

PERINTON TOWN BOARD MEETING
1350 Turk Hill Road, Fairport, NY 14450
Wednesday, December 28, 2011

PRESENT:	James E. Smith	Supervisor
	Patricia S. Knapp	Councilperson
	Carolyn H. Saum	Councilperson
	Joseph H. LaFay	Councilperson
	Peg S. Havens	Councilperson

ALSO PRESENT: Robert Place, Esq., Town Attorney; Thomas C. Beck, Commissioner of Public Works; Jennifer A. West, Town Clerk; T.C. Lewis, Planning Board; Stephen C. Van Vreede, Recreation and Parks Advisory Board and Councilperson-Elect; Michael Barker and Ciaran Hanna, Monroe County Legislators; Thomas Klonick, Town Justice.

Supervisor Smith called the meeting to order at 8:00 pm and introduced the Board and staff present.

Councilperson Havens made a motion, seconded by Councilperson Saum, that the minutes of the Town Board meeting of December 14, 2011 be approved as submitted by the Town Clerk.

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously Approved

RETIREMENT RECOGNITION
CAROLYN H. SAUM

Supervisor Smith honored Carolyn H. Saum on her retirement from the Town Board. Councilperson Saum has served the Town of Perinton for 16 years. Supervisor Smith read from the plaque honoring Councilperson Saum, which said, “The Town of Perinton is honored to recognize Carolyn H. Saum for the many years of dedicated service she has given to our Town. Carol has been a member of the Perinton Town Council for the past 16 years as well as a member of the Perinton Planning Board, Perinton Comprehensive Plan, Egypt Subarea Plan, and Center Stage at Center Park committees. With her quiet demeanor, exceptional listening skills and thoughtful insight, Carol has been a knowledgeable and effective voice of reason in all of her involvements in the Community. We are deeply grateful for the commitment and service Carol has given us and we are proud to declare this 28th day of December in the year 2011 as Carolyn H. Saum day.”

Councilperson Saum thanked her fellow Board members, Town Staff, volunteers, “political family” and others present for the “privilege and honor” to serve with them and for their friendship and support.

APPROVE CHANGE TO THE MEMBERSHIP
OF THE EGYPT FIRE ASSOCIATION

A motion was made by Councilperson Havens, seconded by Councilperson Saum, that the following change in the membership of the Egypt Fire Association be approved:

Life Member	Mr. William Kohl
	18 Red Post Crescent
	Fairport, NY 14450

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously approved

AUTHORIZE SUPERVISOR TO SIGN
MONROE COUNTY INTERMUNICIPAL AGREEMENT
PERINTON TOWN HALL TRAFFIC SIGNAL

Supervisor Smith stated that Monroe County discovered during a recent audit that there is no Intermunicipal agreement in place between the County and Town of Perinton for the Monroe County DOT to operate the traffic signal on Turk Hill Road at the entrance to the Perinton Town Hall. The annual maintenance fee charged by the County is \$850.00 for 2012 and an intermunicipal agreement must also be signed by Supervisor Smith for continuing maintenance and fee approval.

Councilperson Saum proposed the following resolution, seconded by Councilperson LaFay:

WHEREAS, the Town is desirous of having the County's Department of Transportation to operate and maintain a traffic signal device at the intersection of Turk Hill Road and the Perinton Town Hall driveway; and

WHEREAS, the County is willing, able and qualified to perform such service; and

WHEREAS, the County's Director of Transportation is authorized to execute this Agreement pursuant to the Charter of Monroe County, Section C6-19 B. (7).

WHEREAS, the Town has authorized the execution of a contract with the County by Resolution, adopted on December 28, 2011.

NOW, THEREFORE, in consideration of the mutual covenants and agreement hereinafter set forth, the parties hereto mutually agree as follows:

1. The County shall provide the specific operation and maintenance services as set forth in Appendix A, appended to and made a part of this agreement
2. The term of this Agreement shall be for a five-year period from January 1, 2012 to December 31, 2016 and can be renewed for up to three additional five year periods upon the mutual consent of the parties.
3. The Town hereby agrees to pay for the services provided by the County as set forth in Appendix B, appended to and made a part of this Agreement. Any changes in the budget set forth in Appendix B must be approved by the Town in writing. Payment by the Town shall be made on an annual basis within thirty days of receiving the claim vouchers submitted by a duly authorized officer of the County.
4. Each of the parties hereby covenants and agrees to defend, indemnify and hold harmless the other parties and its officers, agents and employees from and against any and all claims, liabilities, obligations, damages, losses and expenses, incurred by the indemnified party as a result of the negligence, omission, breach or fault of the indemnifying party in the performance of the terms of this Agreement.

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously approved

APPROVE YEAR-END BUDGET ADJUSTMENTS
AND TRANSFER OF FUNDS

The Board has a listing from Finance Director Spacher of minor account truing up required by the State and a memo from Supervisor Smith of various year-end transfers to Capital Reserve Funds.

Councilperson Saum made a motion, seconded by Councilperson Havens, that the 2011 budget amendments, encumbrances and interfund loans and transfers per the Finance Director's list as well as the following transfers to the Capital Reserve Funds be made:

Transfer \$100,000 from the General Fund to the Capital Reserve Fund for Open Space Acquisition.

Transfer \$150,000 from the General Fund to the Capital Reserve Fund for Building Maintenance.

Transfer \$150,000 from the General Fund to the Capital Reserve Fund for DPW Equipment.

Transfer \$100,000 from the General Fund to the Capital Reserve Fund for Parks Equipment.

Transfer \$150,000 from the General Fund to the Special Recreation Fund.

Transfer \$50,000 from the General Fund to the General Fund Worker's Compensation Reserve Fund.

Transfer \$990,000 from the Part-Town Fund to the Capital Reserve Fund for Road Repair.

Transfer \$730,000 from the Part-Town Fund to the Capital Reserve Fund for Sidewalks.

Transfer \$50,000 from the Part-Town Fund to the Part-Town Worker's Compensation Reserve Fund.

Transfer \$20,000 to the General Fund Worker's Compensation Reserve Fund from the General Highway Fund.

Transfer \$25,000 to the Part-Town Worker's Compensation Reserve Fund from the Part-Town Highway Fund.

Transfer \$25,000 from the Sewer Fund to the Sewer Worker's Compensation Reserve Fund.

Transfer \$32,000 from the PVAC Fund to the PVAC Worker's Compensation Reserve Fund.

Transfer \$25,000 from the Bushnell's Basin Fire Department Fund to the Bushnell's Basin Fire District Worker's Compensation Reserve Fund.

Transfer \$30,000 from the Egypt Fire Department Fund to the Egypt Fire Department Worker's Compensation Reserve Fund.

Transfer \$10,000 from the Sewer Fund to the Sewer Equipment Capital Reserve Fund.

Ayes: Smith, Knapp, Saum, LaFay, Havens

Nays: None

Unanimously approved

PEDESTRIAN BRIDGE ACTIONS

DPW Commissioner Beck stated that the Cobb's Lane Pedestrian Bridge is a project which received grant funding in 2005 and is now ready to go out to bid for its construction. Commissioner Beck stated that negotiations began in 2005 with the NYS Canal Corporation to acquire land, which will be used for the relocation of Cobb's Lane and for the foundations and ramps associated with the pedestrian bridge. The land transfer was finalized in 2011. Due to the lengthy delay, the costs associated with the bridge construction have increased. Commissioner Beck stated that three main areas of cost increases are material costs (steel and petroleum), engineering costs (survey and design changes) and construction phase inspection costs (NYS DOT tentatively is requiring two inspectors for the project).

Commissioner Beck said that the current budget estimate is \$3,216,273.65 and that the Town has received grant funding in the amount of \$1,531,750.00, leaving \$1,684,523.65 to be funded by the Town.

Councilperson Saum made a motion, seconded by Councilperson Knapp to acknowledge the budget changes and revised local share of the budget as outlined by Commissioner Beck, to move \$1,680,000 from the Sidewalk Capital Reserve Fund to the

Pedestrian Bridge Capital Account subject to permissive referendum, to approve the advertisement for bids for the Cobb's Lane Bridge construction and to approve a supplemental engineering contract with Lu Engineers.

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously approved

GIS GRANT ACTION

Commissioner Beck stated that the Town was awarded a grant through the NYS Archives and Records Retention (SARA) program in December 2010. Typically, the grants are announced in June and then required to be completed by June of the following year. Extensions to the time frame are not permitted. Commissioner Beck stated that they intended to use the funding to assist in digitizing easement records and adding them to the GIS database. Given that the grant announcements were made so late in 2010, the DPW was unable to secure a competent consultant to complete the work by June 2011. Commissioner Beck stated that he appealed to have the grant extended but was denied and as a result the intended work was not completed.

This particular grant program advanced the award money upfront and consequently the Town received a check from the SARA program in the amount of \$31,895.00. This money must now be returned to the State.

Councilperson Saum made a motion, seconded by Councilperson Havens to return \$31,895.00 to the State Records Retention program (SARA).

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously approved

AUDIT APPROVAL

A motion was made by Councilperson Saum, seconded by Councilperson LaFay that Audit #12 for December 2011 be approved for the Town of Perinton, pursuant to Town Law, and the Town Clerk presented duly verified bills as follows:

DECEMBER AUDIT

General Fund	78,707.69
Town Outside of Village	129,810.03
Recreation	77,013.55
Highway General Repair	157.48
Highway Snow & Miscellaneous	102,619.00
Joint Sewer	4,283.66
Debt Service Sewer	66.00
Perinton Ambulance Dist	71.40
B Basin Fire Protect Dist	652.19
Egypt Fire Protect Dist	824.00
Fairmont Hills Maint Dist	1,656.33
Wisteria Grove Maint Dist	912.42
Basin Canal Port	66,512.43
Jefferson Ave Sewer Project	21,248.75
Indian Valley Sewer Project	<u>23,997.78</u>
	\$508,532.71 Total

The above items were numbers 83682-83868.

DECEMBER MANUAL 1

General Fund	87,212.30
Town Outside of Village	5,306.79
Recreation	25,949.34
Joint Sewer	9,458.87
Forest Hills Fire Prot Dist	40,556.25
Midlands Lighting Dist	402.98
Lake Lacoma Lighting Dist	16.01
Meadows Lighting Dist	462.46
Deer Run Lighting Dist	1,443.36
Misty Meadows Lighting Dist	<u>108.91</u>
	\$170,917.27Total

The above items were numbers 83642-83648, 83660-83666.

DECEMBER MANUAL 2

Recreation	<u>224.01</u>
	\$224.01Total

The above item was number 83681.

Ayes: Smith, Knapp, Saum, LaFay, Havens
Nays: None
Unanimously approved

Supervisor Smith stated that the annual Town Organizational Meeting and swearing-in of elected officials will take place on Monday, January 2, 2012 at 5:00 pm and that the Town will officially begin its Bicentennial year at that time.

There being no further business before the Board and no further questions from the audience, the meeting was adjourned at 8:15 pm.

Respectfully submitted,

Jennifer A. West
Town Clerk