

PERINTON RECREATION & PARKS DEPARTMENT
ADVISORY BOARD MEETING MINUTES
June 27, 2013

PRESENT: Chair Al Chesonis, Advisory Board Members Mike Coppola, Jim Donahue, Paul Fioravanti, Cheryl Hanzlik, Jayne LaFay, Dave Schaeffer, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

GUESTS: Parks Foreman, Scott Allen; Parks Department Intern, Jordan Doroshenko; and Recreation and Parks Department Intern, Scott Lotze

MINUTES: Motion to approve the amended May 23, 2013 minutes by Board member Dave Schaeffer, seconded by Board member Jim Donahue; minutes approved.

COMMISSIONER'S REPORT

PRESCHOOL INSTRUCTOR PAT HAGGETT

On Friday, June 14th, Preschool Instructor Pat Haggett (Teacher Pat) retired from our instructor ranks, following a career with our department of close to 25 years. A small luncheon was held in her honor. She will remain on payroll for special events and help with seasonal registration.

HART'S WOODS VISIT

On Tuesday, June 7th, two members of the National Park Service staff were in town to visit Hart's Woods. This small section of open space (11.5 acres) was designated as a National Natural Landmark by the NPS in July of 1972. "Hart's Woods is a small but prime sample of a primeval beech-maple climax forest, one of the major climax association types of the Eastern Deciduous Forest formation. This forest is an all-age stand with a canopy rising 80 – 90 feet and tree diameters at breast height of up to two feet. The dominant trees species are sugar maple, beech and northern red oak" according to the National Park Service description of the area. The NPS occasionally visits their Landmarks to ensure they are being maintained properly.

FINANCIAL UPDATE

The deposit to the Supervisor for June was \$131,857.97. This amount is \$626.70 less than June of 2012. We are now \$28,051.07 ahead of 2012 year to date income.

PARKS LABORER POSITION

We have begun the search process for a new full time laborer in the parks department. Laborer Bill McMahon tendered his resignation effective June 3rd. We will receive applications until Friday, July 19th, and then conduct interviews, with the intention of presenting a candidate to town board for approval at their August 14th meeting.

DEWITT PROPERTY INSPECTION

On Tuesday, June 25th, Jeff, Diane, Stacey, and Scott Allen toured the Dewitt house and grounds immediately surrounding the house. The purpose of this visit was to determine if there is value in keeping the house and yard (~2 ½ acres) for departmental use, or to sell off the house and yard, keeping the remaining 55.2 acres. The house (a cape cod) was built in 1940 and has some potential for meeting space. There would be an investment necessary for renovations prior to opening it up for public use.

STAFF NEWS

We are happy to report that Matt Steffen and his wife are expecting their first child in the fall. In addition, Parks GEO Rob Cooper welcomed his new daughter, Hailie June Cooper on May 31st. Baby and mom, Courtney are doing well.

CHARGING STATION

The sewer department has begun work to install an electric car charging station. This station and the installation were acquired through a grant. The station will be located in the front row of the court parking lot. In addition to the charging station, the sewer department is also installing an underground pipe to direct rain water from the roof of the PCC down into the new sewer line and out into the storm sewer in the parking lot.

Board member Donahue asked if there were any restrictions in the current Town Code regarding overnight parking in town-owned lots. Commissioner Myers will look into it.

Board Chair Chesonis asked if the town currently owns any electric cars. The answer is no.

DIRECTOR ESTRICH'S REPORT

Community Projects:

Roc Softball Annual Park Tournament was held June 22 with over 8 teams including the Recreation and Parks Aquatics team. Each year they raise funds for softball field improvements and once again have doubled their earnings. We received a check today for \$1,000.00. Thank you Roc Softball.

As you enter the Perinton Park upper parking lot, the entrance gardens are being redone by Ryan McAlpin as his Eagle Scout project. The gardens will be finished before the July 4th Park Celebration.

Our last Community Garden work day in June was cancelled due to low numbers. The garden members have done an excellent job this year maintaining the area. Garden inspections were completed yesterday with email responses this week. Only one garden bed has been forgotten.

The Finger Lakes Cycling Club camped at Center Park West Saturday, June 22. They rented the Community Center kitchen and made special arrangements for open swim and showers. The cycling trip started in Brockport to Perinton and back for a total of 70 miles. It was a success and they are returning July 13 for another bike tour. A wonderful thank you email and letter was sent to Recreation and Park staff.

New Features

The Parks Department has their first intern, Jordan Doroshenko. Jordan is majoring in Sports Management at St. John Fisher. He is working with each Parks full time member. He has involvement on Special Park projects; for example, Town Hunting Policy, Potter Park ball field use, Fairport Soccer Club lining, and day to day operations.

In addition, the Recreation and Parks intern, Scott Lotze, has joined parks this week and next. He has been working side by side with staff preparing Perinton Park for July 4th. He is also working on special assignments for parks; such as, recycling signs for softball fields, grant research for dog parks, the community garden, and most importantly a senior bus, fleet vehicle file updates, and Potter Park neighborhood flower delivery.

Potter Park tennis courts will be receiving junior tennis lines to encourage youth recreation programming. The Lion's Den Detours and Playground programs are based at Potter making this an excellent location for youth tennis. A grant has been received for \$500.00 to support programming.

The Park staff will be represented in the July 4th Parade with three mowers (2012 Toro 16 foot and 2- 2013 Toro zero turn) following Recreation playground youth.

Operations

Heavy rain fall set us behind on several mowing areas. Many were flooded and a few are still underwater. A few operation projects we have been busy with are preparing for July 4th parade, race and celebration, Fairport Soccer Club Tournament, Playground amenities and Lion's Den building furniture storage and Gazebo series support. The summer staff has been busy applying playground mulch to all safety surfaces for adequate heights and park herbicide spraying.

Backflow Water Prevention Devices (5) for Town Park buildings have been inspected and approved.

All Memorial Benches (5) at Perinton Park have been refurbished.

Scott Allen and I attended the NYS Turfgrass Association Winning Fields Conference at St. Rose College in Albany, NY. The daylong conference focused on maintaining heavily used softball, baseball and soccer fields; from lip repair work to new age equipment. The conference gave us a new perspective on the reality of managing municipality fields versus college fields along with balancing time and budget.

DIRECTOR RIESENBERGER'S REPORT

RECREATION PROGRAMS

RECTRAC

Summer 2013 registration is currently at \$246,949.00.

There are 2,809 participants enrolled in 355 classes.

Summer 2012 registration at this time, \$242,547.00.

FACILITY USAGE

June totals as of June 26: 19 reservations for a total income of \$3,827.00.

Year To Date: 220 reservations for a total income of \$27,673.00.

PROGRAM REVIEWS

CENTER STAGE

Center Stage runs from July 7 – September 8 this season.

Upcoming July concerts:	7/7	Prime Time Funk
	7/14	Bill Welch Band
	7/21	Smugtown Stompers/Eastside Swingtet
	7/28	Bobby Henrie and the Goners/Inside Out

12TH KIDS ALL AMERICAN FISHING DERBY

The Fishing Derby took place on Saturday, June 1. Thirty two children, 7 – 15 years of age, enjoyed a morning of fishing, food and fun. The weather was perfect for catching fish. This was the most fish caught in recent years. Although all participants got to leave with a goody bag filled with a little candy and a lot of fishing supplies, the winners of the coveted plaques are as follows:

- Catch of the Day – Colin Herinton, 9
- Boys Division – Mario Fioravanti, 12
- Girls Division – Chloe Firlit, 8
- Casting Contest (ages 11-15) - Collin Espada, 12
- Casting Contest (ages 7-10) – Jacob Mutton, 9

Special thanks to the Knights of Columbus for co-sponsoring this event every year.

GAZEBO CONCERT SERIES

The annual Gazebo Concert series had a very wet start. The intense rain caused the first two concerts to be cancelled. The series finally started on Thursday, June 20 with New Horizons performing. Everyone must have been really excited for the series to start as many spectators came out for the free show. There were an estimated 300 in attendance. The series will continue this evening (hopefully) with the Beatles cover Band – 8 Days a Week. We did not have to pay the bands for the two cancelled concerts per the signed contracts.

OUTDOOR MOVIE

The first Outdoor Movie of the season “Rise of the Guardians” was scheduled for Friday, June 7. Mother Nature had us make other arrangements. With a forecast of rain for the entire day, we decided to reschedule the movie. The new date will be Saturday, August 10 at dusk. Please see the enclosed flyer for more information.

SUMMER PLAYGROUND

Orientation for all summer staff members took place June 19-21. The program is underway and off to a great start. The new supervisors and staff are stepping up and feel comfortable in their positions. Better Together program begins Monday, July 1 at Jefferson Avenue School. Jefferson Avenue staff will be host to the students in the Reading and Writing summer programs for thirty minutes in the morning, between their sessions. The Fairport Central School Administration is very grateful for our assistance. Students in these programs will wear wristbands identifying them from our participants.

SKILL DEVELOPMENT CAMPS

A number of sport skill camps started right after school ended. Numbers are strong for Basketball Camp. The new 5 and 6 year old age groups, that was added last year, has 19 enrolled. The 7 to 9 year olds maxed out at 50. Johanna Perrin Middle School allowed the use of an additional gym and those on the waiting list were added. Girls Volleyball and Girls Lacrosse, although they had enough participants to run, does not have the numbers as in the past. This summer they are a bit higher than last year. Both are under new leadership and it may take awhile to reestablish a following.

LEAGUES

Spring programming is either wrapping up (Turin Tennis) or rolling on (Adult/Women's/Senior Leagues, Adult Softball). Rainouts have caused many rescheduled games, particularly on Thursday evenings. So far it has been manageable with rescheduled games planned into August.

AQUATICS

May 2013 attendance: 6,194 (only higher year was May, 2005 with 6,220). Our average attendance for May (2005-2013) is 5,685. This increase is due in large part to the dollar swim days on Wednesdays throughout the month. Between 2007 and 2012 we averaged 148 people for drop-in between 3PM and 9PM on Wednesdays. In 2013 we had 286 people for the same sample time, an increase of 138 people. The enclosed graph shows that Wednesdays and Fridays increased the most due to the special and splash parties on Friday nights. Sundays are still trending downward and we will continue to explore new programming options and promotions that will focus on that day. The spring final budget for aquatics is in. We were up in profit (just taking into account instructor costs) for our Learn-to-Swim program, other aquatic programming and splash parties. Spring does see an increase in our Learn- to-Swim program due to parents getting their children ready for the summer. Please see attached budget for breakdowns (the final budget groups for Winter 2013 are below Spring 2013). The first set of summer swim lessons finish on June 27. The first two-week morning session begins on Monday, July 1. We are hoping to have a record summer for swim lessons due to the increased patronage from Victor. We are planning on continuing our relationship with Victor Swim Club into next season. They have been a consistent revenue stream. We are looking into other ways to rent out the Aquatic Center as a facility to increase revenue streams. The Summer Sizzler promotion is now underway. Please see enclosed flyer.

FITNESS AREA

The fitness area equipment has been 100% functional until a recent glitch in an Adaptive Motion Trainer, which is under warranty. We have spent zero dollars on machine repair since February.

TEEN CENTER

On Wednesday, June 5, several teens, including participants from the Detours program, finished planting the "Share the Harvest" garden and engaged in labeling beds and watering plants. Ten bands performed for the Fifth Annual Unplugged at the Amphitheater program in front of an audience of close to 240 people on Friday, June 14. There was a wide variety of music genres and original compositions from the bands. Thankfully the anticipated rain showers never came and a great time was had by all. On Wednesday, June 26, after a "behind the scenes" tour of Moonlight Creamery, a group of fourteen teen artisans worked hands on with the staff to develop and make a custom flavor of ice cream. Afterward, they enjoyed an ice cream sundae of their choice, and received a certificate for an additional scoop of the flavor they made redeemable at a future date.

55+

The Father's Day Dinner Dance was held on Tuesday, June 11. The band Ernesto LaBella and the Moondance Band performed. They are a 60's Retro band. Chef Barb Gill cooked steaks and chicken and all the trimmings. Food, music and dancing was enjoyed by all. The trip to Auburn, NY on June 18 to the Merry-go-Round Playhouse got rave reviews. Participants enjoyed the play "Singin in the Rain". They had lunch at the Deerhead Inn with a stop at the Waterloo Outlet Mall and Sauder's store. The next trip planned will be to Skaneateles, NY for the U.S. Mailboat Tour on August 5. The trip is already filled. Breakfast on the Deck filled once again this month. We have been asked to offer this twice a month which are considering starting in the fall.

DEPARTMENT NEWS

Wealth of Health Award

On Wednesday, June 12 the Rochester Business Journal and Excellus hosted the 2013 Wealth of Health Awards Luncheon at the Convention Center in downtown Rochester. In the category of 500-1,999 employees, the Finger Lakes Municipal Health Insurance Trust (which the Town of Perinton is part of) was one of 15 area employer groups that received this significant award. With the generosity of Brown and Brown and MVP, Todd Bostian from DPW along with Josh Dillon and Scott Lotze from the Recreation and Parks Department attended the luncheon. Please see the included newspaper article for more details about the award.

Building Manager's Meeting

The building managers meeting was held on Thursday, June 13. We continue to improve as a group, implementing positive ideas from our discussions. Representatives from recreation, clerical, aquatics and maintenance all keep lines of communication open.

Community Center and Center Park

Several overnight special events over the past month have been hosted; Relay for Life, Marion Senior Bash and the Cycling/Camping group. Kudos to all the full time and part time staff involved for handling these events flawlessly.

The 16 new lobby chairs have arrived and are in place at the Community Center. The patio umbrellas and bases have also been purchased and look wonderful outside the Community Rooms.

Shutdown - August 25 through September 2

There is an additional week on the front end for the men's shower room floor. The logistics will be worked out when we formally sign on for the project. We are also looking at painting the Walking Track during this time.

Fencing Program Instructor

Congratulations to our Fencing program instructor, Iris Zimmermann on being inducted into the U.S. Fencing Hall of Fame this Saturday, June 29. Iris is a Division I athlete, an Olympian and World Champion. We are very fortunate to have her on staff teaching our participants.

E-NEWSLETTER

The newsletter was sent today, June 27 to 924 people.

MARKETING REPORT

Enclosed.

SCOTT ALLEN – PLAYGROUND INSPECTION

Park playgrounds are inspected twice a month during the peak seasons from spring thru fall. During the winter months, a couple times during the season is typical. Safety is the primary reason to perform the physical inspections. The grounds in the parks are checked for broken glass, tree limbs or debris of any kind. The playground equipment is examined carefully for any loose bolts/connections, graffiti or damage. Safety surfaces, such as the wood fiber mulch must meet required depths and drops from equipment, and are of high importance to prevent playground injuries related to falls from the equipment. Priority for repairs is dictated by the severity of the problems needing attention. Records are maintained up to twenty one years and are subject to audit by the State at any time. Our town is ahead of the curve in compliance with newer playground equipment in most of our parks. Scott concluded his presentation with a "hands on" tour of the newly installed playground equipment in Perinton Park.

AROUND THE TABLE

Diane invited everyone to look for the Recreation and Parks Department float and mowers in the 4th of July parade.

There being no further business, the meeting was adjourned at 7:50pm. The next Advisory Board meeting will be held on **Thursday, July 25, 2013 at 7:00pm at the Perinton Community Center, Room 211.**

Respectfully submitted,

Stephanie C. Kayser
Secretary