

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
May 23, 2013

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Jim Donahue, Paul Fioravanti, Jayne LaFay, Dave Schaeffer, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

MINUTES: Motion to approve the April 25, 2013 minutes by Board member Dave Schaeffer, seconded by Board member Jayne LaFay; minutes approved.

COMMISSIONER MYERS' REPORT (Submitted)

DEPARTMENT HOSTING INTERN

Beginning this past Monday, our department welcomed Scott Lotze for a 14 week internship. Scott is a student in the Sport Management curriculum at SUNY Brockport. He is also from Fairport. During the course of his internship, Scott will learn all of the different aspects of operating a municipal recreation and parks department.

BUSHNELL'S BASIN DOCK PROJECT AWARD APPLICATION RESULTS

The town was informed earlier this month that we will receive the Honorable Mention Award for the Erie Canalway National Heritage 2013 Awards for the dock project in Bushnell's Basin. We ended up runner-up to the Macedon Lock 60 project which was apparently 25 years in the making. Its' historic preservation aspect is what vaulted that project to the top placement for the award.

FINANCIAL UPDATE

The deposit to the Supervisor for May was \$137,951.80. This amount is \$9,158.33 more than May of 2012. We are now \$28,677.77 ahead of 2012 year to date income.

VOLUNTEER APPRECIATION DINNER

Just a reminder that the Volunteer Appreciation Dinner is scheduled for Thursday evening, June 6th at Woodcliff Hotel and Spa. This is a very enjoyable event. If you haven't already, please RSVP with your dinner choice to Barb Clay by May 31st.

SURPLUS EQUIPMENT AUCTION RESULTS

The auction results for the parks equipment, as well as the fitness equipment have been reported to us. The department did not do as well as we were hoping, but not too bad either. Our estimated value for all of the equipment sold at auction was \$35,780.00, and we sold the lot for \$33,000.00. Our fitness equipment did not fare well in the online auction, and there were numerous trucks being offered, which lowered our return. The auction house will take a commission (~10%) out of our proceedings and send us the balance of the monies collected.

UPDATE ON EXCELLUS FITNESS PASSES SOLD

In my February report, it was indicated that we had sold Excellus passes to 18 residents, and 2 non-residents. At this point in May, we are up to 37 resident passes, and 3 non-resident passes. We have doubled our total pass sales since February.

UPDATE ON AMPHITHEATRE UPGRADE

The cement terraces have been completed and the new turf is beginning to sprout. The DPW crew is currently rerouting the stone path from the upper PCC parking lot to the top terrace of the amphitheatre. The new route will lessen the slope of the path; however, it still will not be within ADA accessible standards.

VOLUNTEER SERVICE ORGANIZATION OPEN HOUSE

The Volunteer Service Organization Open House was held this past Saturday. We had seven organizations represented. They were Fairport Lions, Fairport Rotary, Settler's Club, Penfield-Perinton Kiwanis, Webster-Fairport Elks, Perinton Volunteer Ambulance and AARP. There was moderate traffic in and out of the open house. I believe all organizations had some potential new members to follow up with and were pleased with the event.

DIRECTOR ESTRICH'S REPORT

COMMUNITY PROJECTS

About 25 garden members attended May 18 work day at the Perinton Community Garden. One hundred and twenty four shrubs were planted and 500 linear feet of wire barrier installed. It was a fantastic day and a wonderful accomplishment. This Wednesday afternoon about 12 youth from the Teen Center (Detours) joined an hour of volunteer gardening. They planted tomatoes, peppers, eggplant, broccoli and seeds.

May 9 was United Way Day of Caring. We had 15 volunteers from Paychex and Carestream. They installed all new landscape in the parking lot at Center Park. This was a 5 hour project. The group did a fantastic job and stayed to the very end.

The amphitheatre shell went up May 14 with no issues. The following weekend was Relay for Life event at Center Park, May 18-19.

NEW FEATURES

The new playgrounds (2-5 and 5-12 age groups) at Perinton Park officially opened May 10. The playground is packed day and night with smiling children. The playground at Perinton Park is the most ADA compliant of any in our park system, allowing participants the capability to access equipment while in a wheel chair.

The shelter at Egypt Park has electric and lights.

Perinton Park electricity upgrade is completed with new refrigerator, oven/ stove and vent free microwave. It looks terrific with great comments from residents.

OPERATIONS

Bushnell Basin is having some minor issues with electricity and water lines. Due to the floating dock, the pipes supplying water have already worn through fastenings. DPW Sewer Department has assisted with new extensions to avoid this problem in the future. The electricity seems to be a circuit breaker. In addition, we are replacing a water hydrant at Fellows Road Park (field #2).

Seasonal Park staff started over the last few weeks. We are finally catching up with mowing, trimming, spraying, landscaping and grading (soil/ seed) projects.

DIRECTOR RIESENBERGER'S REPORT

RECREATION PROGRAMS

RecTrac

Spring 2013 registration total \$145,827.00.

Summer 2013 registration is currently at \$158,640.00.

There are 1,758 participants enrolled in 317 programs.

FACILITY USAGE

May totals as of May 23: 23 reservations for a total income of \$2,662.00.

Year to Date: 192 reservations for a total income of \$23,833.00.

PROGRAM REVIEWS

Mother Daughter Tea

This annual event took place on Saturday, May 11. Moms, daughters and grandmothers dressed in fancy attire and enjoyed refreshments, music and dancing. There were 48 in attendance.

Center Stage

We have completed our sponsorships for this season. The July 21 concert (Smugtown Stompers/Eastside Swingtet) will be a split sponsorship between Chiropractic Urgent Care and Constellation Brands. We have exceeded the sponsorship revenue from the 2012 season. All logistics for this program are on schedule. Buddy Nyhoff and Luke Metzler will be our primary staff members at the concerts. This will be Buddy's fourth season. Luke is a new hire and will be assisting with many special events for the department. Sara Thomas will also help once again with set up and the first aid table.

Summer Playgrounds and Skill Camps

All preparation is going on as scheduled. We are looking forward to getting the programs started.

Passport to Wellness

The trail walking program will begin on June 1st. We have zero expenses for the program this year with donated prizes and passport booklets already printed. Red Bird Market will once again donate a bag of trail mix to those completing 6 trails and they will also receive a Wegmans coupon to save \$2.00 on any produce item.

Spring Sport Programs

We are in the midst of many sport programs. The weather has been on our side this year as opposed to last. Individual/team enrollment continues for softball and those final numbers will be included in the June report.

FITNESS AREA

There have been no expenses on equipment or labor for repairs since early March. Hopefully, we have addressed all glitches with the new equipment. We have hired a few additional part time staff to ensure constant attention to cleanliness and equipment maintenance.

AQUATICS

Attached is the revenue brought in from Victor and the tentative payment (10%) to them for bringing their patrons to our facility. This month being National Aquatics Month, we have been offering a \$1.00 swim promotion for all ages from 3:30pm until 9:00pm on Wednesdays. Each week our numbers have increased and Wednesdays are typically slower during these times. The Youth Triathlon is coming together. We have Victor Swim Club and F.A.S.T. donating 24 swim caps each for the event. The website has been created and will continually be updated over the next few weeks (<http://www.perinton.org/Departments/Recreation/triathlon>). The relationship with Victor Swim Club has been extended through August and they have requested to come back next season. They will continue to swim here Monday – Friday nights. May revenue from rental is \$945.00. Summer hours will be adjusted this year. In the past, when school is not in session, the Leisure Pool closes at 7:00pm and the Lap Pool closes at 8:00pm. We will now be closing the Leisure Pool at 8:00pm and the Lap Pool at 9:00pm. Much of the additional expense for keeping the pool open longer will come from Victor Swim Club pool rental. Other avenues of increased revenue for extending the hours are pool specials, diversified splash parties and a stronger outreach to groups such as daycares, church groups and scouts.

We will be offering a Summer Sizzler special from 5-8pm Monday through Friday (6/24 – 8/23). Special pricing will be in effect (\$2.00 for kids, youth and seniors and \$4.00 for adults). The hope is to attract more people in at a time which is traditionally slow. On Saturday, June 22, we will be extending the open swim hours to 12pm-7pm for an end of school year bash. The prices will be the same as the Summer Sizzler. In addition, we are also expecting a cycling group that night,

which is another reason for the extended hours. Laura Silins returned from maternity leave on Monday, May 20. It is great to have her back.

TEEN CENTER

An excited group of Fairport/Perinton fifth graders, their parents and siblings attended the open house for the incoming class of Teen Center members on Tuesday, May 21. New activities such as County Line Raceway Go-Karting and a field trip to Laser Quest are being offered this summer to get them interested in the Teen Center. On Wednesday, May 22, teens and adults worked in the Community Garden planting the harvest bed. They also planted annuals and created plant labels. Weekly walking field trips are being enjoyed by Detours program participants. They have visited the Dollar Tree, Moonlight Creamery and Candy Nation. The teens are very excited about the “new” furniture that was donated to the Teen Center from the Perinton Community Center lobby. After a stellar year of interest and participation by new bands, there are already nine bands signed up to perform at the June 14 Unplugged at the Amphitheater.

55+

The annual Mother’s Day Tea and Fashion Show on Wednesday, May 8, was another big hit. Six of our volunteers walked the runway. Second Bloom Consignment Shop provided the clothes and our chef Barb Gill served wonderful refreshments. On Thursday, May 14 we held our Spring Dinner. Reverend Mother entertained the crowd. The comments were great and everyone asked for her to return. There were 85 people in attendance. We have started to see an increase in lunch and dinner attendance, as well as the Breakfast on the Deck continuing to fill.

DEPARTMENT NEWS

On Friday, April 26, the Employee Wellness Committee hosted a “lunch and learn” about Community Supported Agriculture (CSA) presented by Lagoner Farms from Williamson. Lagoner Farms is offering a special CSA program to Town of Perinton employees where pre-purchased shares of fresh fruits and vegetables will be delivered weekly to participating employees behind Town Hall.

The annual Pedometer Walking Challenge, which began on April 22, is in its fifth and final week. Fifty three Town employees and 9 spouses walked a total of 15,910,946 steps. That equates to 85,542 steps averaged per week per person. The Surgeon General recommends everyone walk at least 10,000 steps per day. The numbers tell us that Town of Perinton employees are well above average!

After attending an afternoon of team building activities at Rock Ventures in Rochester on Wednesday, April 24, Jeff Nutting and Josh Dillon were very impressed with the program, facility and staff. Our hope is to include introductory rock climbing programs in future seasonal brochures to Perinton residents.

We are excited to be working with a new vendor for first aid supplies and equipment, e-First Aid Supplies. This company has a local office in Rochester, and through the process of attaining 3 quotes, we saved over \$600 from the previous vendor based in Chicago.

Marketing Report – Enclosed

E-Newsletter was sent to 927 people on May 23, 2013.

Facebook likes 1,139

PERINTON COMMUNITY CENTER IMPROVEMENTS UPDATE

LOBBY

- Ceiling tiles replaced.
- 3 Integra curved sectionals installed that doubled the seating capacity. One sectional overlooks the Aquatic Center, one overlooks the preschool area and the third faces the main entrance.

- New smaller Ripple wave bench installed in preschool area overlooking Aquatic Center.
- 4 new Steelcase pedestal table bases installed.
- 16 new Erg "Benton" two tone stain, polished chrome leg chairs on order.
- Coffee table and circular rug to be installed in front of sectional facing the main entrance.

These purchases were made possible by a transfer of funds from the Capital Reserve Account for Recreation Equipment to the Recreation Equipment Fund. This was subject to a 30 day Permissive Referendum.

UPPER LEVEL HALLWAY

- Work will begin soon on installing chair rail in north hallway.

WOMEN'S UPPER LEVEL RESTROOM

- Ceiling tiles replaced.
- Sinks, countertops and faucets replaced.
- Toilet replaced.

MEN'S UPPER LEVEL RESTROOM

- Ceiling tiles replaced.
- New mirror installed.
- We have replaced numerous parts and pieces to most of the fixtures and affiliated piping/plumbing in all restrooms.

SPIN ROOM 213

- New floor fans installed

AQUATICS

- Handicap accessible lift into and out of the whirlpool spa installed.
- E-stop for the water slide replaced.
- Rebuilt and replaced lap pool and leisure pool chlorinator pumps.
- Frog slide and toys have been repainted.

FITNESS AREA

- 2 new Precor treadmills installed.
- 1 new Kaiser Total Body Workout bike.
- Fitness area rug cleaned 2-3 times per year, as needed.
- Work in progress: new overhead signage in stairwell and new signage on downstairs control desk.

AEROBIC ROOM

- Fans repaired.

LOCKER ROOMS AND SHOWERS

- New hooks installed in Women's and Men's and Family locker rooms.
- 2 floor drains in the Men's locker room are being assessed by Sewer Department. We will also be replacing the floor in the Men's shower room during August shutdown.
- A floor repair in the Women's locker room is also slated for August shutdown.

PCC LOWER LEVEL

- Door and window trim is scheduled to be painted.
- Broken lighting covers in the hall along the gym have been replaced.

GYMNASIUM AND WALKING TRACK

- The Walking Track will be painted during August shutdown.

MAINTENANCE

- A new Adfinity X20R Rev Random Orbital Floor Scrubber was purchased in early May.
- Maintenance closet next to Room 200 was gutted, cleaned and reorganized. New shelving was installed and shelves stocked.
- Slop closet across from Room 209 has been cleaned and new tiles are being installed. This will now primarily be used by Property Maintenance Specialists (our evening and weekend cleaners) for their supplies and storage.
- New boilers installed at the PCC on March 8, 2013.

PCC EXTERIOR

- New outdoor trash receptacles have been installed. The ones purchased last year were rusting. There was a defect in the powder coating and they were replaced.
- Work in progress: getting quotes for outdoor benches at the PCC main entrance and the court entrance. We will be purchasing umbrellas for the outdoor patio seating outside Community Rooms 204 A and B.

Every day is a work in progress. We are trying our best to keep up with the demands of the building and updating with limited budgets.

AROUND THE TABLE

Dave Schaeffer requested a couple dozen summer brochures to distribute to the Adirondack Hiking Group he will be meeting with while they are in the area.

The Summer Playground and Better Together programs are progressing on target for the season.

The town no longer operates a booth at Canal Days. Last year the town did participate due to the celebration of the Bicentennial.

There being no further business, the meeting was adjourned at 7:47pm. The next Advisory Board meeting will be held on **Thursday, June 27, 2013 at 7:00pm at Perinton Park Shelter, 99 O'Connor Road.**

Respectfully submitted,

Stephanie C. Kayser
Secretary