

Memo

To: Ciaran Hanna, Town Board
 CC: Nina Cypher, Brian Dick
 From: Janelle Reed
 Date: November 1, 2024
 Re: Standard Workday and Reporting Resolution

The Office of the State Comptroller promulgated new regulations in 2009 regarding the work time of elected and appointed officials to NYSLRS. One of those regulations required the establishment of a standard workday and the term of office for each official. This resolution was passed on July 10, 2024, however, NYS requires the Standard Workday (Hrs/Day) that are required be input, even though the ROA has not been submitted. Please consider approving the following resolution which I will post for 30 days in my office and then forward to NYSLRS.

| Title | Name | Standard Workday (Hrs/day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Record of Activities Result |
|---------------------------|----------------|----------------------------|---------------------|--|-----------------------------|
| Appointed Official | | | | | |
| Councilperson | Michael Folino | 6 hrs/day | 1/1/2024-12/31/2027 | N | Not Submitted |

*Town officials are given credit for the same Town Holidays as Town Employees

On this 1st day of November 2024

Date enacted: November 1, 2024_____

I, Janelle Reed, clerk of the governing board of the Town of Perinton, of the state of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 6th day of November, 2024 on file as part of the minutes of such meeting, and that the same is a true copy thereof and the whole of such original.

I, Janelle Reed, being duly sworn, depose and say that the posting of the resolution will begin on the 7th day of November and continue for 30 days. The resolution will be made public on the official sign board in the Town Clerk Office.

IN WITNESS WHEREOF, I have hereunto
 Set my hand and the seal of the
 TOWN OF PERINTON