

**PERINTON RECREATION & PARKS DEPARTMENT**  
**ADVISORY BOARD MEETING MINUTES**  
**August 26, 2010**

**PRESENT:** Chair Al Chesonis, Advisory Board Members Mike Coppola, Cheryl Hanzlik, Jayne LaFay, Kevin Ruster, Stephen VanVreede, Commissioner of Recreation and Parks Jeff Myers, Director of Recreation Diane Riesenberger and Director of Parks Stacey Estrich.

**MINUTES:** Motion to approve the July 22, 2010 minutes by Board member Mike Coppola, seconded by Board member Kevin Ruster; minutes approved.

**COMMISSIONER MYERS' REPORT**

**POTTER PARK HISTORIC DESIGNATION**

The Village of Fairport Historic Preservation Commission has designated the Potter Park property as an historic landmark. The designation was adopted on June 29<sup>th</sup> of this year. The designation includes the Potter House, carriage house, west lawn including the copper beech tree, WWII Memorial and outhouse. It excludes the Lions Den Teen Center. The designation also allows the Town of Perinton to operate and maintain the park in its' current configuration. However, any proposed change in the current configuration would need to seek a certificate of appropriateness from the commission. Parks Director Estrich and I are satisfied with the wording of the designation.

**PERINTON PRIDE FUND**

We received donations to the Perinton Pride Fund, in memory of Esther Turner. Esther was a very well liked senior participant. She joined us for exercise classes, lunch, and cards. She was one of the staff's favorites. The senior center staff hosted a luncheon in Esther's memory, and the donations were collected at the luncheon.

**HVAC ROOFTOP UNIT**

On Wednesday, August 4, 2010, a new HVAC rooftop unit was installed above room 205. These units have an expected lifetime of 10 to 15 years. The community center is almost 13 years old, and this rooftop was an original. Total cost of the replacement, including crane, was quoted at \$14,950.00.

**BUDGET PREPARATION**

The 2011 Budget draft was submitted on August 9<sup>th</sup>. The draft calls for a 1.10% increase on the expense side, and a 3.84% decrease in revenue.

**FINANCIAL UPDATE**

The deposit to the Supervisor for August was \$171,515.85. This amount is \$310.42 more than August of 2009. We are now at \$6,240.24 behind in income to date (through August 19<sup>th</sup>) compared to last year.

**CLERICAL STAFF MEETINGS**

On Wednesday and Thursday, 8/4 and 5, Diane, Cathy Keating, Stephanie and I conducted staff meetings with the part time clerical. The meetings were designed to explain our support, expectations and needs to them. There was plenty of time for everyone to share their questions, comments, concerns and suggestions. The atmosphere was very comfortable, which encouraged more open dialogue. Feedback regarding the meetings has been very positive.

**ROOFTOP PROWLERS**

In the last three weeks, we have had three separate incidents of subjects accessing our rooftop during the overnight hours. In each case, our security cameras mounted on the roof have been moved, and pointed toward the sky. In one captured video scene from one of the rooftop

cameras, three youthful individuals are seen climbing on the preschool playground fence, and accessing the roof from there. Unfortunately, the video is much too dark to identify anyone. Monroe County Sheriff Zone A Captain Steve Sienna has been consulted. If another incident occurs, we will designate a staff member to stay in the community center overnight for a few nights, and call 911 if/when the subjects access the roof again.

### **TOWNWIDE MASTER PLAN UPDATE COMMITTEE**

Commissioner Myers and Advisory Board member Schaeffer are members of the steering committee for the 2010 Townwide Master Plan Update. The update is currently in 1<sup>st</sup> draft form, however, there is already some important information coming out of it. Demographic data shows a decrease in town population for school aged residents, while our senior population is in an increase. This information will serve as a factor in recreation program planning.

### **DIRECTOR ESTRICH'S REPORT**

- Parks, Events and Community
  - Summerfest was a great success. The staff did an outstanding job supporting the event.
  - All playground programs and Gazebo series preparations and support have ended. The only problem I know of was bees which we encounter each year.
  - Two Eagle Scout projects finished in August.
    - Bunker Hill has been restored with an honorable plaque installed (VFW partnership).
    - The second was the completion of a bridge at Harts Woods. This project took some teamwork moving 30 foot section of telephone poles.
  
- Athletics
  - Softball reservations still increasing. A local softball team has reserved all Thursday and Friday nights at Spring Lake Park and looking at adding additional nights.
  - In addition, Center Park West is holding an Ultimate Frisbee Tournament this weekend.
  - Talks of flag football returning to our fields are under discussion for a few outside teams but nothing confirmed.
  - Our soccer fields are relined with goals positioned in different locations. Small areas of turf damage are being repaired (normal wear and tear).
  - All fields are currently being aerated.
  - An increase in field reservation prices is being considered due to increase in use, maintenance and material costs.
  
- Equipment
  - One Ford trucks has been purchased to fulfill fleet requirements. The truck is due to arrive in 6-8 weeks. The department is down 1 truck for this year. A F150 is under consideration but only is available in grey. I am waiting for approval on a few different options to complete the equipment purchases for 2010.
  
- Operations
  - During the month of August a water line broke at Spring Lake Park. Our calculations showed a loss of 1.2 gallons of water a minute. The water was turned off to the park for about 1.5 weeks. A 250 foot section of old galvanized pipe was replaced with DPW support. Expenses remained low due to interdepartmental cooperation. The Park reopened Monday Aug.23, 2010 in time for fall softball and kickball.
  - Fellows Road Park has received some maintenance. A new roof was installed on the gazebo with all new landscaping. We have received great feedback because parents can now see their kids while resting at the gazebo.

The building had some minor roof repairs and the chimney was inspected and cleaned before the fireplace is in use. Lastly, the outdoor privacy wall was removed and the area restored. The wall was unstable and created a hiding place for youth activities.

- All restrooms and buildings have been transferred over to the new cleaning system.
- We are working on a few playground projects; such as, adding safety mats, finishing paint applications, hanging new age appropriate stickers and fixing some minor repairs. The rock climbing wall at Potter Park has finally been replaced by Game Time Inc.
- The collection of tree identification at Garnsey Arboretum is completed and information forwarded to DPW. I hope to have a map for you at September's meeting.
- The bid opening to repair and enhance courts at Kreag Road Park and Fellows Road Park is Friday, August 27 at 1:00pm. Results will be shared at the next meeting.
- The Town received approval for \$31,283.00 in Community Development Block Grant funds to replace 485 linear feet of sidewalk at Fellows Road Park and insert a 12 foot curb cut at Perinton Park. The grant supported ADA compliant projects. Work should commence next month with DPW support.
- A new Erie Canal Informational sign is installed at Perinton Park behind the building. The Canal Corp. supplied all material, labor and sign. Perinton Park also received a considerable amount of damage from a reservation group this past weekend. Documentation and pictures were collected and an invoice sent to the reservation holder.
- Staff is down to basics with 90% of summer employees gone. Additional projects have slowed down due to every day operations and budget monitoring.

## **DIRECTOR RIESENBERGER'S REPORT**

### **RECREATION PROGRAMS**

#### **RECTRAC**

Summer 2010 registration total \$301,975.07

There were 3,559 participants enrolled in 301 classes.

Fall 2010 registration currently at \$126, 370.00.

There are 2,498 participants enrolled in 369 classes.

#### **FACILITY USAGE**

August – 14 reservations for a total of \$3,530.00

Year to Date – 242 reservations for a total income of \$43,020.00

#### **SUMMER PROGRAM REVIEWS – AQUATICS**

Just over 300 children participated in five successful sessions of swimming lessons. Two full sessions of pool camp, a Discover Scuba class and eight different water aerobic classes were also offered. Fifteen new lifeguards have recently been trained. Over 40 guards were recertified and we were audited by Ellis Associates twice. The weekend price special showed a 25% increase on Saturday and Sunday. The biggest impact was on Friday afternoons which saw a 50% increase in attendance. We will continue the special pricing through the fall with a new promotion. Pool shutdown begins on Sunday, August 29 and reopens on Tuesday, September 7.

#### **SUMMER PLAYGROUNDS**

Despite the many changes with locations, supervisors and many new staff, the program was still very successful. The three new sites worked well and the location staff was very accommodating. With the addition of an extra site this year (five instead of four) we had extra expenses due to staff, bus drivers, mileage, equipment and supplies. Hopefully next summer we

will go back to our four original sites. Enrollment increased with each session showing the kids had a great time. Discussion is underway to host an Early Drop Off/Late Pickup program at one of our larger sites.

#### ATTENDANCE AT CENTER STAGE

July 22	Ruby Shooz	2,000
August 1	Ghost Riders	1,200
August 8	78 RPM	1,200
August 15	RPO Woodwind and RPO Marimba Band	1,000 (inclement weather)
August 22	Nik and the Nice Guys	2,300 (inclement weather)

#### CENTER STAGE USAGE

Chelsey Barker, with the assistance of Tom Hernandez, put on a benefit concert for Richie Carlston on August 11. This featured the music of 43 North and Big Eyed Phish. A crowd of about 600 raised a total of \$6,000 for a hockey scholarship in his name. The event was well planned and well run. The Recreation and Parks Department donated a gift basket to be raffled. The Church of the Assumption held an outdoor Sunday service on August 14 in honor of the parish feast day. Despite the rain, a congregation of 500 attended the service. Father Palumbos said the response was very positive and they would like to do it again next year.

#### GAZEBO CONCERT SERIES

The demographics of the series are senior citizens and a few families. The great weather this year contributed to the high attendance numbers. Andy Brolsma did a wonderful job overseeing the concerts and introducing the groups. On July 29, Jack Allen Big Band drew a crowd of 425 and 550 attended the August 5 show featuring the Fairport Fire Department Band.

#### SPORT SKILL CAMPS

Having very limited school facilities this summer proved to be quite a challenge. Numbers remained strong despite the economy. Many camps have requested returning to our fields again next year instead of the using school fields. The big drawback would be in having gym space available in case of inclement weather.

#### LEAGUES

The Men's and Women's Softball leagues saw higher participation. We keep approximately 60% of the revenue. After paying for expenses such as field grooming, equipment, staff, etc. the men's league net profit was \$5,599.80 and the women's was \$3,510.00.

#### OUTDOOR MOVIE NIGHT

Approximately 300-350 people were in attendance for the showing of "Fantastic Mr. Fox" on Friday, August 13. Our Silver Sponsor, Lugia's and their special ice cream truck was a big hit. There was also a concession stand with popcorn, water and candy as well. Many families in attendance gave very positive feedback and said they really had a good time.

#### STEP BY STEP PROGRAM

The start of this new wellness program begins on October 1 and continues through January 11, 2011. MVP Healthcare has donated \$750 as a sponsor. Registered participants will receive pedometers for use while at the Community Center for workouts or programs. Pedometers will be returned and steps recorded. Participants will be able to earn prizes at different levels.

#### SENIOR CENTER

The Senior Center had a very good summer. The Father's Day Steakout, Hawaiian Luau and Grandparents Day at Center Park were all well attended and very successful. The seniors took a trip to Skaneateles, New York hosted by Daytours Travel. The weather cooperated and everyone enjoyed the mail boat run and meeting the many people who summer

at the lake. Sign-up for Pickleball is going great and we are all very happy with the interest shown in this new offering. A demo was held for staff and interested seniors.

#### SHUT-DOWN WEEK

The Gym, Track, Aerobics Room and Fitness area will be closed beginning August 30. The foyer area will have furniture and carpets cleaned, the floors will be washed and polished and a new preschool rug will be put down. All the tables in the PCC will be power washed by the Parks Department. The Recreation staff will have a retreat day at White Brook Nature Area on Wednesday, September 1. Program ideas, goals and teambuilding are all part of the day's events.

#### TOUR OF THE PARKS OPERATION CENTER

All present for the tour were impressed with the excellent care and organization of the equipment and the entire facility. Kudos to Director Estrich and the Parks staff!

#### AROUND THE TABLE

In this present economy, Chair Chesonis advised the Recreation and Parks staff to be as prepared as possible with ideas and ways to handle possible budget cuts should they come about; and to continue to find new ways to cut costs and increase revenues especially in areas that are expense neutral.

There being no further business, the meeting was adjourned at 7pm. The next Advisory Board meeting will be held on **Thursday, September 23, 2010 at the Perinton Community Center in Room 211 at 7:00pm**

Respectfully submitted,

Stephanie C. Kayser  
Secretary

