potter Park.

### **2012 Bicentennial**

A meeting was held on Tuesday, January 10 for all committees. Plans are well underway. Memorabilia has been ordered (shirts, crocks, plates, stickers, window clings and tote bags). We will have a booth at Fairport Canal Days in June. Diane Riesenberger addressed the Fairport Perinton Merchants Association about the Bicentennial and invited all businesses to join in the celebration. We have already heard Casa Larga will be doing a special label and Red Robin Food Market will have a specialty peanut butter. A more in-depth review will be given with the February report.

### **Sponsors**

We would like to welcome Dr. Joseph LoVerdi as a gold sponsor for our Outdoor Movie Series. Dr. LoVerdi has agreed to donate \$500. We would also like to welcome back Universal Imports as a gold sponsor. They have agreed to donate \$800 (\$400 for each movie). We appreciate the generosity of both sponsors.

### **Teen Center**

On Monday, January 16, 15 teens took a trip to NVP Paintball indoor field on University Avenue. The participants had a great time, welts and all! Plans are underway for the Teen Talent Show in February. This is the sixth year the teens will be performing for our seniors, who will have a luncheon prior. This Friday, January 27, a very full house is expected for the Unplugged at the Teen Center. There are 7 bands scheduled. Everyone is invited.

### **55 Plus**

The Monroe County Sheriff's Police Academy is always a hit with this group. For nine weeks, seniors learn about the many aspects of the Sheriff's Department. It is a great program and everyone looks forward to it. AARP is providing free tax service for people who make \$45,000 or under. We have been very busy booking appointments. Movie of the month was "When Harry Met Sally". It was well attended and enjoyed by all. For National Pie Day on January 23, our chef Barb whipped up Coconut Cream Pie by popular choice. Fourteen people have signed up for the Mahjong Tournament on January 26.

### **Department Operations**

We are looking at options in switching contracts from G & G Fitness to Advantage Sport and Fitness Inc. Both have given us proposals. Poor response time and service continues after we had discussions with G & G Fitness. We are comparing leasing vs. buying and trading in 4 treadmills that were purchased in 2004; two being currently out of order. This being the busy fitness season, and new fitness centers opening in the area, we need to move quickly to keep patrons happy and encourage new business.

Diane Riesenberger met with representatives from Merkel Donahue on new lobby furniture and color designs for the lobby.

Diane Riesenberger met with Gail Mazur from the Perinton Quilt Guild to begin plans for the installation of the new Bicentennial quilt. This quilt will be given to the Town of Perinton in May. The pay phone in the lobby will be removed to make way for the new quilt.

A table will be set up in the lobby designated for the Bicentennial celebration. Patrons will be able to view all upcoming events and take home information provided.

Bulbs and buzzer have been repaired on the scoreboards in the gym. Toth Sports completed this task.

Please join me in welcoming Erin Nichols, our intern from SUNY Brockport. In her few short weeks here, Erin has been a wonderful addition to the staff.

**Marketing Report** – Enclosed.

### **AROUND THE TABLE**

Mike Coppola expressed his thanks to Diane and Jeff for the good time had by all who attended the hockey party he held here at the PCC. The setup worked well for his event. He observed that the facility was busy with activity and may happy patrons.

At the Fairport Library, meetings are being held one Saturday each month in January, February and March to share information with other groups in the community and gather input on their

vision of the Village ten years from now. Jim Donahue, as a Town representative, attended the January meeting and plans to attend in February and March as well.

Diane Riesenberger expressed her thanks and appreciation to the board for their support and guidance throughout the year.

Erin Nichols is looking forward to working in the Department for the remainder of her internship and encouraged the board members to share any ideas they might have for her.

Chair Chesonis inquired if fundraisers are permitted at the PCC and was informed that they are as long as a room has been rented.

There being no further business, the meeting was adjourned at 8:07 pm. The next Advisory Board meeting will be held on **Thursday, February 23, 2012 at the Perinton Community Center in Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser  
Secretary