

PERINTON TOWN BOARD MEETING  
1350 Turk Hill Road, Fairport, NY 14450  
Wednesday, December 10, 2008

PRESENT:	James E. Smith	Supervisor
	Patricia S. Knapp	Councilperson
	David C. Glossner	Councilperson
	Carolyn H. Saum	Councilperson
	Joseph H. LaFay	Councilperson

ALSO PRESENT: Robert Place, Esq., Town Attorney; Thomas C. Beck, Commissioner of Public Works; James A. Donahue, Commissioner, Recreation & Parks; Susan C. Roberts, Town Clerk; Carol S. Johnston, Deputy Town Clerk; Jennifer A. West, Deputy Town Clerk; T. C. Lewis, Planning Board.

Supervisor Smith called the meeting to order at 8:00 pm and introduced the Board and staff present.

Councilperson Knapp made a motion, seconded by Councilperson Saum, that the minutes of the Town Board meeting of November 19, 2008 be approved as submitted by the Town Clerk.

Ayes: Smith, Knapp, Glossner, Saum, LaFay  
Nays: None  
Unanimously approved.

ORDER FOR HEARING  
LANDS TO BE ANNEXED  
PERINTON TO EAST ROCHESTER  
EAST ROCHESTER TO PERINTON

Supervisor Smith reported that the Town has had annexation discussions with the Village of East Rochester about two parcels of land, one in East Rochester, the other in Perinton.

The first, on the east side of Marsh Road, north of the Conrail right of way, abuts a car wash which is in the Village of East Rochester. The owner of the car wash wishes to expand his business; he would prefer working with one municipality rather than two. He has asked the Village of East Rochester to annex the Perinton parcel so that the two properties can be combined for his expansion proposal. The second, north of Linden Avenue, west of Irondequoit Creek, is owned by the Town of Perinton but is in the Village of East Rochester. The Town of Perinton would like to annex this parcel so that it was in the town.

Councilperson Knapp made a motion, seconded by Councilperson LaFay, that a Public Hearing regarding these annexations be held at the East Rochester Village Hall, 120 West Commercial Street, East Rochester NY at 7:30 pm on Monday, January 12, 2009.

Ayes: Smith, Knapp, Glossner, Saum, LaFay  
Nays: None  
Unanimously approved

VOLUNTEER BOARD APPOINTMENT

The following resolution was offered by Councilperson Glossner, seconded by Councilperson Saum:

WHEREAS, the term of Algamantas Chesonis as a member of the Perinton Recreation Advisory Board will expire on December 31, 2008,

NOW, THEREFORE, BE IT RESOLVED, that Algamantas Chesonis, 3 Cantwell Place, Fairport, NY 14450 be reappointed as a member of the Perinton Recreation Advisory Board with a term to expire on December 31, 2015.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

#### ROADS ACCEPTED FOR MAINTENANCE

Commissioner Beck advised the Board that two roads in the Town of Perinton could now be accepted for provision of services. Maintenance bonds have been posted for the roads; in two years they will be eligible for dedication. The roads are Aldrich Glen in the Aldrich Glen Section 1 subdivision and Windchase Rise in the Estates at Windchase subdivision. Acceptance of these roads makes them eligible to be included in town highway mileage for CHIPS funding.

The following resolution was offered by Councilperson Saum, seconded by Councilperson LaFay:

BE IT RESOLVED, that the Town Board consents and agrees to provide road maintenance and services to the residents living on Aldrich Glen in Section 1 of the Aldrich Glen subdivision and Windchase Rise, which is located in The Estates at Windchase subdivision, until these roads are eligible for dedication.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

#### AUTHORIZATION TO BID RECREATION SUPPLIES, WEARING APPAREL, ARTS & CRAFT SUPPLIES JANITORIAL SERVICES

Recreation & Parks Commissioner James Donahue reported that it was once again time to seek bids for recreation supplies, wearing apparel and arts and crafts supplies. He asked the Board for authorization to bid for those supplies as well as janitorial services for the year 2009. These are budgeted items; authorizing the bidding process in 2008 means the materials will be available throughout 2009.

A motion was made by Councilperson Knapp, seconded by Councilperson LaFay, that the Recreation & Parks Commissioner be authorized to advertise for bids for recreation supplies, arts & crafts supplies, wearing apparel and janitorial services.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

#### BUDGET AMENDMENTS

Supervisor Smith said that the Board has received a memo from Finance Director Spacher, dated December 9, 2008, asking that the various accounts in the 2008 budget be squared with actual expenses/revenues for the year.

A motion was made by Councilperson Glossner, seconded by Councilperson Saum, that the 2008 budget be amended, items be encumbered and inter-fund transfers and loans be made per the list submitted by Finance Director Spacher.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

**APPROVE CHANGE WORK ORDERS  
DPW REDEVELOPMENT PROJECT**

Commissioner Beck said that LeChase Construction, Project Manager for the DPW Redevelopment Project, has recommended the following change work orders.

Building Innovation Group (BIG), Metal Buildings Contract, has four change work orders. The first, in the amount of \$536.00, is for the fabrication and installation of two scabbard-type holders for power wash wands attached to hoses in the exterior wash bay. The second, in the amount of \$2,564.00, is for reconciliation of design conflicts between mechanical implements and other building features in the Fleet Maintenance Building. The third, in the amount of \$7,181.00, is the result of a design problem regarding the steel framing members in the Fleet Maintenance Building.

The fourth change work order, in the amount of \$23,088.00, has two parts. Signage for each building (for emergency services) as well as a sign for the front of the main building showing the name and address of the building, were not included on the plans or in the bid specs for the project. Part two of the change work order is for additional insulation needed in the existing vehicle storage garage after additional tubular steel was added on the side walls of the building.

Monroe Piping and Sheet Metal, HVAC, has three change work orders. The first, in the amount of \$712.00, is for a change in the design configuration of the piping installed for the waste oil system at Fleet Maintenance. The second, in the amount of \$1,921, is for the addition of cooling ducts in various areas in the Administration and Fleet Maintenance buildings. The third, a credit of \$1,700.00, is for the deletion of overhead heaters at the overhead doors in the existing Vehicle Storage building and the deletion of exhaust fans at the Fleet Maintenance Building.

Christa Construction, Concrete & Masonry, had three change work orders. The first, a credit of \$3,892.00 is for revisions to the plans as a result of code changes, the inclusion of a different type of floor sealer, a change in the height of a concrete block wall and caulking required in the pre-cast mezzanine slabs, all in Fleet Maintenance building, and an additional cost for CME Associates for retesting the compaction of stone in the existing Vehicle Storage building. The second, a credit of \$2,318.00, is for the deletion of bollards on the site, for installation of a Knox box, removal and replacement of a ramp at one of the lifts in the Fleet Maintenance building, installing hairpins in existing Vehicle Storage building columns and a change to the generator pad. The third, in the amount of \$9,948.00, is for correction of problems found during demolition and construction at the Vehicle Storage building, including removal of contaminated material found beneath the concrete floor.

Billitier Electric Inc., Electric, has three change work orders. The first, in the amount of \$10,696.00, is for electrical changes to supply electricity to existing welders in Fleet Maintenance. It also includes a credit for the deletion of electrical work required to install exhaust fans which were deleted. The second change work order, a credit of \$27,714.00, is related to the relocation of the emergency generator from the new Vehicle Storage building to the existing Vehicle Storage building. The third, a credit of \$350.00, is for repairs to the Simplex Fire Detection System in the Administration Building.

Commissioner Beck said that the total of these change work orders was \$20,672.00; the total committed to the project is still less than the budgeted amount.

A motion was made by Councilperson Knapp, seconded by Councilperson Saum, that the above change work orders be approved as recommended by Commissioner Beck. Each is the result of a change in conditions and was not foreseen in the original plans.

Ayes: Smith, Knapp, Glossner, Saum, LaFay  
Nays: None  
Unanimously approved

#### APPROVE GIS CONSULTANT CONTRACT BERGMANN ASSOCIATES

Commissioner Beck said that the Town has received a \$67,499.00 New York State Archives Grant to develop the first year of a four-year GIS implementation plan. During Phase 1 the Town would work with a GIS consultant to develop an intranet database model, convert data from paper mapping to electronic files, create linkages to existing software and train Town staff. In addition the Town would purchase hardware and software items necessary to host the data and ArcGIS Server Workgroup software.

As a result of a Request for Proposals (RFP), the Town received proposals from Bergmann Associates, Stantec, JPL Consulting and Par Government Systems Corporation, ranging from \$56,500 to \$177,408.00. The low bid, \$56,500, was from Bergmann Associates. Bergmann's proposal is less than the amount budgeted for this phase of the first year plan, leaving \$10,999 to be used for hardware in Phase 1.

Both the RFP and the resulting proposals were reviewed by Paul Schenkel, former head of Monroe County's GIS program. Mr. Schenkel has highly recommended Bergmann Associates as the best firm to provide the services to the Town of Perinton, as has Erdman Anthony Associates. Commissioner Beck recommended that the Board authorized the Supervisor to sign a contract with Bergmann Associates for GIS services as specified above.

A motion was made by Councilperson LaFay, seconded by Councilperson Saum, that the Supervisor be authorized to sign a contract with Bergmann Associates to act as GIS consultant in developing Phase 1 of the Town's GIS system at a cost of \$56,500.

Ayes: Smith, Knapp, Glossner, Saum, LaFay  
Nays: None  
Unanimously approved

#### AUTHORIZE ADVERTISEMENT TO BID DPW EQUIPMENT

Commissioner Beck said that, in order to have capital equipment ready for the winter season of 2009-2010, it must be purchased in the first quarter of the year. Beginning the bidding process in 2008 allows the Town to make its purchases early in 2009; allowing time for the assembly of the equipment parts.

Commissioner Beck asked the Board to authorize advertisement for bids for DPW equipment. He will also review State Contract bids and, if the equipment can be purchased more cheaply from State Contract, will do that.



A motion was made by Councilperson Saum, seconded by Councilperson LaFay, that the reports from the Finance Director, Town Clerk and the Building Department for the month of November be approved.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

Supervisor Smith asked if there were any questions or comments from the audience. William Wilcox, 361 Loud Road, spoke to the Board about sign issues in the Town of Perinton, especially at businesses along Pittsford-Palmyra Road.

There being no further business before the Board and no further questions from the audience, the meeting was adjourned at 8:30 pm.

Respectfully submitted,

Susan C. Roberts  
Town Clerk