

**PERINTON RECREATION & PARKS DEPARTMENT**  
**ADVISORY BOARD MEETING MINUTES**  
**August 25, 2011**

**PRESENT:** Chair Al Chesonis, Advisory Board Members Mike Coppola, Jim Donahue, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Stephen VanVreede, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

**GUESTS:** Jim Belaskas and Jamie Baker, Ground Equipment Operators, Parks Department

**MINUTES:** Motion to approve the June, 23, 2011 minutes and July 28, 2011 notes by Board member, Dave Schaeffer; minutes and notes approved unanimously.

**COMMISSIONER MYERS' REPORT**

**G & G Fitness**

On Thursday, August 18<sup>th</sup>, Diane, Jeff Ackerman, Chris Waldron and I met with executives and staff of G & G Fitness. Attending the meeting was G & G Fitness co-founder and owner, Gordy Gronkowski. The purpose of the meeting was for us to provide G & G with feedback regarding their less than acceptable management of their service on our equipment. We have experienced numerous, avoidable delays in the servicing of broken equipment, which reflects on our commitment to our patrons. Some of the delays were a result of misdiagnosis of problems, full service reports not being entered into G & G's database, and parts being sent to wrong destinations, to name a few. Mr. Gronkowski appreciated the feedback we provided, and has committed to hiring an additional, full time service technician for the region. In addition, he has also committed to retraining the existing technicians on the new equipment as it hits the market.

**Collection of Accounts Past Due**

At last night's Town Board meeting, I requested authorization to take progressive actions to pursue uncollected debts owed to the department. Most of the debt is a result of checks being returned for non-sufficient funds. Other debt is from non-payment on an installment payment plan. Advisement on actions to be taken will be provided by Town Attorney, Bob Place.

**Financial Update**

The deposit to the Supervisor for August was \$173,586.89. This amount is \$2,071.04 higher than August of 2010. Our Supervisor deposits are \$14,628.34 behind in income to date (through August 21<sup>st</sup>) compared to last year.

**EPF Grant Application**

As reported in July, we have contracted with Stuart I. Brown Associates to prepare and submit a grant application to the New York State Office of Parks, Recreation and Historic Preservation, for a matching grant through the Environmental Protection Fund. The grant application is for renovations to Egypt Park. The town is allowed to claim services in-kind towards our portion of the match, as well as fees associated with planning and development. We cannot claim the fee we are paying to Stuart Brown to prepare the application. On Thursday, 8/18, we met with Tom Beck, Jim Spencer, John Kenrick and Eric Williams (Department of Public Works) to discuss their in-kind services for parking lot and sidewalk renovations.

**Facility Shut Down for Maintenance**

On Wednesday, August 24, we began our yearly shut down of the community center for maintenance. On day 1, the cardio-vascular area and the strength room were closed for the day only. While ceiling and floor cleaning took place, 2 new TV's were installed on the brick columns. Also beginning on day 1 was the cleaning of the ceiling and replacement of lamps in the gymnasium. Once that has been completed, resurfacing of the gym floor will take place. The gym and track are due to remain closed until after Labor Day. Beginning at the close of business

on Friday, 8/26, the aquatic center will be closed for 10 days. We will reopen everything for regular business on Tuesday, September 6<sup>th</sup>.

### **Complimentary One Year Passes Offered to Dock Masters**

Bushnell's Basin residents and business owners, Dick and Karen Steamer (Steamer's Basin Hess) have been serving as dock masters at the new docks on the canal, and were instrumental in the organization of the merchants in the Basin to support the new docks. As a token of appreciation for their efforts, the town has offered each of them a one year, complimentary pass to the fitness area and aquatics. Mr. and Mrs. Steamer have each shared stories of their interactions with the visiting boaters, and they have been true ambassadors for the Basin and the town as a whole.

### **Appointment of New Advisory Board Member**

At last evening's Town Board meeting, the vacant position on the Advisory Board was filled. We are happy to welcome Jim Donahue to the Advisory Board. He is completing Kevin Ruster's term, and was approved for an additional 7 years following the completion of Kevin's term. We're glad to have you back on board, Jim.

## **DIRECTOR ESTRICH'S REPORT**

### **Community**

On Thursday, August 11, 9 people joined me for a moonlight hike at Horizon Hill. The next hikes are September 15 and October 13 at 8:30pm.

Family Camping attendees survived an evening of storms at Egypt Park. Six families attended. Park staff taught plant ID while hiking, how to build a camp fire, smores 101, danced to camp music supplied by Bill McMahon's wife (fiddle/ guitar) and ate plenty of hotdogs and pancakes. An intense game of kickball started the afternoon with an age difference of 2-50. Our next family camping is October 1-2 at White Brook.

Frontier Communications sent 25 volunteers to paint the docks at Perinton Park. They did a wonderful job. We kept them supplied with coffee and stain.

The second annual Recreation vs. Parks softball game was played on August 18 under the lights at Kreg Road Park. Recreation won but only after injuring the Parks Director.

### **Operations**

A grant for Egypt Park improvements is due September 1, 2011. Jeff Myers and I are busy collecting data for a grant consultant to finalize the application and submit. The grant is a 50/50 match up to \$400,000. Letters of support from Fairport Little League, Fairport Rugby, Bike groups, Crescent Trail Association, Humane Society and group visitors add to the importance of this project. The final decision will be made this winter by the New York State Office of Parks, Recreation and Historical Preservation.

August has been a hot month. In general, mowing was down but watering athletic fields was up. Many of the playgrounds were painted or touched up.

New recycled plastic picnic tables were added to the Bushnell's Basin docks.

Soccer fields are relined and goals adjusted to eliminate heavy use/ compacted areas. Fairport School District is also using some of our fields as their new lights are installed.

During August, lacrosse and soccer camps took place. Rugby and flag football finished with much success. The fall season started this week with kickball, softball and soccer.

The chimney at Fellows Road Park was repaired in-house instead of hiring a mason.

A major clean up was completed at Howell Road. Years and years of equipment storage were sorted, recycled or stored at Spring Lake Park for future use.

### **Family Camping Responses**

*Hi I'm Eric,*

*I liked the camping. I learned a lot of stuff like how to start a campfire, what poison ivy is and what wild berries are edible. I also enjoyed the games like kickball, hooper, soccer, etc. My favorite food while camping is smores. I also liked the music and rain. It makes camping more interesting!*

*Thank you Mrs. Stacey and Mr. Bill for helping us learn new things!*

*I hope my mom and dad will take me to the next camping trip.*

*Eric Liu*

*Hi Stacey,*

*Finally I uploaded the pictures taken during the camping, and got your email from Aida.*

*Thank you and Bill for this very well organized family camping event. My whole family enjoyed it. It was not just only for fun, it was also very educational, for both kids and adults. It also brings the awareness of how beautiful our home town is, and how much our town and parks could offer.*

*Looking forward to the other family events like this in the future!*

*Ling Zhou and Xiaoping Liu*



## **DIRECTOR RIESENBERGER'S REPORT**

### **Recreation Programs**

#### **Retrac**

**Summer 2011** registration total \$285,766.40.

There were 3,348 participants enrolled in 286 classes.

**Fall 2011** registration is currently at \$126,501.00.

There are 2,229 participants enrolled in 377 classes.

#### **Facility Usage**

August total as of August 24: 9 reservations for a total income of \$2,503.00.

2011 Year to Date: 278 reservations for a total income of \$43,280.75.

### **Program Reviews**

#### **Center Stage**

The Ruby Shooz concert on July 31 had a very large crowd. The weather was great and we received a lot of positive feedback. The concerts on August 7 (Greater Rochester Jazz Orchestra) and August 14 (Paulsen, Baker and Garvey) were cancelled due to inclement weather. Unfortunately, the weather did not cooperate for the August 21 (Kilbourn Saxophone Quartet/RPO Marimba Band) concert. It was rainy during the show and the earlier crowd diminished by the end. Upcoming shows; August 28, Elvis Lives! /Cindy Miller and September 11, Perinton Concert Band and Fairport Fire Department Band.

#### **A Salute to America Concert**

The 9/11 concert will wrap up our Center Stage series. In conjunction with the concert, the following events are planned:

- Beginning at 3:00PM, there will be emergency vehicles set up around the amphitheater area. Representatives from the Fairport Fire Department, Police and Perinton Ambulance will be on hand and attendees will be able to meet and talk with our local heroes.
- The Fairport Fire Department will be handing out flags to the first 5,000 in the audience.
- There will be a candlelight vigil to conclude the evening. We will be handing out 4,000 candles. Fairport Savings Bank donated \$250 toward the purchase of the candles.

#### **Summer Playgrounds**

This program had another successful summer. The staff did a wonderful job and was very proactive with minor incidents and accidents. We have received very favorable comments from parents. A more in depth summary will be included in the September report.

#### **Leagues**

Turin Tennis adult and youth programs did very well grossing \$5,588. One of the most successful summer programs is tennis. Senior Tennis Wednesday night league has maxed out at 60 participants. Also, the Adult Men's and Women's leagues are at capacity. Spring/Summer softball has wrapped up. Fall softball and kickball begin this week. We have 7 kickball teams on Monday and 4 co-ed softball teams on Tuesdays and 4 men's teams on Thursdays.

#### **Sports Camps**

The camps are finished for the summer. All went well. Number of participants remained about the same with a slight increase in net revenue.

#### **Outdoor Movie Night**

The movie "Despicable Me" was viewed by approximately 550 people on Friday evening, August 12. The movie was sponsored by the Fairport/Perinton Merchants Association, Universal Imports and ESL. It was a beautiful evening and there were concessions available.

### **Pickleball Clinic**

The free clinics held on August 8 and 11 were a great success. We had 28 participants on Monday and 30 participants on Thursday (photos enclosed).

### **Community Garden**

A meeting was held on August 8. Letters went out in the mail today to potential donors with a wish list of supplies and a diagram of the garden.

### **Teen Center**

The teens have enjoyed August going on field trips to Invasion Paintball, Moonlight Creamery and the Aquatic Center. A meeting was held at the Teen Center for a group of teens to brainstorm ideas for this year's Teen Center float. The theme for the September 24 Homecoming parade is "A Moment in Time". The winner of this year's float idea for the teens is the invention of the Hershey Chocolate Bar! Huge thanks to Kevin Ruster for a wonderful donation of new pots and pans to the Teen Center.

### **Senior Center**

The month of August has been busy for the seniors. Lunch at Applebee's, a Mexican Fiesta with music by Trio Los Chaveles and a Tea and Symphony event with the RPO at Center Stage were all hits. The Day Tours trip to Auburn is filled and the trip to Wellsboro in October has great numbers. The kitchen and activity area will be thoroughly cleaned this week during shut down.

### **Community Center Operations**

During shut down we are painting and thoroughly cleaning many of our rooms in addition to the track, gym, fitness and pool area cleaning. Plans are underway to replace the pictures in the hallways and we have Keith Boas, a professional photographer, out and about taking photos. We have received 2 quotes for Zolotone spray repainting in the lobby area, hallways and the Town Hall. We will also be adding some pops of color in the lobby area once the color palate has been chosen.

### **Staff Retreat**

The full time recreation staff spent the day at White Brook Nature Center on August 23. The day's agenda included teambuilding games, discussing recreation trends, marketing strategies, new program ideas and goals for 2012.

### **Building Managers**

Another meeting was held on August 24 to keep the lines of communication open since most work on weekends. Updates, issues and problem solving were items on the agenda.

**Marketing Report** - Enclosed.

### **AROUND THE TABLE**

All board members and Recreation and Parks staff are happy to have Jim Donahue back working on the Advisory Board.

There being no further business, the meeting was adjourned at 6:45pm. The next Advisory Board meeting will be held on **Thursday, September 22, 2011 at the Perinton Community Center, Room 211 at 7pm.**

Respectfully submitted,

Stephanie C. Kayser  
Secretary