

PERINTON TOWN BOARD MEETING
1350 Turk Hill Road, Fairport, NY 14450
Wednesday, January 28, 2009

PRESENT:	James E. Smith	Supervisor
	Patricia S. Knapp	Councilperson
	David C. Glossner	Councilperson
	Carolyn H. Saum	Councilperson
	Joseph H. LaFay	Councilperson

ALSO PRESENT: Robert Place, Esq., Town Attorney; Thomas C. Beck, Commissioner of Public Works; James A. Donahue, Commissioner of Recreation and Parks; Carol S. Johnston, Deputy Town Clerk; Jennifer A. West, Deputy Town Clerk; Greg Seigfred, Assistant Building Inspector; Justice Michael Arnold; T.C. Lewis, Planning Board.

Supervisor Smith called the meeting to order at 8:00 pm and introduced the Board and staff present.

APPOINTMENT OF TOWN CLERK

Supervisor Smith stated that Susan Roberts has been the Town Clerk since 1997 and retired at the end of 2008. The board has advertised and received applications to fill this vacant seat and interviewed twelve finalists. The Board met Monday January 26, 2009 and reviewed those interviews and resumes. The twelve finalists were all excellent and the Board's impression was that our community is rich in qualified and capable individuals. The Board wishes to extend its thanks to those applicants for their time and effort in applying and for sharing their thoughts regarding the Town Clerk's position. Based on that process, the Supervisor entertained a motion to appoint Jennifer A. West as Perinton's next Town Clerk. Jen has a resume that includes both an excellent educational background and stellar work history. Her twenty five years in corporate America have given her exemplary management abilities and made her at least an equal to other candidates interviewed. Jen's over two year's experience working for the Town and specifically her time spent in the Town Clerk's office during the past year as Deputy Town Clerk elevated her to a point where the Board felt she was a clear cut choice to serve our community in this important position.

Councilperson Knapp made a motion, seconded by Councilperson Glossner, that Jennifer A. West be appointed Perinton Town Clerk.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved.

SWEARING IN OF TOWN CLERK
JUSTICE ARNOLD, OFFICIATING

Town Justice Michael Arnold administered the oath of office to:

Jennifer A. West Town Clerk

Councilperson Saum made a motion, seconded by Councilperson LaFay, that the minutes of the Town Board meeting of January 12, 14 and 26, 2009 be approved as submitted by the Town Clerk.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved.
Abstain: Knapp from January 12 and 14, 2009

PRESENTATION: POD PROGRAM

Ralph Dutcher from the Monroe County Health Department and Greg Seigfred from the Town of Perinton presented a civil preparedness program which would prepare Perinton residents for a large-scale public health emergency. Mr. Dutcher explained that the County has been doing POD planning with the help of all Monroe County communities. Points of Dispensing (POD) is a means to get quantities of medication dispensed in a public health emergency. Mr. Dutcher explained that this type of emergency could be man made or terrorist activity which would require the dispensing of medication. The County would like a pre-planned strategy regarding where people should go to receive these medications. The medication would come from the federal government's Strategic National Stockpile. The County is envisioning a distribution plan with one POD for every 35,000 residents in a given community. There would be no requirement as far as the people who could receive the medication at a POD and no one from another town or county would be excluded from receiving the medication. Monroe County's vision is that all of the Towns would open their PODs at once and that there would be 36 PODs to serve the County residents.

Mr. Dutcher explained that schools lend themselves best to this purpose and that the two POD sites identified for the Town of Perinton and the Village of Fairport are Fairport High School and Minerva Deland School. Greg Seigfred has worked on the Sector planning team for the last two years and helped draft the POM (Pod operations manual) for the Town's locations. The POM spells out the specific plan including access and exit points, traffic patterns and site security plans for the POD. Mr. Seigfred stated that Monroe County is requesting that the plan receive initial acceptance by the Perinton Town Board.

Councilperson Knapp asked whether the people who are part of Perinton but in the Pittsford, East Rochester or Victor school districts would be confused by this if told to go to the nearest school. Mr. Dutcher explained that this is an open plan and that Monroe County residents would not be required to provide identification that they belong to a particular community.

Councilperson Glossner asked whether every community would be using schools as their POD. Mr. Dutcher explained that most PODs were in schools. Of the Eastside Towns, Pittsford will be using schools, Penfield is using the YMCA, Henrietta is using the Dome Center, and Brighton will be using MCC. Councilperson Glossner asked about Victor and Mr. Dutcher said that Victor was out of his jurisdiction as it is Ontario County, but that there is statewide coordination.

Supervisor Smith expressed concern that Perinton might have an influx of non-residents of Monroe County to our PODs as we are a border community. Mr. Dutcher explained that the State would be involved in Inter-County coordination.

Mr. Dutcher stated that staffing the PODs is an all volunteer effort and that all volunteers must be cleared for the activity and the county is looking for approximately 300 volunteers per town. The County will be rolling out a Public Relations campaign to support this effort and encourage volunteers. Mr. Dutcher also stated that we are rich in medical professionals in Monroe County due to the number of medical and pharmacy schools in the area.

APPOINTMENT OF PARKS DIRECTOR

Recreation and Parks Commissioner Donahue stated that Dave Morgan retired as Parks Director in November of 2008. Soon after that, Commissioner Donahue began the process of advertising and interviewing for a new Parks Director. Commissioner Donahue is requesting that the Town Board authorize hiring Stacey Estrich as Parks Director. Stacey has a degree in Urban Forestry and Landscape Horticulture with a minor in Plant and Soil Science from the University of Vermont. Her most recent position has been with the City of Rochester as a horticulture technician. Stacey is also a NYS Certified Pesticide Technician and NYS Certified Nursery and Landscape Professional and owned her own landscape business. Stacey is active in several

professional organizations that will be of benefit to the Town, is a resident of the Town of Perinton and comes highly recommended by her colleagues and previous employers. Commissioner Donahue recommended that Stacey's salary be set at the start of the Parks Director scale [].

Councilperson Saum made a motion, seconded by Councilperson LaFay, that Stacey Estrich be appointed Town of Perinton Parks Director, effective February 20, 2009 at a salary of [] and with benefits as described in Commissioner Donahue's memo.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved.

APPOINTMENT OF FIRE MARSHALL

Commissioner of Public Works Beck stated that Jim Schenkel's retirement has created an opening for Fire Marshall in the Code Enforcement Office of the Town of Perinton. Greg Seigfred has been acting as Assistant Fire Marshal and has received good mentoring under Jim Schenkel. Greg has been employed by the Town of Perinton for almost five years and has completed all of the Building Code Enforcement training that both the Building Inspectors and Fire Marshals are required to take. Greg has an associates Degree in Fire Protection Technology from Monroe Community College and has completed numerous classes at RIT in his quest to obtain a Bachelor of Science Degree in Industrial Safety. Commissioner Beck is recommending that Greg be appointed at the second step in the Fire Marshal salary range [].

Councilperson Glossner made a motion, seconded by Councilperson Knapp, that Greg Seigfred be appointed Town of Perinton Fire Marshal.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved.

APPOINTMENT OF CUSTODIAN

Supervisor Smith stated that the Board has received a memo from Barb Clay recommending the appointment of Michelle J. DeLooze to the position of Part Time Custodian for the Perinton Town Hall. Michelle's start date would be Sunday, February 1, 2009 and her rate of pay will be [].

Councilperson Knapp made a motion, seconded by Councilperson Saum, that Michelle J. DeLooze be appointed Part Time Custodain.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved.

AWARD DPW EQUIPMENT BIDS

Commissioner Beck said that, on January 16, 2009, bids were opened for DPW new and replacement equipment. He asked the Board to approve the following purchases:

HIGHWAY DEPARTMENT BIDS

ITEM #1: ONE NEW 2009 EXTENDED CAB 4X4 ¾ TON HEAVY DUTY PICKUP TRUCK

Commissioner Beck recommended that this item be acquired from the New York State Bid Contract. It will replace Perinton #1. It is a Ford F-250 Extended Cab Pickup. The contract price is \$25,497.00.

ITEM #2: ONE NEW 2009 4-DOOR 4X4 ¾ TON HEAVY DUTY PICKUP TRUCK

This item would also be purchased off of the New York State Bid Contract. It will replace Perinton #3. It will be a Ford F-250 Crew Cab, 4 door, pickup. The contract amount is \$27,624.17.

ITEM #3: ONE NEW 2009 10-WHEEL CAB & CHASSIS WITH 12 BOX AND HOIST, HYDRAULICS AND SNOW PLOWS

Commissioner Beck also recommended that this item be purchased from the New York State Bid Contract. This 10 wheel truck will replace one of the four ten wheel trucks in the Highway fleet and cost \$171,806.00.

ITEM #4: ONE NEW 2009 PANEL VAN FOR THE CATCH BASIN/CONCRETE CREW

The sole bid which also meets all specifications is from Genesee Valley Motors. Commissioner Beck recommended that the bid be awarded to Genesee Valley Motors, Inc., 1695 Interstate Drive, Avon, NY 14414 for a 2009 Dodge Sprinter Van 3500 in the amount of \$55,185.00.

ITEM #5: ONE NEW 2009 MEDIUM DUTY 6-WHEEL CAB AND CHASSIS WITH A 16' BOX AND HYDRAULIC HOIST

Commissioner Beck recommended that this item be purchased from the New York State Bid Contract. It will replace one of the Town's brush trucks and the contract price for this item is \$94,177.01.

ITEM #6: ONE NEW 2009 ONE TON TANDEM VIBRATORY ROLLER

There were four bids for the item and the low bid to meet specifications was submitted by Admar Supply. It will replace a 20 year old 1-ton roller. Commissioner Beck recommended that the bid be awarded to Admar Supply Company Inc., 1950 Brighton-Henrietta Townline Road, Rochester, NY 14623, in the amount of \$12,438.41.

ITEM #7: ONE NEW 2009 CRACK FILL MACHINE

Commissioner Beck recommended that this item be purchased off of New York State Bid Contract. The contract amount for this item is \$44,186.74.

ITEM #8: ONE NEW 2009 MINI EXCAVATOR WITH 3 YEAR WARRANTY

This item will be shared in costs with the Sewer Department and the Drainage Department. It will be addressed in full under the Drainage Department heading.

ITEM #9: HIGHWAY TRAFFIC TUBE COUNTERS

Commissioner Beck stated that we have not yet collected all of the data we need to fully analyze the tube counters. They will be well under the bid ceiling limit of \$10,000.00, and therefore, will be purchased from quotes received from various vendors.

SEWER DEPARTMENT BIDS

ITEM #1: ONE NEW 2009 MODULAR TRUCK BODY TO BE MOUNTED ON A SUPER DUTY CHASSIS, SUPPLIED BY THE TOWN OF PERINTON, WITH A BODY MOUNTED CRANE

Six bids were received for this item. This item was bid with an option for the Town installing the modular body and crane on our chassis versus the equipment supplier installing it. The low bid for this item, installed by the dealer, in the amount of \$26,225.00 was submitted by Gorman Enterprises. It did not meet specifications in twelve areas. The second lowest bid, submitted by Thruway Spring,

did not meet specifications in 15 areas. The third low bid submitted by STS Trailer Equipment, had 4 minor variations to the specifications; however, Commissioner Beck is recommending that the bid for this item be awarded to STS Truck Equipment & Trailer Sales, 174 Colvin Street, Rochester, NY 14611 in the amount of \$36,708.00.

ITEM #2: ONE NEW 2009 COMPACT 4-DOOR 4X4 SUV

Commissioner Beck stated that at this time, we did not solicit bids on this item and there are no State Bid Contracts for this item. He will be reviewing the vehicle type for acquisition and will return to the Board with a recommendation at a later date.

ITEM #3: ONE NEW 2009 COMPACT 4X4 EXTENDED CAB PICKUP

Commissioner Beck recommended that this item be purchased off of New York State Bid Contract. The contract amount for this item is \$15,580.26 and will be replacing an existing pickup.

ITEM #4: ONE NEW 2009 PANEL VAN FOR THE SEWER TELEVISIONING VEHICLE

The sole bid which also meets all specifications is from Genesee Valley Motors. Commissioner Beck recommended that the bid be awarded to Genesee Valley Motors, Inc., 1695 Interstate Drive, Avon, NY 14414 in the amount of \$54,336.00.

ITEM #5: ONE NEW 2009 TRACKED MINI EXCAVATOR

As Commissioner Beck indicated previously, this item will be shared in cost by the Sewer Department, the Highway Department and the Drainage Account. This item was publicly bid. There were 10 bids received for the item, the low bid being submitted by George & Swede in the amount of \$52,999.00 and the high bid was submitted by Tracey Road Equipment in the amount of \$95,253.00. The low bid in this instance does not meet the specifications as advertised. It lacks a grading blade that is capable of full slope and angling. The second low bid in the amount of \$53,650.00 was submitted by Skyworks. This piece of equipment also does not meet the minimum specifications, including the lack of a grading blade without full slope or angle capacity. The hydraulic system has a 30 gallons per minute flow versus the required 46 gallons per minute, which means the machine will operate much slower. The third low bid was submitted by Bobcat of the Finger Lakes in the amount of \$55,892.00. This piece of equipment meets all specs as advertised, and Commissioner Beck recommended that the Town purchase the mini excavator from Bobcat of the Finger Lakes, 7216 Pittsford Palmyra Road, Fairport, New York 14450 for \$55,892.00.

This item will be paid for in the following manner.

\$36,000.00	Highway Department
\$ 5,000.00	Sewer Department
\$14,892.00	Drainage Account

CODE ENFORCEMENT/DEVELOPMENT BID

ITEM #1: ONE NEW 2009 COMPACT 4X4 EXTENDED CAB PICKUP

Commissioner Beck stated that this item will replace an existing pickup that is 5 years old in the Code Enforcement Department. The pickup is on State Bid Contract in the amount of \$15,580.26.

Commissioner Beck summarized all of the bids by stating that accepting the bids as recommended will leave a remainder in the Sewer Equipment Budget of \$28,875.74, which is approximately \$7,000.00 more than the budgeted cost of Item #2, which has yet to be purchased. It will leave \$18,085.67 in the

Highway Capital Equipment Budget, which is \$8,565.67 more than the budgeted amount for the Highway Traffic Tube Counters, which have yet to be purchased. It will leave a \$10,108.00 balance in the Capital Equipment Line of the Drainage Budget, and it will leave a balance of \$4,419.74 in the Code Enforcement Equipment Line Item.

A motion was made by Councilperson Knapp, seconded by Councilperson Saum, that the DPW equipment bids be awarded as recommended by Commissioner Beck.

Ayes: Smith, Glossner, Saum, LaFay
Nays: None
Unanimously approved

**AWARD BIDS
RECREATION SUPPLIES, ARTS & CRAFTS, WEARING APPAREL, JANITORIAL
SERVICES AT PCC**

Commissioner Donahue said that bids for recreation supplies were opened on January 15, 2009. He explained that the total cost of these four items would represent an approximate \$300.00 savings to the Town for 2009 versus 2008. The bids have been reviewed; Commissioner Donahue recommended the following bids be awarded:

Recreation Supplies

Canon Sports, Inc., P.O. Box 11179, Burbank, CA 91510, \$229.32
Flaghouse Inc., 601 Flaghouse Drive, Hasbrouck Heights, NJ 07604, \$114.08
Greg Larson Sports, P.O. Box 567, Brainerd, MN 56401, \$321.99
J. P. Sports, P.O. Box 210636, Montgomery AL 210636, \$1,394.18
Laux Sporting Goods, 25 Pineview Drive, Amherst, NY 14228, \$46.40
Sports Supply Group, P.O. Box 49, Jenkintown, PA 19046, \$2,549.00

Arts & Crafts

S & S Worldwide, P.O. Box 513, Colchester CT 06415, \$1,323.72
Nasco, 901 Jamesville Avenue, Fort Atkinson WI 53538, \$664.25
Discount School Supply, 2 Lower Ragsdale Drive, Monterey CA 93940, \$994.26
Sax Arts & Crafts, P.O. Box 510710, New Berlin, WI 53151, \$824.30
Oriental Trading Company, 4206 South 108th Street, Omaha NE 68137, \$1,561.74

Wearing Apparel

Mugs N More, 1600 North Clinton Avenue, Rochester, NY 14621, \$8,377.29

Janitorial Services at PCC

Hurley of America, Inc. 175 Humboldt Street, Suite 100, Rochester, NY 14610,
\$26,632.38

Councilperson Glossner made a motion, seconded by Councilperson LaFay that the bids for recreation supplies, arts & crafts supplies, wearing apparel and janitorial services for the PCC be awarded as recommended by Commissioner Donahue.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved

**APPROVE CLOSURE OF SEWER PROJECTS
AUTHORIZE TRANSFER OF FUNDS**

Supervisor Smith stated that the Board has received a memo from Finance Director Kevin Spacher who has conferred with Commissioner Beck and they have

determined that there are three sewer projects that have reached the point of completion. These accounts can now be closed out and remaining funds can be transferred to the Sewer Bond and Note Fund and the monies will then be used to help service the debt incurred to pay for the work as listed below:

Orchards (Extension #45)	\$381,699.41
Route 96 Relief Sewer	\$573,497.28
Boxwood (Extension #49)	\$46,055.28

Councilperson Saum made a motion, seconded by Councilperson LaFay, that the three sewer projects be closed and that the remaining funds be transferred as outlined.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

APPROVE MONROE COUNTY CONTRACT-SNOW AND ICE REMOVAL

Commissioner Beck explained that the Town has a lump sum agreement with Monroe County that compensates the Town for snow and ice removal on County roads based upon a fixed rate per lane mile of County roads for the entire 2008-2009 snow season. This year the contract is for \$249,342.74 which is an increase of \$29,655.74 over last year's contract amount. In 2003, the Monroe County Department of Transportation (MCDOT) and the Monroe County Highway Superintendent's Association (MCHSA) invested significant effort into establishing a methodology when they adopted the original Inter-Municipal Agreement for Snow and Ice Removal Services.

Commissioner Beck stated that the County did not follow the methodology exactly and the terms of the agreement signed five years ago for 2008-2009 and the increase in the contract is actually about \$13, 125.00 less than it should be. The methodology includes three components that, combined, comprise the overall rate. The three components are labor, equipment and salt cost. These components are reviewed each summer and adjusted, either up or down. The new reimbursement rate is then established for the upcoming snow and ice season.

New York State produces an Equipment Rate Schedule which is the basis of the equipment rates used in the calculation of the Snow and Ice rate. Periodically, NYS updates the equipment rates. The last published rate update was in June 2008 when fuel costs were on the rise. At the request of the MCDOT, the MCHSA agreed to hold off implementation of the 2008 equipment rate increase until the beginning of the 2008/2009 Snow and Ice season, thus absorbing the severely escalating fuel costs during the summer work months. When the 2008/2009 Snow and Ice Amendatory agreement was presented to the MCHSA in December they were told that the new equipment rates would not be used as previously agreed upon. Since that time, Monroe County has reconsidered their stance and agreed to use the equipment rates as published, therefore making the Towns whole.

Commissioner Beck is recommending that the Board sign the 2008/2009 Amendatory Agreement to the Snow and Ice Contract.

Councilperson Knapp made a motion, seconded by Councilperson Saum, that the Amendatory Agreement to the Monroe County Snow and Ice Contract be signed.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

AUTHORIZE TAX PAYMENTS

Supervisor Smith said that, in a memo dated January 22, 2009, Deputy Tax Receiver Karen Heim asked the Board to approve payment of the Town's portion of

the 2009 Town & County tax bill for Time Warner Cable and approve payment of the 2009 Town & County property tax bills to the Perinton Receiver and the East Rochester Receiver as follows:

A letter has been received from Time Warner Cable (TWC) advising that, pursuant to a franchise agreement between TWC and the Town of Perinton, TWC pays the Town of Perinton a fee for a special franchise to operate its cable television business in the public right-of-way. Section 626(1) of the Real Property Tax Law of the State of New York provides that the amount paid as a franchise fee (whether it is based upon a percentage of gross earnings or is called a license fee or is some other sum paid on account of a special franchise) is to be deducted from the taxes levied upon a special franchise.

Pursuant to Section 626(2) of the New York Real Property Tax Law, TWC is requiring that the Town pay for the portion of Town taxes, in the amount of \$1,343.99 due on the 2009 County/Town bill.

In addition, the Town has tax payments on town property in the amounts of \$7,407.37 due to Constance D. Allen, Town of Perinton Receiver and \$1 due to Raymond Parrotta, East Rochester Receiver.

A motion was made by Councilperson LaFay, seconded by Councilperson Knapp, that the Supervisor be authorized to draw a check in the amount of \$1,343.99 to Constance D. Allen, Receiver, for payment of the Town portion of taxes due on the following Time Warner bills:

500.00-1-492	\$165.37
500.00-5-327./13	\$ 53.04
500.00-5-327./PE1	\$ 59.17
500.00-5-327./PF1	\$117.86
500.00-5-327./PR1	\$948.55

and that the Supervisor be authorized to draw a check in the amount of \$7,407.37, payable to Constance D. Allen, Receiver of Taxes, Town of Perinton and a check for \$1 to Raymond Parrotta, Receiver of Taxes, Town of East Rochester, for 2008 Town and County taxes.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved

**ACCEPT CONVEYANCE OF LAND TO TOWN
AYRAULT ROAD BOAT LAUNCH**

Parks and Recreation Commissioner Donahue stated that the Town was approached by Frontier with a desire to put in a switching box at the Ayrault Road boat launch in a location where the Town of Perinton does not own the property. The Town of Perinton would like to acquire the Ayrault Road Boat launch from the NYSDOT. The DOT has agreed to convey a portion of the boat launch with a reverter clause if the Town will provide surveys showing the parcel to be conveyed and the portion of the parcel and the easement to be retained by the DOT. The Town is interested in acquiring the boat launch as this parcel was developed by the Town and is an integral part of the Town's park system.

WHEREFORE the following resolution was made by Councilperson Glossner and seconded by Councilperson Knapp:

NOW THEREFORE BE IT RESOLVED that the Town of Perinton hereby approves of this acquisition and requests the NYSDOT convey the Ayrault Road Boat Launch to the Town and that the Town Supervisor is hereby authorized to enter in an agreement for the proposed transfer and to execute any documents necessary to complete this transfer.

AND IT IS FURTHER RESOVLED that the Town will prepare the necessary surveys for this transfer and pay for the cost of these surveys. The maximum cost of the survey will not exceed \$3,000.

AND IT IS FURTHER RESOLVED that this is a Type 2 SEQR (State Environmental Quality Review Act) action, and there is no SEQR determination required.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

AUTHORIZE REFUND OF ZONING APPLICATION

Supervisor Smith stated that the Board has a memo from Lori Stid, Secretary to the Planning and Zoning Boards, stating that an applicant to the Zoning Board of Appeals, Carini-Jacobson, LLC, has requested a refund for their \$30 application fee. They no longer wish to pursue their request for an area variance and there has been no advertising completed on their behalf.

A motion was made by Councilperson LaFay, seconded by Councilperson Saum, that the \$30 Zoning Board of Appeals application fee for Carini-Jacobson, LLC be refunded.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

AUTHORIZE SUPERVISOR TO SIGN AMENDATORY AGREEMENT FOR FAIRPORT ROAD GATEWAY STUDY

Supervisor Smith reviewed that the Town of Perinton applied for community development funds from the County in 2006 and was successful in receiving a grant from the County for doing planning and architectural work on the Fairport Road Gateway. The Town has spent some of this money but there are still several thousand dollars available. Monroe County has requested that we sign an amendatory agreement to extend the contract term to December 31, 2010.

Paragraph II of the Agreement shall be amended to read as follows: "This agreement shall commence on August 1, 2006 and terminate on December 31, 2010. The County reserves the right to cancel any payments to be made under this Agreement for any expensed incurred by the Municipality on the Project after December 31, 2010".

A motion was made by Councilperson Knapp, seconded by Councilperson Saum, that the Supervisor be authorized to sign the Amendatory Agreement for the Fairport Road Gateway Study.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

APPROVE TRAFFIC CONTROL DEVICE

Supervisor Smith said that the Town has received a letter from Terry Rice of the Monroe County Department of Transportation. They are responsible for installing traffic control devices on town roads which intersect with county roads. The County would like to install a stop sign on Hidden Bridge at its intersection with Garnsey Road and, under the New York State Manual of Uniform Traffic Control Devices, has requested the Town Board to approve the installation of the stop sign.

Councilperson Saum proposed the following resolution, seconded by Councilperson LaFay:

WHEREAS, Monroe County, pursuant to authority granted by Section 1651 and 1652-a of the New York State Vehicle and Traffic law, has requested the establishment of a stop sign at the intersection of Hidden Bridge and Garnsey Road.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Perinton does hereby establish such regulation. Said stop sign will be installed in accordance with the New York State Manual of Uniform Traffic Control Devices.

Ayes: Smith, Knapp, Glossner, Saum, LaFay

Nays: None

Unanimously approved

APPROVE CHANGE WORK ORDERS DPW REDEVELOPMENT PROJECT

Commissioner Beck said that LeChase Construction, Project Manager for the DPW Redevelopment Project, has recommended the following change work orders.

Building Innovation Group (BIG), Metal Buildings Contract, has five change work orders. The first, in the amount of \$14,446.00, covers five separate items. They include the installation of chain link fencing at the tool crib in Fleet Maintenance, steel supports for the fluid hose reels at Fleet Maintenance, steel supports for the air and power reels at Fleet Maintenance, changes to the decking in the electric room at new Vehicle Storage Building, and replacement of siding on the crew portion of the old garage. The second, in the amount of \$300.00, is for the installation of dryer vents in the crew area and retrofitting the door opener in the existing Vehicle Storage Garage. The third, which is a no charge change order, is for a change in the type of cecco rock that was used in the project. The fourth change work order, in the amount of \$5,397.00, is attributable to roof changes that were made to the Administration Building. The variance in roof levels at that location caused a significant snow build-up and the elevations were changed to more closely match one another. The fifth change work order covers two items; siding changes made to the building, which resulted in a \$5,630.00 credit and a second remote for the overhead door in existing Vehicle Storage for \$275.00, leaving a net cost of this change order as a \$5,355.00 credit.

Building Innovations Group, Inc.-Billitier Finishes Contract, has four change work orders. The first, in the amount of \$26,281.00 includes ten items. They include caulking the lower portion of the Densglass in the administration and crew area, adding decks over the ceilings at the office areas of Fleet, extending the heights of walls in Fleet Maintenance, adding door hardware to Room 127-1, adding fire stopping as required by code in the Fleet Maintenance Building, changes to a masonry wall in the crew area, adding a ceiling to Room 109 in the crew area, painting the ceiling under the Spancrete area of Fleet Maintenance and repainting wall patches at Fleet Maintenance.

The second work order includes seven items and the total cost of this change work order is \$6,933.00. The changes include the addition of deck supports at the Break and Electric rooms at Fleet Maintenance, adding louvers to the mezzanine doors at Fleet Maintenance, boxing out column locations at crew area, which will be reimbursed by Christa in a later change order, miscellaneous painting in various areas and adding deck supports to the existing Vehicle Storage. The third change work order changed the type of paint in the wash bay at the Fleet Maintenance Building from Latex to Epoxy. This change work order cost \$798.00. The fourth change work order includes eleven items and the total cost is \$1,474.00. Included in this change work order are a credit on an access door allowance, the addition of a temporary partition, a credit on additional demolition, adding additional millwork, repainting and wall repair, changes in Room 122 at the Crew Building, changes to the bench supports in the mud room at the Crew Building, adding a ceiling in Room 112, changes to the thermostats in the Administration Building and C of O changes required at the Crew Building.

Building Innovations Group, Inc.-Floor Contract has two change work orders. They include one change work order for the addition of wall base in Rooms 107,

109 and 120 at Fleet Maintenance. The total of this change work order was \$193.00. The second regards the addition of base to the areas with VCT flooring in the Crew Building. The cost of this change order is \$848.00.

Monroe Piping and Sheet Metal, LLC, has three change work orders. The first, in the amount of \$1,355.00, is for venting changes for the dryers in the crew area. The second, in the amount of \$1,280.00, is for plumbing changes in the kitchen at the crew area. The third, a credit of \$4,675.00, is for additional demolition in existing Vehicle Storage.

Christa Construction had four change work orders. The first, a credit of \$1,231.00 is for repainting walls at Fleet Maintenance where masonry cores were located. The second, no cost change order was for relocating bollards at existing Vehicle Storage. The third, in the amount of \$3,339.00, is for testing costs for overhead door and foundation removal/replacement at Fleet Maintenance. The fourth, a credit of \$6,021.00 includes six items. They are credits for additional demolition, testing costs, temporary power to overhead doors and other miscellaneous electric, repainting walls and caulking repairs to the new Vehicle Storage Garage slab.

Billitier Electric Inc. has one change work order. There are two items in this change order and they include relocating the cooling condenser at Administration and the second is attributable to changing the location of the radio tower on the site. The total cost of this Change Order is \$4,946.00.

Thurston Brothers Plumbing has four change work orders. The first includes two items, covering plumbing removals and replacement of the trench drains in the Fleet Maintenance Building and the deletion of part of a prior change order. The total cost of this change order is \$2,251.00. The second change order covers plumbing demolition at existing vehicle storage done by Christa. The total cost of this change order is a \$502.00 credit. The third change order includes four plumbing changes at the Crew Building and mechanical changes at the existing Vehicle Storage garage. The total of this change order is \$1,202.00. The fourth is a credit on the contractual demolition allowance in the amount of \$5,000.00.

Landmark Enterprises has three change work orders. The first includes 14 items, two of which are credits that total approximately \$10,800.00. Included in this change order are items such as: a credit on temporary fencing, revised sanitary sewer layouts at the Vehicle Storage Building, reconstruction of Pure Waters manhole on Cobb's Lane and additional site work changes at the generator pad. The total cost of this first change order is \$18,761.00. The second change order includes two no charge items; the installation of a temporary weather tight panel at the fuel island and costs for the DPW use of contractor's equipment. This also includes a credit on fill placement at New Vehicle Storage and credit on topsoil testing. The total cost of this change order is a \$7,959.00 credit. The third change order includes additional undercutting and placement of documented fill at Fleet and a credit on hauling contaminated material. This is a no cost Change Order.

The net result for these Project Change Orders is a cost of \$68,301.00. The total budget for the project was \$14,203,848.00 and with the inclusion of these change orders, the total committed project cost to date is \$13,355,928.00. Commissioner Beck stated that the Town is near the end of this project and that there may be a few more change work orders prior to completion.

Councilperson Glossner asked if any of the remaining change work orders would be credits. Commissioner Beck stated that there would be some credits.

A motion was made by Councilperson Knapp, seconded by Councilperson Saum, that the above change work orders be approved as recommended by Commissioner Beck. Each is the result of a change in conditions and was not foreseen in the original plans.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved

AUDIT APPROVED

A motion was made by Councilperson LaFay, seconded by Councilperson Saum that Audit #1 for January 2009 be approved for the Town of Perinton, pursuant to Town Law, and the Town Clerk presented duly verified bills as follows:

JANUARY AUDIT

General Fund	\$86,521.76
Town Outside of Village	157,772.61
Recreation	55,567.36
Highway General Repair	19,448.66
Highway Snow & Miscellaneous	179,416.60
Joint Sewer	20,723.35
Perinton Ambulance District	7,095.51
Bushnell's Basin Fire Protection District	19,820.00
Egypt Fire Protection District	19,937.84
O'Connor Road Relocation Project	9,551.88
DPW Redevelopment	268,795.25
RS&E Pedestrian Bridge Project	25,891.81
Pinecrest - Extension 51	582.25
Garnsey Road Extension 55	<u>509.47</u>
	\$871,634.35 Total

The above items were numbers 1 through 302.

JANUARY MANUAL

General Fund	\$79,251.37
Town Outside of Village	3,117.05
Recreation	26,089.82
Joint Sewer	11,909.53
Forest Hills Fire Protection District	75,435.00
Midlands Lighting District	411.98
Lake Lacoma Lighting District	15.38
Meadows Lighting District	445.92
Deer Run Lighting District	1,447.45
Misty Meadows Lighting District	111.35
Wagner Development Rights	<u>52,558.23</u>
	\$250,793.08 Total

The above items were paid with checks # 72806-72810, 72812-72814, 72826-72831.

Ayes: Smith, Knapp, Glossner, Saum, LaFay
Nays: None
Unanimously approved

There being no further business before the Board and no further questions from the audience, the meeting was adjourned at 8:55 pm.

Respectfully submitted,

Jennifer A. West
Town Clerk