

Town of Perinton

Job Title:	Laborer	FLSA Status:	Hourly, Non-Exempt
Department:	Public Works	Reports to:	Foreman
Location:	DPW 100 Cobb's Lane, Fairport	Hourly Rate:	\$18.38 per hour

Job Summary

This is an entry level unskilled position in a town or village, involving a variety of routine heavy and light manual labor tasks, performed under direct supervision of a foreman or other higher level employee. The job requires physical endurance. May be required to work outdoors in all kinds of weather, to work overtime, and to be on twenty-four (24) hour call seven (7) days a week for emergencies and winter snow and ice operations. Supervision of others is not a responsibility of this class. Does related work as required.

Job Description

ROLE AND RESPONSIBILITIES

- Assists with installation, maintenance, repair and cleaning of highway, sewer or water system components.
- Assists in construction, patching and grading of roads and installation of new sidewalks.
- Shovels, rakes and tamps asphalt.
- Operates snow plow equipment.
- Removes snow from sidewalks, parking lots and recreational areas by shoveling or using tractor or pick-up truck and plow.
- Collects garbage and rubbish.
- Plants and prunes trees, grades lawns, rakes leaves, cuts grass and brush, spades flower beds, cuts wood and assists in other grounds maintenance activities.
- Digs and refills trenches for sewer and water lines, and drainage pipe.
- Excavates and backfills for new construction and repairs.
- Repairs, cleans and flushes culverts and basins.
- Performs general building cleaning tasks such as dusting, sweeping, mopping and washing.
- Fills motor equipment with cement, sand, stone or oil etc.
- Loads and unloads vehicles and trucks.
- Directs traffic on road projects.
- Picks up dead animals for disposal.
- Repairs mailboxes, installs sign or fence posts, and assembles, sets up or removes road signs.
- May assist with painting and unskilled carpentry tasks.
- May drive vehicles for the delivery of supplies, messages, materials, and salting operations.
- May operate motor equipment as a trainee under direct supervision.
- May assist a mechanic with equipment repairs and service equipment by adding fuel, coolant and lubricants.
- May operate telephone or two-way radio for emergency dispatching.
- Performs any other related work as assigned or required.

MINIMUM QUALIFICATIONS

- There are no training and experience qualifications.

KNOWLEDGE, SKILLS & ABILITIES

- Good knowledge of the use of hand tools, working knowledge of methods used to maintain and construct roads, sidewalks, catch basins, etc., working knowledge of ground maintenance activities, working knowledge of building cleaning methods, working knowledge of specific hazards and safety precautions, ability to do heavy manual labor, including lifting, ability to follow instructions, ability to work under direct supervision, ability to establish good working relationships with others, ability to work under all weather conditions,

manual dexterity, endurance, dependability, honesty, health and physical condition commensurate with the demands of the position.

SPECIAL REQUIREMENTS

Possession of a valid New York State Motor Vehicle Operator’s License Class B may be required by some jurisdictions. Candidates may be required to pass a physical examination to determine ability to perform manual labor.

Posting Dates:	May 30, 2024 – June 10, 2024	Revised:	May 30, 2024
Email Cover Letter & Resume:	Nina Cypher Human Resources ncypher@perinton.org		