

**PERINTON RECREATION & PARKS DEPARTMENT**  
**ADVISORY BOARD MEETING MINUTES**  
**March 24, 2011**

**PRESENT:** Chair Al Chesonis, Advisory Board Members Mike Coppola, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Stephen VanVreede, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

**MINUTES:** Motion to approve the January 27, 2011 meeting minutes by Board member Steve VanVreede, seconded by Board member Cheryl Hanzlik; minutes approved.

Motion to approve the February 24, 2011 meeting notes by Board member Steve VanVreede, seconded by Board member Dave Schaeffer; notes approved.

**COMMISSIONER MYERS' REPORT**

**Discontinuation of Partnership with Adaptive Recreation Services**

In October, 2010, we began contracting with Adaptive Recreation Services to provide support and assistance to persons with disabilities in various recreation programs. At the start of the partnership, ARS was granted a number of financial discounts to assist in the growth of the program. These discounts included usage of the space and amenities at the Perinton Community Center, at little or no cost to ARS. We also allowed numerous programs to be run, even though their enrollment numbers were well below minimum. Following the winter program season, these deep discounts were partially withdrawn, however we still let 2 programs that were below minimum run. At that point, the Director of Adaptive Recreation Services made a business decision to withdraw his program proposals for the spring session, due to financial constraints on his part. However, he then sent out a widely distributed email, indicating that the Perinton Community Center was not supporting adaptive recreational opportunities, and asking the recipients of the email to write letters to express their discontent. We have received three such letters.

ARS has been offered by the Aquatics Supervisor to rent the pool to run their programs, at a rate of \$10 per hour. This rate is below the rates charged by other aquatic facilities in the area. Meanwhile, Recreation Director Riesenberger is currently exploring other avenues to provide similar programming opportunities, through other vendors.

**Music During Open Swim Time**

During our open swim and lap swim time, it is normal procedure to have the music system playing. The aquatic staff has been told by a number of swimmers that the music serves as a motivational factor while they are conducting their exercise. However, on a number of occasions now, we have had one patron complain about the music, asking that it be turned way down, or off altogether. As a way to compromise, the aquatic staff has designated Tuesday and Thursday afternoons, from 1:00pm to 3:00pm, as quiet swim time. There will be no music turned on during this time frame.

**Town Wide Master Plan Update**

The Master Plan Update Committee has finalized the community objectives and action items. A draft of the updated comprehensive plan was compiled and presented to the committee on 3/24. A public presentation of the draft plan will be scheduled. The committee is looking at early May for this presentation.

**Financial Update**

The deposit to the Supervisor for March was \$244,774.57. This amount is \$17,079.09 less than March of 2010. We are now \$13,871.27 behind 2010 year to date income. That being said, our overall expenses are \$45,601 less than this time last year.

### **Bushnell's Basin Dock Project**

Construction of the dock project continues. The town has met with the business owners in the Basin regarding the upcoming docking, and what it could mean for the businesses. Scott Winner, from the Fairport Village Partnership also attended, to share their successes with their own docking facilities in the village.

### **NYSRPS Annual Conference**

On Sunday, Jeff Ackerman, Jeff Nutting, Chris Waldron and Commissioner Myers will attend the New York State Recreation and Park Society Annual Conference and Business Exposition, this year being held in Verona, NY. There are a number of excellent educational sessions being offered over the 2 ½ day event. Commissioner Myers is presenting a session on Monday on Effective Interviewing, whether you are the interviewee, or interviewer. Written reports will be presented at the April Advisory Board meeting.

### **DIRECTOR ESTRICH'S REPORT**

#### **Events and Community**

The Community Garden volunteer group has lost a little momentum. The March meeting was cancelled due to low numbers. Our next meeting is Monday April 4<sup>th</sup>. We have heard from a few volunteers planning to attend in April and received three new contacts. Many are ready to garden but not interested in the set up. We are establishing guidelines, official site, layout, fees, garden supplies and financial support.

#### **Operations**

All park gates are open for public use. Tennis nets will go up towards the end of March depending on weather. Snow fence and stakes are slowly coming down while we begin turf repairs.

The Village ice rink officially closed March 10 (same in 2010) totaling 81 open skate days out of 91 (89%). We had no major issues this year besides rain and warmer weather in February.

The Lion's Den fire inspection passed and all smoke detectors cleaned. Last week a broken window was reported. Rose City Glass is sending us an estimate to replace it. We are also working with Sideline Construction to repair a roof leaf at Fellows Road Park.

Spring cleaning has begun in the shop supply room, foreman's office and copier room. A surplus of tools was approved at the March 23, 2011 Town Board meeting including two vehicles. We anticipate total earnings of \$18,610.00 from the Palmyra auction in May.

Bob Ellis's last day was Friday, March 18. He is returning to work part time on April 18<sup>th</sup> to maintain White Brook Nature Center and Egypt Park. On March 21<sup>st</sup> Rob Cooper was officially appointed Grounds Equipment Operator (GEO). Rob's promotion was approved at the Town Board meeting in early March. A full time Laborer position is currently open. We are accepting internal resumes until Friday March 25, 2011. We hope to fill this position in April.

The ADA summary report and draft was prepared for Mr. Smith and the Town. Jeff Myers, Diane Riesenberger, Scott Allen, and I attended a Game Time ADA playground seminar presented by Linda Cullinton (Game Time Representative). This helped to clear up some of the new 2010 issues. Bob Ellis helped prepare a list of concerns we have with our playgrounds. Our next step is to estimate costs for improvements. We have until March 15, 2012 to comply with 2010 standards. The trail portion of this summary must be adopted by the Town and Crescent Trail Association.

The development of a dog park at Spring Lake Park has been placed on hold to reconsider financing options. A quote to fence and install a 2 acre parcel is over \$50,000.00. The Parks budget is not prepared to spend this amount in 2011 from operating lines. The special recreation

budget line is an option but repairs to Kreag Road Park and Perinton Park tennis courts are planned for 2011. Additionally this fund has been slated for the future improvements at Egypt Park.

The Bushnell's Basin park/ boat dock is under construction. Several meetings have occurred between DPW and Parks to cover maintenance and service issues. The Parks staff will oversee the day to day operations of the area. Many of the details are still under discussion with a tentative opening date of July fourth weekend. The next Bushnell's Basin merchant meeting is scheduled for March 29<sup>th</sup>.

### **Athletics**

Rob Cooper attended an athletic sports field seminar on March 17<sup>th</sup> sponsored by John Deer Landscape. The entire parks crew was also trained by Jason Rumsey, John Deer representative on our new field applicator.

Rob is creating an athletic field manual to start recording data, field measurements and maps, insects, diseases, timing and quantity of applications and monthly inspections.

Soil samples were collected for the first time in years. This should be accomplished once every 2-3 years to determine our needs.

Rugby started at Egypt and Spring Lake Parks. Both Penfield and Fairport teams are practicing. Fairport Little League also reserved our fields for a minimum fee totaling \$750.00 for the season. Their fee will slowly increase to match other local sports teams and field use.

## **DIRECTOR RIESENBERGER'S REPORT**

### **Recreation Programs**

#### Rectrac

Winter 2011 registration totals \$134,240.25

Spring 2011 registration is currently at \$128,179.00

There are 2,623 participants enrolled in 344 classes.

#### Facility Usage

March totals as of 3/22: 37 reservations for a total of \$6,278.00

Year To Date: 132 reservations for a total of \$18,879.00

### **Program Reviews**

#### Blarney Bingo

We had 82 participants attend this event. Bingo games, prizes, pizza, drinks and cookies made for a great night of fun.

#### Twisted Triathlon

We are hosting our first Twisted Triathlon on Saturday, March 26. There are currently 42 children enrolled in two age groups; 6-9 and 10-12. The events include swimming, running and a skills course. There will be medals awarded to the first and second place male and female in each group. All participants will receive certificates and water bottles. Fruit and water will be provided at the end of the event.

#### Youth Basketball (ages 10-12) and Youth Volleyball (ages 8-15)

Both are in their final week of play and had very successful seasons. We had 49 enrolled in basketball and 59 enrolled in volleyball. Profit wise, we netted approximately \$1,100 for basketball and \$3,000 for volleyball. Youth soccer registration continues and currently we have

238 youth between the ages of 6 and 12 enrolled. This is the norm for this time of year. We expect and hope for a sharp increase as the weather warms up.

#### Summer Playgrounds

Interviews for new staff are currently underway. We have 5 openings for camp counselor positions and 5 openings for our Better Together program. We have received many applications to date. The positive response to return was wonderful and the kids and parents will be very happy. Final staff decisions will be in place by April 15. Due to budget cuts, there will be only one other summer school program sharing the Northside School playground site with us. We are very grateful to the school district for allowing us to continue with our programming.

#### Spring Story Walk

We have met with the Fairport Branch of the American Association of University Women and plans for the Spring Story Walk are well underway. The walk will be set up from April 16 to May 1 on the trail behind the Community Center.

#### Ultimate Frisbee

The tournament will now be round robin. This will make better use of time as well as allow for longer and more games for teams.

#### Teen Center

This past Friday, March 18, 85 people attended the final Unplugged at the Teen Center. Band members, classmates, parents and siblings watched performances that included pop rock music to original composition, classical guitar to hard rock. The culmination of this program will be the Unplugged at the Amphitheater scheduled for Friday, June 17.

Fifteen teens gathered at the Teen Center to put together 100 friendship bags for children who require the services of the Bivona Child Advocacy Center. The bags contain items customized to the age and gender of the recipient. They each include a hug card made by the teens, a juice box and a snack. Also in the bags are various age appropriate activities to occupy time while kids sit in the waiting area. Cadet Girl Scout, Emily Bolda, who is working toward her Silver Award, collected a large portion of the donations to be included by promoting the program to local Girl Scout troops.

Enclosed please find the summary from the CADCA Conference that Julie Eble and Dave Dunn from Martha Brown Middle School attended in Washington, DC. All travel expenses and accommodations were paid for by a Fairport Central School District grant.

#### Senior Center

All exercise classes are continuing to grow. The instructors are happy with the new interest in fitness. The first Day Tour trip to Seneca Niagara is filling nicely. We had 61 people sign up for the St. Patrick's Day party. Corned beef and cabbage is always a big hit, especially for those who don't like to prepare it. The movie matinee following was "Darby O'Gill and the Little People". Registration for the April calendar began on March 21.

Right now we are in the process of finishing winter classes, registering for spring and finalizing the summer brochure. We have moved up the summer mailing by almost a week in an attempt to accommodate those residents living outside of Fairport.

In the interest of staying in touch and keeping informed, I have had meetings this month with both building managers and clerical staff. Some great suggestions and ideas have generated from these.

Plans are underway to revitalize and refresh the lobby and walls of the Perinton Community Center. The 16x20 photos along the hallways will be replaced. Plans being discussed with Jim Smith include new paint for the lobby, observation room and track as well as some artistic

designs by Lorraine Stauch. Lorraine has done previous work for us in the child care and preschool rooms.

#### Marketing

Enclosed please find the March Marketing report. It was suggested by Board members that in addition to the monthly Marketing Report a packet of all press releases be provided as well.

#### **AROUND THE TABLE**

Mike Coppola shared this statement regarding the situation with Adaptive Recreation Services. "I strongly recommend we seek opportunities to offer programming for people with disabilities. In my opinion, the Town of Perinton, the Recreation and Parks Department and the Advisory Board have always done that. I believe the Department and the Town has a right and obligation to partner with legitimate, ethical and upstanding third parties to provide such services. I believe they have done so. I remain confident the Town, Recreation and Parks Department and this Board will continue to do what is in the best interest of it's residents, including the families of people with disabilities."

According to Jayne LaFay, the next Center Stage meeting will take place in April. The Fairport Fire Department Band will perform at the final event of the season. This performance will be sponsored by the Fairport Savings Bank and will commemorate the 10 year anniversary of 9/11. Director Estrich suggested the Parks Department spray an American flag on the hillside in honor of 9/11. The idea of creating a poster to raise awareness commemorating 9/11 has been considered by the Center Stage Committee. Raffle tickets would be sold for chances to win the poster with some of the proceeds given to the Fairport Fire Department Band.

Director Riesenberger reminded the Advisory Board members that Maggie Monsen will begin her regular full time hours on Monday, March 28<sup>th</sup>.

There being no further business, the meeting was adjourned at 8:20pm. The next Advisory Board meeting will be held on **Thursday, April 28, 2011 at the Perinton Community Center in Room 211 at 7:00pm.**

Respectfully submitted,

Stephanie C. Kayser  
Secretary