



**TOWN OF PERINTON**  
**1350 TURK HILL ROAD. FAIRPORT, NEW YORK 14450-8796**  
**(585) 223-0770, Fax: (585) 223-3629, [www.perinton.org](http://www.perinton.org)**

### **PLANNING BOARD APPLICATION INSTRUCTIONS**

- Please review Perinton Town Code requirements at:  
<http://www.perinton.org/codes/>
- Please see attached document - Application Requirements
- Please use [Link](#) to Short EAF & Long EAF - parts 1, 2 & 3
- Please see attached documents - Monroe County Development Referral Form, criteria & instructions.
- Please see attached document – Owner Authorization Form
- Please see attached documents – Agriculture District Notification (if you are unsure if you need to submit this document, please check with Director of Code Enforcement & Development
- Please see attached document - Notice of Board Meeting
- Planning Board meetings are held on the 3<sup>rd</sup> Wednesday of each month. A list of meeting and submission dates are available from the Planning Board Secretary) or at our website at <http://www.perinton.org/Boards/planbd/schedule/>
- Only five (5) new applications will be accepted for the formal public hearing agenda. In addition, the Board will not hear anything new after 11:00 PM. They will finish whichever one has started, but will not start another one. Any items not heard, are put on the next agenda.

**It is important that you review these documents prior to submission of a Planning Board application.**



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### **APPLICATION REQUIREMENTS**

**PLEASE REVIEW PRIOR TO SUBMISSION of a Planning Board application:**

**Review Perinton Town Code requirements at: <http://www.perinton.org/codes/>**

It may be to your benefit to schedule an early morning meeting with either the site plan committee or subdivision committee before you submit 15 copies of plans. Please check with the Director of Code Enforcement & Development to determine if this would be beneficial.

We encourage you to review all requirements for submission to Planning Board with our Director of Code Enforcement & Development, prior to submitting any documentation to ensure a smoother process.

All documents are available in Town Hall, or you may download and print them off of our website at:

<http://www.perinton.org/Boards/planbd/forms/>

**You are required to submit the following:**

- 1 original and 14 copies of letter of intent. This letter of intent should be addressed to the Planning Board and should give a brief description of what your request is.
- 1 original and 14 copies of application. Application must be signed in ink by both owner of the parcel and the applicant, if the applicant is not the owner.

Application must state who the current owner of the parcel is, and the name of the person or company must match the name on the deed.

- If the owner of the property is unable to sign the application & supporting documents for some reason, then an owner authorization to make application form is required to be used instead. This document is available at the Town website at:

<http://www.perinton.org/Boards/planbd/forms/Site/> OR

<http://www.perinton.org/Boards/planbd/forms/subdiv/>

This document must be filled out and signed in ink by the applicant & the owner of the parcel.

- Application must state the size of parcel, and this information must match the size of the parcel on the deed.
- Subdivision - Application must state if you are asking for concept, preliminary, or final approval, or a combination of all three. Application must show number of lots requesting.
- Site Plan – Application must state if you are asking for preliminary or final approval or both. Application must show total square footage of the request.

- Fees - see current fee schedule
- 1 original and 14 copies of EAF. EAF must be signed in ink by both owner of the parcel and the applicant, if the applicant is not the owner. The short form is to be used for Unlisted Actions only. The full form is to be used for all other actions as specified under the S.E.Q.R law. If you are unsure which form to fill out, please check with Director of Code Enforcement & Development. [Link to Short EAF & Long EAF - parts 1, 2 & 3](#)
- 1 original and 14 copies of any required checklists. Checklist must be signed in ink by both owner of the parcel and the applicant, if the applicant is not the owner. If you are unsure if you are required to submit any of these documents, please check with Director of Code Enforcement & Development.
- 15 copies of deed when current owner of the parcel took title to the property.
- If there are any special reports required, such as SWPPP, traffic report, water report, engineering report, etc., 5 copies of each one required must be submitted. If you are unsure if you are required to submit any of these documents, please check with Director of Code Enforcement & Development.
- 15 copies of all maps and plans folded with project name shown. Plans should be of size 22" X 34". Plans must be prepared by a licensed State of New York engineer, architect, landscape architect, or surveyor. All applicable items must be shown on said map.
- 15 sets of architectural elevations (if required). Please check with Director of Code Enforcement & Development to determine if elevations are required if you are unsure.
- Comments from Monroe County are required in most instances. Please see Monroe County DRC form, instructions and criteria at our website at:

<http://www.perinton.org/Boards/planbd/forms/Site/> or  
<http://www.perinton.org/Boards/planbd/forms/subdiv/>

If you are unsure if you need comments from Monroe County, please check with the Director of Code Enforcement & Development.

- All of this documentation must be assembled into individual packets. The packet that is the original should be clearly marked original.
- If you feel that there may be environmental concerns with your application, you may wish to schedule a meeting with the Town of Perinton Conservation Board prior to the Planning Board meeting. If you are unsure if you should schedule a meeting with that Board, please check with the Director of Code Enforcement & Development.
- Please remember that the documents that you are submitting are public records and if you do not want your phone number or e-mail address to be a part of the public record, do not put it on the form. Please give staff the information and we will keep it electronically.
- When you do submit an application, it will be reviewed by Town staff to determine if it is a complete application. **Please note that you are not on an official agenda until such time as that determination has been made.**

## NOTICE OF BOARD MEETING

Application received: \_\_\_\_\_

You or your agent are tentatively scheduled to appear before \_\_\_\_\_ Board on \_\_\_\_\_ at 7:30 PM. Your application will be reviewed by Town staff to determine completeness. **You are not on an agenda. We will contact you if your application is deemed to be incomplete or complete enough to be heard by the Board, which may affect the tentative scheduled date above. Town Board applicants will be contacted by the Town Clerk as to if your request will be heard and the date for that.**

**\*DUE TO COVID -19 – ALL BOARD MEETINGS FOR APPLICATIONS BEFORE BOARDS WILL BE HELD IN THE BOARD ROOM AT THE PERINTON TOWN HALL**

**Planning Board & Zoning Board (7:30 PM)** meetings are held in the Board room at Perinton Town Hall, 1350 Turk Hill Road, Fairport, New York. The parking lot entrance has a sign that states Town Court and Town meetings. Please enter the building by using the middle set of double doors, which are to the left of the flag pole. These doors will be unlocked at approximately 7:20 PM.

**\*Historic Architecture Commission (7:30 PM)** meetings are typically held in the Town Hall. Please enter the building by using the third set of double doors, which are to the right of the flag pole. This is the Town Hall main entrance. These doors will be unlocked at approximately 7:20 PM.

**Town Board (7:30 PM)** meetings are typically held in the Board room at Perinton Town Hall, 1350 Turk Hill Road, Fairport, New York. The parking lot entrance has a sign that states Town Court and Town meetings. Please enter the building by using the middle set of double doors, which are to the left of the flag pole. These doors will be unlocked at approximately 7:20 PM.

Failure to appear by the applicant or agent of the applicant may result in the need for a new application and applicable fees.

Please note that you will not receive additional information of this meeting date. You may call this office on the day of the meeting to determine your placement on the agenda or view our website at:

<http://www.perinton.org/Boards/planbd/agenda/> (Planning Board)

<http://www.perinton.org/Boards/Zonebd/zonebdagd/> (Zoning Board of Appeals)

<http://www.perinton.org/Boards/histarch/meetagenda/> (Historic Architecture Commission)

<http://www.perinton.org/Boards/TwnBrd/twnbdAgd/> (Town Board)

- Please note that a member of Town staff will come out to your property to post a Notice of Application received sign at your front property line. If you are on a corner lot, there will be two signs. Please do not remove these signs. A member of Town staff will remove them once a decision has been made on your request. If signage falls down or is removed, please contact this office immediately, and we will replace signage. **(Planning Board, Zoning Board of Appeals, Historic Architecture Commission & Town Board)**
- We ask that you stake out the limits of your request at least two weeks prior to the public hearing & no later than \_\_\_\_\_.
- We advise that that you notify immediate neighbors of your request. **(Zoning Board of Appeals only)**
- Please note that members of Town staff, Town Board, Zoning Board of Appeals, Planning Board, Historic Architecture Commission and Conservation Board may visit your property to review your request.
- If any written comments are received by this office pertaining to your request, please note that we will forward them to you via e-mail or fax as they come in. Town staff will also provide written comments before the public hearing.

**If you have any questions or concerns please contact:**

Zoning Board of Appeals or Planning Board applications: Lori Stid -223-0770.

Historic Architecture Commission applications: Bill Poray – 223-0770

Town Board applications: Jennifer West – 223-0770

Received by: \_\_\_\_\_  
sign and print name

5/26/20

**PLANNING BOARD APPLICATION**

**To: Town of Perinton**  
**1350 Turk Hill Road**  
**Fairport, NY 14450**  
**(585) 223-0770**

**Please note that members of Town staff and reviewing Board members may visit your property to review your request. Please review Perinton Town Code requirements at:**

**<http://www.perinton.org/codes/>**

**PROJECT NAME** \_\_\_\_\_

**Location** \_\_\_\_\_

**APPLICANT** \_\_\_\_\_

Phone \_\_\_\_\_ mailing address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**OWNER** \_\_\_\_\_

Phone \_\_\_\_\_ mailing address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**Person appearing at public hearing for application** \_\_\_\_\_

Phone \_\_\_\_\_ mailing address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_ e-mail \_\_\_\_\_

**REASON FOR APPEARING**

Subdivision Approval: \_\_\_\_\_ Concept \_\_\_\_\_ Preliminary \_\_\_\_\_ Final

Site Plan Approval: \_\_\_\_\_ Preliminary \_\_\_\_\_ Final **FEE** \_\_\_\_\_ **SQ.FT.** \_\_\_\_\_

Change of Use From \_\_\_\_\_ to \_\_\_\_\_

**TYPE OF PROJECT** \_\_\_\_\_

Is this parcel in a flood plain? \_\_\_\_\_ Conservation Easement? \_\_\_\_\_

Size of parcel in acreage \_\_\_\_\_ Tax Account Number(s) \_\_\_\_\_

Present Zoning \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature - sign & print name

\_\_\_\_\_  
Owner Signature (if other than applicant) - sign & print name



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# **Owner Authorization to Make Application**

I, \_\_\_\_\_, authorize  
(print owner name legibly)

\_\_\_\_\_  
(applicant/engineer name & company name)

to act as my agent to make application(s) to the Town of Perinton for the purpose of

\_\_\_\_\_,  
(site plan/subdivision/change of use, etc.)

for the property that I own located at \_\_\_\_\_.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

## PRELIMINARY SITE PLAN REVIEW

PROJECT NAME \_\_\_\_\_

This CHECKLIST is for use by the applicant as a guide to insure that all necessary information has been provided on the maps.

The checklist should be completed by the applicant and submitted along with the application sheet.

If the applicant is proposing a new project of a sizeable nature or a significant change to a current project, it may be to their best interest to appear before the Board for an informal discussion prior to preparing the detailed plans as required below.

If variances will be required from the Zoning Board of Appeals, the applicant should first appear before the Planning Board on an informal basis to obtain a recommendation to the Zoning Board of Appeals. This should help to minimize any future conflicts later on.

This proposal may be required to be reviewed by Monroe County, pursuant to Section 239m of the General Municipal Law. The appropriate referral form may be obtained from the Town of Perinton Planning Board Secretary.

1. Area map of applicant's entire holding, showing subdivisions, streets and easements within 100 feet of applicant's property. Adjacent land use including buildings, pavement, landscaping, topography, ownership and zoning should also be shown.

☐ Shown      ☐ N/A

2. Topographic Map with 5 feet elevation contours if grades exceed 3% or susceptibility to erosion, flooding or ponding. Otherwise, contours and spot elevations at 1 or 2-foot intervals should be shown.

☐ Shown      ☐ N/A

3. Also to include:

- |   |                                |                              |
|---|--------------------------------|------------------------------|
| a. Title of drawing   | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| b. Name and address   | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| c. North point, scale and date  | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| d. Boundaries of the property, plotted to scale   | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| e. Existing watercourses, Town LDD limits and State Wetland with buffer area must be shown                                    | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| f. Proposed use and height of all buildings   | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| g. Show parking and truck loading areas, provide breakdown as per square foot uses in the building to meet parking ordinance. | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| h. Show access and egress drives  | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| i. Location of all outdoor storage  | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |

4. Show existing and/or proposed site improvements:

- |                      |                                |                              |
|----------------------|--------------------------------|------------------------------|
| a. Sidewalk easement | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| b. Sidewalk          | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| c. Drains            | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| d. Culverts          | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |

- |  |                                |                              |
|--|--------------------------------|------------------------------|
| e. Retaining walls and fences                    | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| f. Storm water drainage                          | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| g. Sanitary sewage                               | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| h. Size and location of all signs                | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| i. Buffer areas                                  | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| j. Design and location of lighting facilities    | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| k. Show building area for retail sales           | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| l. Curbs   | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| 5. Landscape plan shall be included              | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| 6. Erosion control plan shall be included        | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| 7. Conservation Easement                         | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |
| 8. Limited Development District, areas indicated | <input type="checkbox"/> Shown | <input type="checkbox"/> N/A |

### SITE PLAN MAPS

Special attention should be given to the following items, as they are more often excluded from the site plan. Section 208-53B(3) requires these items to be part of the approval process but does not limit consideration to just these items. If an applicant is looking to expedite an application, it is most important that these details are shown on the site plan. Exclusion results in time and money loss with dissatisfied clients.

1. LANDSCAPING - include location, caliber, species, differentiate between existing and proposed. Show planting schedule.
2. LIGHTING – include height of pole, style of fixture, foot-candles, area coverage per fixture and location. Poles shall not exceed 16 feet in height.
3. DUMPSTERS AND REFUSE – location, landscaping, building material enclosure and elevations. Enclosure should be compatible with building.
4. SIGNAGE – location, true colored rendering drawn to scale showing size of sign, size of lettering, type of construction, lighting, structural details when attached to building, elevation drawing of building face to scale. In addition, signage requires a separate application to the Planning Board Sign Committee.
5. SIDEWALKS – location, construction, easements. Check Town Sidewalk Map to verify if required.
6. MECHANICALS – show building or ground mounted locations, show enclosure elevations and construction materials or landscaping to protect from visual pollution on the site and off the side.

### 7. EROSION CONTROL PLANS



8. LIMITED DEVELOPMENT DISTRICT AREAS – show flooding and ponding, wooded areas, steep slopes subject to erosion, areas where development poses a threat to the public health, safety and welfare of the Town of Perinton.

9. EASEMENTS AND DIMENSION – show and label.

10. VARIANCES OR SPECIAL PERMITS – when granted by the Board of Appeals, indicate on site plan date granted and type of approval.

The above items **DO NOT EXCLUDE** other items as described under Article X Section 208-53 Site Plan Approval.

Review Completed By \_\_\_\_\_ Date \_\_\_\_\_

Map No. \_\_\_\_\_ Date \_\_\_\_\_

12/9/2019

## FINAL SITE PLAN REVIEW

PROJECT NAME \_\_\_\_\_

This CHECKLIST is for use by the applicant as a guide to insure that all necessary information has been provided on the maps.

The checklist should be completed by the applicant and submitted along with the application sheet.

Preliminary Site Plan Approval was granted on \_\_\_\_\_.

If more than six (6) months has lapsed since Preliminary Approval was granted, the Planning Board and/or the applicant may ask to rehear the Preliminary before proceeding with a Final Site Plan hearing.

1. The Final Plan must contain all information as required under the Preliminary phase.

☐ Shown      ☐ N/A

2. The plan shall address all conditions of Preliminary Approval in accordance with the minutes of that approval and any subsequent meetings or discussions.

☐ Shown      ☐ N/A

3. All required Zoning Board variances should have been obtained and must be shown in tabular form on the site plan drawing.

☐ Shown      ☐ N/A

4. If the project is located on a State or County Highway, the applicant must provide some form of acknowledgement from that agency indicating their acceptance for the proposed site plan.

☐ Shown      ☐ N/A

The Final set of plans includes the following sheets:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Final Site Plan Approval Expiration Date \_\_\_\_\_

Final Site Plan Approval expires one year from the date of approval.  
Subsequently re-approval from the Planning Board would be required.  
Date \_\_\_\_\_

Review Completed By \_\_\_\_\_ Date \_\_\_\_\_

Map No. \_\_\_\_\_ Date \_\_\_\_\_

/2005



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To: Applicant

Re: \_\_\_\_\_  
Location of project/project name

Dear Sir or Madam:

Attached please find Monroe County Department of Planning and Development Referral Form & criteria for the above mentioned project.

Please fill out completely and return the original to the Town of Perinton, Secretary to the Boards at the same time you submit your application to the Town. Town staff will fill out The Municipal Information & Certification portion & sign the document. Once this is complete, it is the applicant's responsibility to send it in to Monroe County to the address as noted on the application on page 1. Please note from the County application that you are also required to provide them with appropriate number of complete copies of your submittal, as indicated on their application.

If the applicant & Town staff have not received the comments from the County by noon on the date of the public hearing, it is the responsibility of the applicant to inquire with the County as to the status and have them sent to the Town of Perinton, Secretary to the Boards.

Comments must be received from Monroe County prior to the public hearing, or the Public Hearing on this request will need to be rescheduled to a date after the Town has received Monroe County comments.

Thank you for your prompt attention to this matter.



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### **Monroe County Development Referral Form Criteria**

- The land use application affects real property that is within 500 feet of the boundary line of any city, village, or Town;
- The land use application affects real property within 500 feet of the boundary of any existing or proposed county or state park, or other recreation area;
- The land use application affects real property within 500 feet of the right-of-way of any existing or proposed county or state parkway, thruway, expressway road, or highway;
- The land use application affects real property within 500 feet of the right-of-way of any stream or drainage channel owner by the county or for which the county has established channel lines;
- The land use application affects real property within 500 feet of an existing or proposed boundary of any county or state owned land on which a public building or institution is situated;
- The land use application affects real property within 500 feet of a boundary of a farm operation located in an agricultural district, as defined by Article 25-AA of the Agriculture and Markets Law. *General Municipal Law §239-m(3), and §239-n(3).*



## MONROE COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT

### DEVELOPMENT REFERRAL FORM

#### SUBMITTAL INSTRUCTIONS

Referrals are reviewed weekly by the MCDP&D and the Monroe County Development Review Committee (DRC). Applications must be received by 12:00 p.m. Friday. Any submittals received after 12:00 p.m. Friday will be distributed to the DRC in the next review cycle. Incomplete applications will be held for ten business days for correction. If not corrected within this time frame they will be returned to the municipality.

Direct all submittals and questions to: Monroe County Department of Planning and Development, Planning Division, CityPlace, 50 West Main Street, Suite 8100, Rochester, New York 14614-1225, Phone (585) 753-2000, Fax (585) 753-2028.

#### SUBMITTAL CHECKLIST *(Please check all that apply)*

- ☐ Referral form completed in full, clearly printed or typed, signed by municipal representative.
- ☐ 5 copies of plan sets folded to 8 ½"x11" with title block showing, including overall site plan showing phased development; or 5 copies of text amendment or new local law.
- ☐ If there is a wetland or protected stream on the property include extra copy of plan set (making a total of 6 sets).
- ☐ All information obtained by the municipality pertaining to this application (letter from agent, environmental assessment forms, agricultural data statement, etc.) is attached.
- ☐ Airport Referral Form (for projects subject to MCDP&D review under Section 239-m of the New York State (NYS) General Municipal Law (GML) and Section C5-4A of the County Charter).

See [www2.monroecounty.gov/planning-index.php](http://www2.monroecounty.gov/planning-index.php) for forms & more information.

***Note: According to State Law, Monroe County is allowed 30 days to respond to this application.***

#### MUNICIPAL INFORMATION

Municipality:				
Referring Board:	<input type="checkbox"/> Planning	<input type="checkbox"/> Zoning	<input type="checkbox"/> Town/Village Board	<input type="checkbox"/> City Bureau Zoning/Planning
Date of Board Hearing for action:		Preferred Response Date:		
Please discuss any special concerns or additional information the municipality has with this application:				

#### CERTIFICATION

With the following signature I certify that this application provides a complete description of the proposed local action and is a complete application pursuant to NYS GML Article 12b, Section 239-m,1(c).

Referring Official Signature:				
Print Name:			Title:	
Phone No.:		Fax No.:		E-mail:

**MONROE COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT  
DEVELOPMENT REFERRAL FORM, PAGE 2**

**PREVIOUS DRC REVIEW NUMBER:** \_\_\_\_\_

**PROJECT APPLICANT**

	Owner/Applicant	Agent
Name:		
Business:		
Address:		
City/State/Zip Code:		
Telephone No.:		
E-mail Address:		

**PROJECT INFORMATION**

Project Name:			
Project Description:			
Project Address or Intersection:			
Tax Account Number(s):			
Type of Development ( <i>Check only one, even though more than one type may apply.</i> )			
<input type="checkbox"/> Residential: ( <i>If Residential, check below box for all that apply</i> ) <input type="checkbox"/> Conversion to Residential <input type="checkbox"/> Senior Housing <input type="checkbox"/> Special Needs Housing	<input type="checkbox"/> Agricultural	<input type="checkbox"/> Public Services	
	<input type="checkbox"/> Commercial	<input type="checkbox"/> Recreation & Entertainment	
	<input type="checkbox"/> Community Service	<input type="checkbox"/> Vacant Land	
	<input type="checkbox"/> Industrial	<input type="checkbox"/> Wild, Forested, Conservation Lands & Public Parks	
	<input type="checkbox"/> Other (explain):		
Project Size			
Project Acreage:		Proposed Gross Floor Area:	
Number of Units:		Number of Lots:	Max. Structure/Equipment Height:
Permits: Will this project require any permits from the following agencies? ( <i>Note: Permit application should be submitted directly to the agency.</i> )			
<input type="checkbox"/> Army Corps of Engineers	<input type="checkbox"/> MC Dept. of Health	<input type="checkbox"/> MC Dept. of Env. Services	
<input type="checkbox"/> NYS Dept. of Environmental Conservation	<input type="checkbox"/> NYS Dept. of Transportation	<input type="checkbox"/> MC Dept. of Transportation	
<input type="checkbox"/> Other (explain):			
Known environmental issues/resources on site:			

**TYPE OF REFERRAL** (*Please check all appropriate boxes.*)

Planning/Zoning Referral ( <i>Subject to review under NYS GML Sec. 239-m &amp; n and County Charter C5-2.B(4) &amp; (5).</i> )				
<input type="checkbox"/> Code Revision	<input type="checkbox"/> Rezoning	<input type="checkbox"/> Site Plan	<input type="checkbox"/> Special Permit/Variance	<input type="checkbox"/> Subdivision
<input type="checkbox"/> Airport Referral ( <i>Subject to review under County Charter Sec. C5-4.A. Attach Airport Referral Form.</i> )				

**FOR MCDP&D USE ONLY**

Copy Only	Airport	MCDOH	Post Mark Date:		Referral No.:	
Agriculture	Comm. Dev.	MCDOT	Date Received:		Reviewer:	
Army Corps	Econ. Dev.	NYSDOT	DRC Due Date:			
Canal Corp.	MCDES	NYSDEC	Notes:			
	Parks					
	Public Safety					
	Real Property					



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To: Applicants, Developers, Engineers

From: Code Enforcement & Development

RE: Agriculture District Notifications

In accordance with New York State Town Law 283-a, the Town of Perinton has developed an agricultural data statement for use in evaluating any impacts the requested approval may have upon farm operations on the property in question or property within 500 feet of a farm operation. The attached Agricultural Data Statement **must** be completed as part of the application for Site Plan, Subdivision, Special Use Permit or Use Variance for farm operation parcels or within 500 feet of farm operation parcels

Upon receipt of an Agricultural Data Statement from an applicant, the Town will notify the owner or operator of the farm operation of the pending application and provide them information relative to the request.

3/7/19

# **Town of Perinton Agricultural Data Statement**

Project application number\_\_\_\_\_

In accordance with Section 283-a of the New York State Town Law, the Town of Perinton will use the data in this statement to assist in evaluating the impacts of proposed development projects, subdivisions or special use permits on farm operations within the Agricultural Use Districts.

A. Name of applicant:\_\_\_\_\_

B. Mailing address \_\_\_\_\_  
of applicant: \_\_\_\_\_  
\_\_\_\_\_

C. Description of the \_\_\_\_\_  
proposed project: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Project location: \_\_\_\_\_  
\_\_\_\_\_  
(give street address, distance and direction from nearest cross street)

E. Tax account number \_\_\_\_\_

F. Total number of acres involved in the project \_\_\_\_\_  
( total acreage in tax account Or in all involved tax accounts)

G. Total number of acres to be disturbed, altered, divided, effected \_\_\_\_\_

H. Is any of the site currently used for agriculture? \_\_\_\_\_ Yes \_\_\_\_\_ No

If so, how many acres are involved? \_\_\_\_\_ acres, and what type(s) of agriculture  
currently take place on the site?\_\_\_\_\_  
\_\_\_\_\_

If no, is the site within 500 feet of an agricultural operation within the District?\_\_\_\_\_  
( information is available on the location of the operations within the district)

I. Who is currently farming the site? \_\_\_\_\_  
Does this person own the site? \_\_\_\_\_ Yes \_\_\_\_\_ No, rent the land

K. Generally describe the topography of the site\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



L. Does the site contain any Limited Development District? \_\_\_\_\_ Yes \_\_\_\_\_ No  
(Section 148-80 of the Town of Perinton Code)

M. Following development, what is the intended use of the remainder of the land? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Who will retain ownership of the remainder of the site? \_\_\_\_\_

\_\_\_\_\_

N. Please describe the existing ground cover on the site \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe the site drainage \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( include information on any field tiles, streams, flood plain areas and changes to the site drainage)

O. On an existing tax parcel map indicate the parcel(s) that contain the site and all properties within 500 feet of the boundaries of the site that contain agricultural activity. For any identified agricultural sites within 500 feet, identify the owners or operators and describe the operations on those properties. For example, livestock, field crops, orchards, nursery and greenhouses. Provide detail for each of the identified subtypes, were applicable. Tax map and parcel ownership information is available at the Town of Perinton Office of Code Enforcement & Development or Assessors Office.

Signature of individual completing form \_\_\_\_\_ Date \_\_\_\_\_

\*\*\*\*\*

(FOR TOWN USE ONLY)

\*\*\*\*\*

Referred to Monroe County Planning \_\_\_\_\_ Yes \_\_\_\_\_ No, if no state reason \_\_\_\_\_

\_\_\_\_\_

Date of referral \_\_\_\_\_ County referral number \_\_\_\_\_

Signature of Official Accepting form \_\_\_\_\_ Date \_\_\_\_\_



**TOWN OF PERINTON**  
**1350 TURK HILL ROAD. FAIRPORT, NEW YORK 14450-8796**  
**(585) 223-0770, Fax: (585) 223-3629, [www.perinton.org](http://www.perinton.org)**

**NOTICE OF PENDING APPLICATION**  
**Project involving land requiring an Agriculture Data Statement**

This notice is being sent to you, an identified owner of land containing a farm operation or the operator of a farm operation with boundaries within five hundred feet of a parcel of land proposed for Site Plan, Subdivision, Special Use Permit or Use Variance approval before the Town. This notice is being sent in accordance with the provisions of Section 283-a of the State of New York Town Law.

\_\_\_\_\_ is proposing \_\_\_\_\_ at  
(Applicant Name) (Proposed Action)

\_\_\_\_\_ tax account no. \_\_\_\_\_  
(Street Location)

The \_\_\_\_\_ Board of the Town of Perinton will conduct a public hearing on this application on \_\_\_\_\_ at 7:30 P.M. in the Perinton Town Hall, 1350 Turk Hill Road. Should you have any questions regarding this application, you may review the proposal at the Office of Code Enforcement & Development at the Town Hall Monday through Friday from 9:00 a.m.-5:00 p.m., or call the Office of Code Enforcement & Development at 223-0770.

If you have comments regarding this application, they will be received by the Board at the public hearing or they may be submitted to the Board in writing prior to the meeting.



# City of Rochester

## Emergency Communications Department

321 West Main Street  
Rochester, New York 14608-1902  
(585) 528-2200 Fax (585) 528-2265

John M. Merklinger  
Director

CALEA Accredited  
NAEMD Center of Excellence  
www.911rochester.org

### RIGHT-OF-WAY NAMING ACT APPLICATION

Pursuant to Resolution 366 of 1987, the Monroe County Legislature designated the 9-1-1 Program Office to approve all proposed names as defined in the New York State authorizing legislation. These names include, but are not limited to: all roadways, subdivisions, dwelling projects, plazas and complexes, etc. We will respond within 30 days of receipt of your application.

#### PLEASE COMPLETE ONE FORM PER SUBDIVISION/COMPLEX AND SUBMIT TO ECD.

In accordance with the Right of Way Naming Act, I hereby apply for permission to use the following proposed names:  
(PLEASE PRINT)

- |          |          |
|----------|----------|
| 1. _____ | 5. _____ |
| 2. _____ | 6. _____ |
| 3. _____ | 7. _____ |
| 4. _____ | 8. _____ |

Name of Local Municipality \_\_\_\_\_

Name of Subdivision / Project \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

Address of Applicant \_\_\_\_\_

Day Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ Fax Phone: (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_

Local Municipal Contact (if known): \_\_\_\_\_

I understand that this process is intended to protect the integrity of the Emergency Communications Department, and that the County's recommendation will be based upon considerations of potential confusion or errors in dispatching emergency services. Further, I acknowledge that I must notify the County of any changes or discontinuance of approved name.

\_\_\_\_\_  
Signature of Applicant

\* PLEASE CALL THE CAD INFO SPECIALIST @ ECD WITH ANY QUESTIONS @ (585) 528-2252 \*

#### Preferred street types and their abbreviations are listed below for your reference:

Alley . . .	AL	Heights . . .	HT	Rise . . .	RI
Avenue	AV	Highway	HW	Road	RD
Boulevard	BL	Hill	HL	Run	RN
Circle	CI	Lane	LA	Square	SQ
Court	CT	Loop	LP	Street	ST
Crescent	CR	Manor	MN	Terrace	TE
Crossing	XG	Park	PK	Trail	TR
Drive	DR	Parkway	PW	Walk	WK
Expressway	EW	Place	PL	Way	WY
Gardens	GD	Point	PT		

***WE'RE HERE FIRST WHEN SECONDS COUNT***