

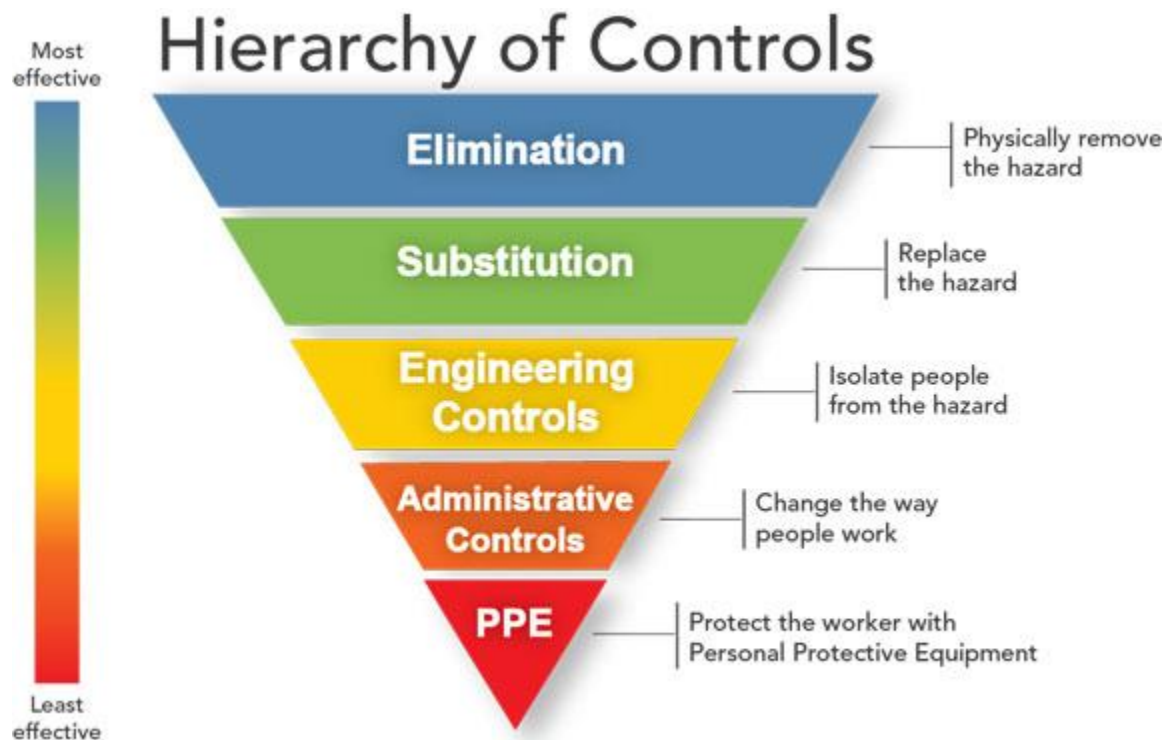


HIERARCHY OF CONTROLS

TOOLBOX TALK SERIES – INJURY PREVENTION

Week 1 and Week 2 – May 2022

Did you know that there are multiple ways to address and control every potential hazard in the workplace? It's everyone's job to do their part in eliminating hazards.



- **ELIMINATION** – Remove the hazard. Ex: Outsource a project.
- **SUBSTITUTION** – Substitute a safer process or chemical. Ex: Utilize a water based solvent as opposed to chemical solvent.
- **ENGINEERING CONTROLS** – Utilize engineering to isolate people from the hazard. Ex: Equipment Guarding, Ventillation, Physical Barriers.
- **ADMINISTRATIVE CONTROLS** – Workplace policies, training, breaks, rotations, etc. Ex: Town Safety Manual
- **PERSONAL PROTECTIVE EQUIPMENT** – If Hazard cannot be avoided, equipment to protect the employee from the hazard. Ex: Safety Glasses, Gloves, Hard Hat, etc.